

These minutes are subject to approval at the next BOS meeting  
TOWN OF WESTBROOK, CONNECTICUT  
BOARD OF SELECTMAN  
REGULAR MEETING  
Thursday, February 25, 2021  
Via Zoom

CALL TO ORDER

First Selectman Bishop called the meeting to order at 6:00 p.m. In attendance included: First Selectman Bishop, Selectman Hall, Selectman Fuchs, Tony Cozza, BOF member, Donna Castracane, Director of Finance, Paul Winch, BOF member, Rich Annino, Park & Rec Director, Don Izzo, Emergency Management Director, Pat Marcarelli, COB President, Eric Knapp, Planning, Zoning and Development Coordinator, Mary Jo Noonan, Tim Kellogg, Library Director, Bill Cusson, Fire Chief, Marilyn Ozols, Planning Chairman, John Flaherty, Fire Marshal, Lee McNamar, Chairman WPCA. Kate Gilstad, BOF member, John Rie, Harbor Commission Chairman, Vincent Gentile, Retirement Board, John Riggio, Director of Public Works.

DISCUSSION AND POSSIBLE ACTION – Town of Westbrook Capital Budget

The total Capital Budget requests for 21/22, excluding the BOE, totaled \$2,905,707.00. A total of \$1,175,000.00 was included in the Operating Budget for Capital projects; leaving \$1,440,707 to be funded by other means. Options include increasing the amount in the Operating Budget, use of Fund Balance and Bonding. In the past, the BOF has opted to pursue a strategy of funding capital projects entirely in the Operating Budget.

The BOS had an extensive discussion relative to the Town of Westbrook Capital Budget.

The meeting recessed at 7:30 p.m. and resumed at 7:47 p.m.

IT – Request - \$25,000.00

Mr. Hall made a motion to approve the 21/22 Capital request for IT in the amount of \$20,000. Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the 22/23, 23/24, 24/25 and 25/26 request for IT as presented. Mr. Fuchs seconded the motion. The motion passed unanimously.

Assessor

Mr. Fuchs made a motion to approve the 21/22 Capital request for the Assessor in the amount of \$30,000. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the 22/23, 23/24, 24/25 and 25/26 request for \$30,000 each year. Mr. Hall seconded the motion. The motion passed unanimously.

Police

Mr. Fuchs made a motion to approve the 21/22 Capital request for the Police in the amount of \$18,500 (thermal imaging system and rifles). Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the 22/23 (\$35,000), 23/24 (\$37,000), 24/25 (\$37,000) and 25/26 (\$39,000) request for the Police. Mr. Fuchs seconded the motion. The motion passed unanimously.

Fire Department

Mr. Bishop made a motion to approve the 21/22 Capital request for the Fire Dept. in the amount of \$112,707 (SCBA Replacement). Mr. Fuchs seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the 22/23 (\$75,000), 23/24 (\$22,000) request for the Fire Department. Mr. Hall seconded the motion. The motion passed unanimously.

Fire Marshal

Mr. Hall made a motion to approve the 21/22 Capital request for the Fire Marshal in the amount of \$36,000. Mr. Fuchs seconded the motion. The motion passed unanimously.

Note – no requests made for the “outer years”.

Emergency Management

Mr. Bishop made a motion to approve the 21/22 Capital request for Emergency Management in the amount of \$10,000. Mr. Fuchs seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the 24/25 (\$250,000) and 25/26 (\$250,000) request for Emergency Management. Mr. Bishop seconded the motion. The motion passed unanimously.

Public Works

Mr. Bishop made a motion to approve the 21/22 Capital request for Public Works in the amount of \$692,000. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the 22/23 (\$707,800), 23/24 (\$666,340), 24/25 (\$436,807) and 25/26 (\$456,247) request for Public Works. Mr. Fuchs seconded the motion. The motion passed unanimously.

Buildings/Facilities

Mr. Bishop made a motion to approve the 21/22 Capital request for Buildings/Facilities in the amount of \$245,000. Mr. Fuchs seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the 22/23 (\$950,000), 23/24 (\$200,000), 24/25 (\$150,000) and 25/26 (\$150,000) request for Buildings/Facilities. Mr. Hall seconded the motion. The motion passed unanimously.

Planning & Zoning

Mr. Bishop made a motion to approve the 21/22 Capital request for Planning & Zoning in the amount of \$220,000. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Fuchs made a motion to approve the 22/23 (\$350,000), 23/24 (\$290,000), 24/25 (\$230,000) and 25/26 (\$170,000) request for Planning & Zoning. Mr. Bishop seconded the motion. The motion passed unanimously.

Harbor Commission

Mr. Bishop made a motion to approve the 21/22 Capital request for the Harbor Commission in the amount of \$25,000. Mr. Fuchs seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the 22/23 (\$25,000), 23/24 (\$25,000) 24/25 (\$25,000) and 25/26 (\$25,000) request for the Harbor Commission. Mr. Fuchs seconded the motion. The motion passed unanimously.

WPCA

Mr. Hall made a motion to approve the 22/23 (\$50,000), 23/24 (\$50,000), 24/25 (\$50,000) and 25/26 (\$50,000) request for the WPCA as presented. Mr. Fuchs seconded the motion. The motion passed unanimously.

Recreation

Mr. Hall made a motion to approve the 22/23 (\$375,000), 23/24 (\$375,000), request for Recreation. Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to forward to the BOF for further action, a Capital Budget FY2021/22 in the amount of \$1,409,207.00. Mr. Hall seconded the motion. The motion passed unanimously.

**As noted above, the BOS was able to get the Capital Budget close to the \$1,175,000 as approved in the Operating Budget for Capital projects; therefore the BOS did not prioritize the requests and if necessary, the BOF may consider deferring the Public Works department request for “Fleet Replacement” (\$225,000.00).**

Mr. Bishop thanked all Department Heads and Chairman for their efforts relative to the 21/22 Capital Budget.

ADJOURNMENT

Mr. Bishop made a motion to adjourn the meeting at 8:40 p.m. Mr. Fuchs seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Attest,

Suzanne Helchowski  
Executive Assistant

Noel Bishop  
First Selectman