

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE
Tuesday, April 9, 2019
Board of Education Long Range Plan Sub-Committee
6:00 p.m. @ Westbrook High School Library

MINUTES

Members Present: Lee Bridgewater, Don Perreault, Zack Hayden, Michelle Palumbo .

Absent: Jackie Lyman

Also Present: Superintendent Patricia A. Ciccone, Business Manager Lesley Wysocki, Guest: Roger LaFleur, Consultant

I. CALL TO ORDER: The meeting was called to order at 6:00 p.m. in the WHS library.

II. APPROVAL OF MINUTES: November 13, 2018 and February 26, 2019. Moved by Z. Hayden and seconded by D. Perreault to approve the minutes of November 13, 2018 and February 26, 2019. Vote unanimous.

III. NEW BUSINESS:

- A. Informational Update: Roger LaFleur spoke on the status of the facilities study. Daisy's study is ready for a draft- next Friday. Middle and High School drafts are upcoming. More data is being collected. All will be wrapped up in May.
- B. Generator Project: Mr. LaFleur has been in communication with the Chair of Building Committee, and has encouraged him to focus on the contractor's accountability for generator's installation. Mr. LaFleur has called for engineering names and received the name of Matt Quigley. He is looking to collect more data for plans, documents and specifications, and will have the engineer produce biddable documents.

The committee discussed the propane tank burial plan. Mr. LaFleur agreed that burying the tanks would allow for more consistent temperatures and less fuel dissipation.

Generator size and current capacity needs at current capacity vs. more load to meet future needs was discussed. Capacity continues to be a question. The BOE feels strongly that there should be specifications for all aspects of the project including those done by the town to ensure the project's completion and quality. Mr. LaFleur mentioned that there is a 12-week backorder on generators.

Door replacement – all specifications are done for high school and doors are ordered.

Tank removal – The State finally approved the tank removal project and certificate of closure received.

Tennis Court Improvement Plan @ \$83,270 was discussed. It includes resurfacing and new drainage.

IV. ADJOURN: Moved by M. Palumbo and seconded by Z. Hayden to adjourn at 6:55 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary
(Minutes by D. Perreault)

Cecilia S. Lester, Board Recording Clerk