

- 1. Call to order**
- 2. Correspondence**
- 3. New Business**
 - a. Board secretarial duties
 - b. Board Member appointment(s)
- 4. Approval of minutes – 1/18/18 meeting**
- 5. Finance Updates**
 - a. Update regarding Selectman’s Budget Meeting(s)
 - b. Capital Budget
- 6. Fire Chief’s Report**
 - a. Fire call/service statistics - ytd vs. previous ytd
 - b. Administrative matters / budget status
 - c. Training
 - d. Apparatus/equipment
 - e. Inventory reports
 - f. Community relations
- 7. Fire Marshall’s Report**
 - a. Inspections
 - b. Investigations
 - c. Plan reviews/Permits
 - d. Community Relations
 - e. Administrative matters / budget status
- 8. Old Business**
- 9. Executive Session**
 - a. Other personnel matter discussion
- 10. Action items**
 - a. Approval of bills
 - b. Set date/time for next meeting
- 11. Adjournment**

Respectfully submitted by Kimberly Bennett, Board Member