

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF FINANCE SPECIAL MEETING
WESTBROOK MULVEY MUNICIPAL CENTER
February 27, 2019 6:00PM**

The Westbrook Board of Finance Special Meeting was held on Wednesday, February 27, 2019 at 6:00pm in Room A. In attendance were Chairman Paul Connelly, Tony Cozza, Gary Gavigan, George Pytlik, and Kate Gilstead-Hayden. Also in attendance were Noel Bishop, First Selectman, Rich Annino, Recreation, Carol Mullaney VNA Nurse Administrator, Elizabeth Carpenter, Director of Social Services, Lew Daniels, Director of the Library, Jill Brainerd, Facilities, John Riggio, Director of Public Works, Donna Castracane, Director of Finance, Carol Hess, Assistance Finance Director and Kelley Frazier, Clerk. Absent: John Leake

CALL TO ORDER

The meeting was called to order by Mr. Connelly at 6:00pm. The budget presentations are for the FY19-20 budgets.

The Board of Selectmen will discuss police staffing next week. The Council of Towns stated that the Teacher's Pensions shift is being challenged legally. It is recommended that no funds be put in teacher's pension at this time.

RECREATION

A recreation supervisor position is being requested. This will help with afternoon programs at Daisy, nights and weekend programs. Summer camp will be for 9-10 weeks dues to only one snow day.

Upon a motion made by Tony Cozza and seconded by Kate Gilstad-Hayden it was:

RESOLVED: Unanimously to appropriate the sum of FOUR HUNDRED FOURTEEN THOUSAND, EIGHT HUNDRED SEVENTEEN DOLLARS (\$414,817) and Revenues of \$250,000 for Department #820 Recreation.

PUBLIC HEALTH NURSES

They are increasing the Physical and Occupational Therapy rates.

Upon a motion made by George Pytlik and seconded by Tony Cozza it was:

RESOLVED: Unanimously to appropriate the sum of FIVE HUNDRED SIXTY TWO THOUSAND, ONE HUNDRED NINETEEN DOLLARS (\$562,119) and revenue of \$375,000 for Public Health Nurses #0514

SENIOR CENTER

The new position requested is shared 20 hours with the Senior Center and 10 for Social Services. The savings for the part time position was removed. Savings will only be realized for the first year.

Upon a motion made by George Pytlik and seconded by Tony Cozza was:

RESOLVED: Unanimously to appropriate the sum of NINETY SEVEN THOUSAND, SEVEN HUNDRED SIXTY FIVE DOLLARS (\$97,765) and Revenues of (\$16,800) Department 0514 Senior Center.

SOCIAL SERVICES

The shared position is an increase expenditures. The reduction in the budget is due to not needing to fund the renter's rebate.

Upon a motion made by George Pytlik and seconded by Tony Cozza it was:

RESOLVED: Unanimously to appropriate the sum of SIXTY THOUSAND TWO HUNDRED AND TWELVE DOLLARS (\$60,212) for Social Services #0515.

LIBRARY

Upon a motion made by George Pytlik and seconded by Tony Cozza it was:

RESOLVED: Unanimously to appropriate the sum of FOUR HUNDRED FIFTY THREE THOUSAND AND THIRTY DOLLARS (\$453,030) and Revenues of \$2,500 for Department 0810-Library.

PUBLIC WORKS

Staffing was discussed. Tree removal will need to done. In kind services were discussed. Streetlights have caused electricity to be reduced. The jetties will need to be discussed during the capital plan.

Upon a motion made by George Pytlik and seconded by Kate Gilstad-Hayden it was:

RESOLVED: Unanimously to appropriate the sum of ONE MILLION, FOUR HUNDRED AND FIVE THOUSAND, THREE HUNDRED FIFTEEN DOLLARS (\$1,405,315) and Revenue of \$524,979 for Department #0311- Public Works.

FACILITIES MANAGEMENT

Telephone services and IT expenses have decreased. Mr. Bishop feels that Facilities does not need additional staffing. The roof repairs have gone well but there are still leaks. Roof replacement will need to be reviewed. The Riggio building also needs a roof. An evaluation of renovations opposed to repairs will be done.

Upon a motion made by George Pytlik and seconded by Tony Cozza it was:

RESOLVED: Unanimously to appropriate the sum of THREE HUNDRED AND TWO THOUSAND, TWO HUNDRED ELEVEN DOLLARS (\$302,211) and Revenue of \$200 for Department #0314- Facilities Management.

PUBLIC COMMENT

None

OTHER BUSINESS

Mr. Gavigan would like to know what the repair of the buildings is costing the town yearly. Last year it was requested to do an inventory of the buildings. The BOS will revisit this.

ADJOURNMENT

On motion duly made and seconded, the Board of Finance unanimously **VOTED** to adjourn at 7:11pm.

Respectfully Submitted,

Kelley S. Frazier, Board of Finance Clerk