

ENERGY COMMITTEE  
April 18, 2018  
Mulvey Municipal Center  
Regular Meeting Corrected Minutes

**Call to Order:**

The meeting was called to order by Chairperson Chris Ehlert at 5:05 pm.

**Members Present:**

Chairperson Chris Ehlert, Bill Fish (via phone), Bill Fredrickson, Darlene Briggs, Richard White, Gary Gavigan and Jill Brainerd.

Upon a motion by Richard White, seconded by Darlene Briggs, it was:

**VOTED:** Unanimously to add “LED Maintenance Contract Discussion and Vote” to the agenda.

**Municipal Building Energy Audit Results – Lester Frost:**

Lester Frost, Senior Energy Audit and Sales Consultant from WILLDAN, Kurt Graveline, Operations Manager of WILLDAN, Gary Thomson, Association Energy Engineer/Project Manager and David Carpenter, President of New England Energy Controls, Inc. were present. Mr. Frost went over the project summaries for the Town Hall, Library, the Riggio Building and the Fire Department. For the Town Hall, the items they feel need to be addressed are interior and exterior lighting, exterior lighting controls, a web based EMS with multiple enhanced control strategies and boiler and pump replacement. For the Library, they feel the items that need to be addressed are lighting, lighting control Web based EMS and boiler replacement/gas conversion. For the Riggio building they recommend lighting, pipe installation and Web based EMS. For the Fire Department, they recommend lighting and Web-based EMS. All reports included approximate costs and savings, including how many years to re-coup the funds spent. They distributed information on all the products they are recommending. The possible savings was discussed. Electricity and automatic room heating/cooling was also discussed. Gary Gavigan stated that Emergency Management has made it clear that they eventually want dual fuel boilers in all town buildings. They talked about who would be doing the work if the Town decides to move forward with any of the recommendations. Mr. Frost stated that they would also recommend that the town consider replacement of all the HVAC units as part of the project because they will be become very costly to maintain in the near future. Mr. Ehlert asked them to look into replacing the air conditioning units as part of the project. Jill Brainerd stated that there are no funds in the Capital Improvement Plan for replacement of the HVAC’s. At this point they will move forward to Eversource to see what they will offer and report back to the committee. There will be no obligation on the Towns part unless they choose to move forward.

**ZREC Update – Chris Ehlert:**

Chairman Ehlert stated First Selectman Noel Bishop has signed the bid certification documents so we can enter the spring auction for ZREC for the High School, Middle School, Daisy Ingraham and the Mulvey Municipal Center. The date of the auction is still to be determined. Chris Whitman of Solomon Energy thinks it will be no later than the end of June.

**Microgrid RFP Update – Chris Ehlert:**

Chairman Ehlert stated that DEEP has responded and they do have some questions and Lesley Wysocki has responded to those questions. DEEP will let us know some time in June if we are approved. Gary Gavigan wants to make sure that the School Building Committee has all the information regarding the generators. Chris Ehlert stated that the Committee looked at all buildings in town and the Middle/High School was the best spot for the Microgrid. It really was not feasible for Daisy Ingraham or the Library. There could possibly be a

public/private Microgrid in the future along the Route 1 corridor, which could possibly include the Fire Department, Library, Daisy Ingraham and business along Route 1. Gary Gavigan stated that he feels we are working as islands. He feels the Energy Committee, School Building Committee and Board of Finance need to work together. Chairman Ehlert stated that the Committee now has a standing place on the Board of Selectmen agendas to update them with what is going on. Maybe the Committee should do the same with the Board of Finance meetings. Mr. Gavigan stated that he just wants to make sure that we are not duplicating services. All members stated they are willing to participate in other meetings, if necessary.

**Notification of Violation DEEP – Underground oil tanks – Update:**

This item was tabled.

**Approval of Bills:**

None.

**Approval of Minutes – March 21, 2018:**

Upon a motion by Darlene Briggs, seconded by Richard White, it was:

**VOTED:** Unanimously to approve the minutes of the meeting held on March 21, 2018, as amended.

**LED Streetlight Project Update – Bill Fish:**

Bill Fish stated that the Town has closed on the purchase of the LED street lights so we are now responsible for the maintenance of the existing street lights even before we put in the new LED's and new fixtures. Eversource is responsible for the poles. We will need to engage Siemens for the maintenance of the fixtures. We can enter into contract with Siemens for \$200.00 per hour for any routine maintenance including the bucket truck.

Upon a motion by Bill Fish, seconded by Richard White, it was:

**VOTED:** Unanimously that the Town of Westbrook authorize Eversource to transfer undamaged fixtures from one pole to another when a pole has been damaged that requires it to be disconnected.

Upon a motion by Bill Fish, seconded by Richard White, it was:

**VOTED:** Unanimously to approve the contract received from Siemens for \$200.00 per hour for routine maintenance, including bucket trucks to cover time and material for current light fixtures until the time that we install the new LED's.

We will need contact information from Eversource for when maintenance is needed, who will then contact Siemens. The next Board of Selectmen's meeting is April 26<sup>th</sup> and it will be determined who will be responsible for handling any issues that arise.

**Adjournment:**

Upon a motion by Bill Fish, seconded by Richard White, it was:

**VOTED:** Unanimously to adjourn at 6:12 p.m.

Respectfully submitted:

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Kathleen H. Kelemen, as transcribed from a recording.

NOTE: All changes indicated in bold, underlined and italicized print.