

WESTBROOK BOARD OF EDUCATION
Tuesday, January 26, 2021 @ 6:00 p.m.
Special Board of Education Meeting

MINUTES

Members Present: Z. Hayden, M. Luft, M. Palumbo, K. Walker, D. Perreault, C. Kuehlewind,
M. Esposito, M. Brigham

Absent: S. Greaves

Also Present: Superintendent Kristina Martineau

- I. CALL TO ORDER – the Special Meeting of January 26, 2021, was called to order at 6:03 p.m. by Z. Hayden, Chair.
- II. PLEDGE OF ALLEGIANCE
- III. NEW BUSINESS
 - A. Subcommittee Restructuring Discussion: Board members discussed restructuring and consolidation of subcommittees of the BOE. The conclusion was to restructure the Board’s subcommittees as follows with committee members:
 - Fiscal and Budget (which would encompass Insurance):
M. Esposito, K. Walker, Z. Hayden
 - Negotiations: S. Greaves, D. Perreault, M. Palumbo, Z. Hayden
 - Policy: K. Walker, M. Luft, M. Brigham, M. Esposito
 - Teaching/Learning: D. Perreault, C. Kuehlewind
 - Communications/Marketing: M. Brigham, M. Luft, Z. Hayden, M. Esposito
 - Long Range Planning: M. Palumbo, D. Perreault, C. Kuehlewind,
 - PTSO: M. Luft, M. Esposito, Z. Hayden
 - Technology – Z. Hayden

A Schedule of subcommittee meetings will be created. At times, some subcommittees may overlap with others for example, LRP with Fiscal and Budget; Negotiations with Fiscal and Budget; Teaching and Learning with Policy. Each committee will determine its Chairperson. Suggestions for meeting timelines were as follows: Fiscal & Budget to meet October through May (during Budget season to meet more often); Negotiations to meet 6 months before contracts expire; Policy to meet once a month (3rd Thursday) and as needed; LRP to meet approximately 3 times per year and sometimes combines with Town meetings; PTSO meets usually once a month; Teaching & Learning to meet quarterly with special meetings in-between;

Communications to determine how often to meet It was suggested that Boosters/PTSO be invited to join Communications subcommittee meetings. C. Kuehlewind will look into the possibility of multiple LEARN representatives, as the LEARN meetings are at an inconvenient time for most working people.

Final committee membership and structure may be adjusted based on discussion with absent S. Greaves and will be voted on February 9th regular BOE meeting.

IV. ADJOURN: MOTION by D. Perreault and SECOND by M. Brigham to adjourn at 7:10 p.m. Vote unanimous.

Respectfully submitted,

Christina Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

BOE Approved: February 9, 2021