

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**

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<b>WESTBROOK BOARD OF EDUCATION</b> <b>Tuesday, May 11, 2021 @ 7:00 p.m.</b> <b>Regular Board of Education Meeting</b>
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**MINUTES**

Members Present: Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, D. Perreault, M. Brigham, S. Greaves, M. Esposito, M. Palumbo

Also Present: Superintendent Kristina J. Martineau , Administrators; R.Rose, T. Winch, S. Miller, F. Lagace; Business Manger, L. Wysocki, IT B. Russell; Athletic Director, T. Cosgriff; Student Rep., J. McGannon; Parents/Students

**I. CALL TO ORDER** – The Regular BOE meeting of May 11, 2021 was called to order at 7:01 p.m.by Z. Hayden, Chair, via Google Meet.

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD OF EDUCATION ACKNOWLEDGEMENTS:**

**A. CAFE Student Leadership Awards:**

WMS Students, Selina Erekson and Giovanna Silva and WHS students, Jesse McGannon and Kiley McCarthy, were recognized as the CAFE Student Leadership Award recipients. Dr. Miller, WMS Principal, talked about the accomplishments of Selina and Giovanna and Ms. Winch spoke about the deserving WHS students, Jesse and Kiley. These students represent the criteria set by CAFE for this award and will be presented with Certificates of Excellence.

**B. CAPSS – Superintendent Awards**

1. WHS Students, Jesse McGannon and Kiley McCarthy were also honored for the CAPSS Superintendent Award for their active participation in school and community organizations, citizenship, character, and integrity.

**C. WMS CAS Scholar/Leader Awards:**

1. Lucas Blair and Jack Ouellette were recognized for having received the Middle School CAS Scholar Leaders Awards based on their scholarship and leadership in the community. Each of these deserving students will receive Certificates of Recognition.

**D. CIAC Special Olympics Unified Sports Athletic Director of the Year** - Teg Cosgriff was recognized for having been named the Unified Athletic Director of the Year from the Connecticut Interscholastic Athletic Conference’s Special Olympics Unified Champions School program. Teg was instrumental in getting Unified Sports going at Westbrook High School and helping become a vital part of the school culture and has been a catalyst for the Shoreline Conference Unified programs and has organized

tournaments throughout the school year to bring the Shoreline Unified programs together.

**E. Teacher/Staff Appreciation** – Z. Hayden honored the teachers and staff for all they do for WPS citing Staff Appreciation week.

**IV. STUDENT REPRESENTATIVE REPORT** - Jesse McGannon, Student Representative, reported on school activities which included the prom on May 1, spring sports, AP Testing, College Decision Day, Senior and Underclassman Awards and Sports Awards. M. Brigham complimented Jesse on receiving awards and for his service to the BOE.

**V. PUBLIC COMMENT:** No Comments

**VI. ADMINISTRATOR(S) COMMENTS**

**A. End of Year Activities and Events:** R. Rose, Daisy Principal, announced May 28 as Daisy Field Day, June 9<sup>th</sup> as 4<sup>th</sup> Grade Promotion. Dr. Miller, WMS Principal, announced Field Day on June 4<sup>th</sup>, 8<sup>th</sup> grade picnic on June 7, 8th grade breakfast on June 9<sup>th</sup> and 8<sup>th</sup> Grade Promotion on June 10<sup>th</sup>. T. Winch, WHS Principal, Senior Picture Day on Wednesday, Awards on May 26, Senior Breakfast on June 10<sup>th</sup> at the Elks, and June 11<sup>th</sup> Class of 2021 Graduation on the soccer field. Superintendent Martineau and Z. Hayden, Chair, complimented the administrators for a phenomenal job in planning events with the ever-changing guidance from DPH and CSDE.

**VII. NEW BUSINESS** – Nothing to report

**VIII. SUPERINTENDENT’S REPORT**

**A. Enrollment:** Superintendent Martineau reported May enrollment totals equal 648 students, (Pre-K through 12, which includes 8 out-placed students).

**B. Remote Learning Update and Planning for 2021-2022 School year:** Dr. Martineau provided an update on remote learning reporting that Daisy students are 98% in person; WMS is at 99.4% and WHS at 79.4%.

**C. K-12 Committee Updates:** Superintendent Martineau reported on the activities of the K-12 Teaching and Learning Committee, Equity and Access, Social and Emotional Learning, College Career and Portrait of a Graduate, all working together for a coherent systemic structure. Superintendent Martineau reported that there will be student input on the committees.

**IX. OLD BUSINESS:** None

**X. CONSENT AGENDA** –

**A. Approval of Minutes:**

1. Special Meeting – March 31, 2021
2. Regular Meeting – April 06, 2021
3. Special Meeting – April 28, 2021

**MOTION** by K. Walker and **SECOND** by M. Brigham to approve the minutes of March 31, 2021, April 6, 2021 and April 28, 2021. Vote: (ayes) M. Luft, D.

Perreault, M. Brigham, M. Ennis, M. Palumbo, C. Kuehlewind, S. Greaves, K. Walker, Z. Hayden – Vote unanimous

**XI. FINANCIAL REPORTS – L. Wysocki**

- A. Review of Check Listing: Board members reviewed check listings for April 1, 2021 in the amount of \$174,051.44, April 15 in the amount of \$183,349.85 and April 26 in the amount of \$62,011.62.
- B. Budget Narrative/Review of Expenditure Report – L. Wysocki provided a review of the budget.
- C. Line Item Transfer – There were none.
- D. Insurance Report – A current Insurance Report was provided.

L. Wysocki, Business Manager, asked the Board to give thought to end of the year budget processes including CNRE contributions, Health Reserve, and carpet replacement at the middle school. D. Perreault commented that money should be put into the Capital Non Re-curing Account ( 2% ) and Health Reserve and carpet replacement should be done to keep up with maintenance of the building. M. Brigham questioned why carpet instead of tile but L. Wysocki said those decisions were before her time in the district. S. Greaves and Z. Hayden agreed with D. Perreault. K. Walker suggested maintaining the average amount for Insurance Reserve. L. Wysocki will provide an update at the June BOE meeting. M. Esposito commented that is he is against the offset to drive down the percentage. Given the overall discussion, L. Wysocki said she will prepare a purchase order to encumber 2%.

**XII. BOARD COMMITTEE REPORTS**

- A. LEARN – M. Brigham reported on LEARN activities focusing on students not coming to school, 2021-2022 committees; use of Multi-Cultural Parking garage for Youth Symphony Orchestra, attracting new employees specifically teachers and paraprofessionals.
- B. Policy– K. Walker reported the committee is focusing on zero series. Policies should be live on website soon.
- C. Long Range Plan – D. Perreault commented that bids are closing on May 18 and the committee is planning on meeting prior to June 8 as it is imperative to get the projects completed before the end of the summer.
- D. Fiscal & Budget – Z. Hayden reported that given the lack of a quorum it was a very short meeting. He reminded board members to make contact to either himself or Cecilia Lester if they are unable to attend meeting(s).
- E. Teaching & Learning – D. Perreault reported the committee met and defined their purpose. He commented that Westbrook is ahead of the curve regarding Career Pathways. It was noted that the high school staff has been working on this for a few years.
- F. Communications & Marketing – M. Luft reported the committee met and discussed ways to communicate through articles in *Harbor News*, report on Teaching and Learning and the good things happening in Westbrook. She mentioned that Superintendent Martineau will assist with an article summarizing the year, student awards and college acceptances, Portrait of a Graduate, etc.

G. Negotiations – S. Greaves reminded the Negotiations Subcommittee that a meeting is scheduled for Monday, May 17 at 5:00 p.m.

H. Town Energy Ad Hoc Committee – L. Wysocki reported the Town viewed a presentation from Prism Energy regarding solar on the roof of the town hall and a “solar library”. LED conversion at the library is almost complete and a new maintenance contract for street lights is in the works.

I. PTO Representatives –M. Luft reported a meeting is scheduled for Wed., May 12. M. Esposito referred to T. Winch who said the PTO discussed activities and fundraisers, participated in Teacher Appreciation and discussed the changing of the guard for the next school year. Z. Hayden reported the middle school PTO was pleased that 15 -20 people participated to learn about the activities of the PTO and will meet again on May 19 at 6:30 p.m.

**XIII. BOARD OF EDUCATION GOALS:** Z. Hayden, Chair, provided a presentation on workshops that he and M. Brigham attended. The first was the CABE Appropriation Committee Education Bills Review. Potential legislation is HB 619 AAC - The Development of a Kindergarten to Eight Grade Model Curriculum and An Act Concerning Social Equity and the Health, Safety and Education of Children. Mr. Hayden identified June 9<sup>th</sup> as the CGA wrap up and June 14<sup>th</sup> CABE webinar on the outcomes. M. Brigham reported on a presentation from CABE on Preparing All Students for the Future: Addressing Learning Gaps of All Students and she viewed a presentation from Anna Maria Chavez, Executive Director and CEO, NSBA on Public Education in 2021: A Conversation with Anna Maria Chavez.

**XIV. PERSONNEL** – No personnel actions

**XV. ADJOURN:** MOTION by M. Palumbo and SECOND by M. Luft to adjourn at 8:35 p.m. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

BOE approved: June 8, 2021