

WESTBROOK BOARD OF SELECTMEN

REGULAR MEETING

Thursday, April 28, 2011

Mulvey Municipal Center, 866 Boston Post RoadCALL TO ORDER

First Selectman Bishop called the meeting to order at 7:00 p.m.

A quorum was established with the following Board members present: First Selectman Bishop, Selectman Ehlert and Selectman Hall.

Mr. Hall made a motion to add the following items to the agenda: Vista, STEAP Grant, Innovative Mosquito Management contract, Executive Session minutes and Gary Nolf nomination to the Harbor Commission. Mr. Ehlert seconded the motion. The motion passed unanimously.

BUSINESSPurchase of Trailer/Mower – John Riggio

Mr. Riggio distributed proposals from 4 equipment companies for the replacement of the 1988 tractor. John recommends the proposal from Acorn-Thompson for a used 2007 New Holland Tractor in the amount of \$69,000.00, including a 60 day warranty. After trade in, the final cost is \$58,500.00. Funding for this equipment is in the Capital Budget.

Mr. Hall made a motion to purchase the Acorn-Thompson equipment as recommended. Mr. Ehlert seconded the motion. The motion passed unanimously.

Fire Department Request - Placement of municipal fuel tanks

A copy of the letter dated 4/8/11 from emergency services regarding fuel tank location was included in the Board's packet. The fuel storage tanks at the town garage will be relocated to the new facility. The Fire Dept., Westbrook Ambulance and Fire Marshall are requesting that fuel tanks be located behind the Riggio building.

Mr. Bishop reported that zoning regulations do not permit locating these tanks as requested in the letter. Such placement would require a zoning variance or an ordinance exempting the municipality. Since placement of the tanks is not prohibited at the ambulance facility, this location is an option. Mr. Prevost reported that there are several areas at the ambulance that could accommodate the fuel tanks and power is available in the event of power failure. Mr. Prevost continued that there is adequate turn-around and clearance for the fire equipment. Fuel tank location is on the Ambulance agenda and will be discussed later this evening.

Mr. Riggio reported that he is currently investigating the possibility of a security/card gas pump system.

Mr. Hall made a motion to approve, subject to zoning and Ambulance approval, the location of fuel storage tanks at the Ambulance facility. Mr. Ehlert seconded the motion. The motion passed unanimously.

Plan of Conservation and Development

Ms. Parulis, Planner, gave an overview of the draft POCD. This document is available on the Town's website.

Mr. Bishop commended Ms. Parulis, the committee and all involved on this excellent document.

Ms. Parulis requested that the BOS review the document and report any comments to her. Ultimately, the Committee is seeking BOS endorsement. A public information session is scheduled for May 23, 2011 in the Community Room at the Library. After final changes are made, a public hearing, scheduled for June 27, 2011 will be held. Per the Grant guidelines, the Plan must be adopted by June 30, 2011.

STEAP Grant Discussion

Mr. Rie, Harbor Commission Chair, gave an overview of the dredging project to date. Over \$600,000 in federal funding, allocated to Old Saybrook for dredging will not be utilized. Congressman Courtney,

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along with our local representatives, have been working to “shift” these funds to Westbrook. Even with these additional funds, Westbrook cannot finish the dredging from the gas docks to the Singing Bridge. Fortunately, dredging is an eligible project for STEAP Grant funds. Mr. Rie reported that the marina owners have discussed the possibility of contributing to the dredging project. Another Westbrook project eligible for these STEAP Grant funds is the Town Center Revitalization Committee’s parking lot project. Ms. Parulis outlined the property acquisition and parking lot project.

The STEAP Grant paperwork must be submitted by the end of June.

Mr. Bishop reported that the Town continues to pursue a portion of the \$50 million Harbor Management Funds.

Mr. Bishop resolved that the Town of Westbrook apply for STEAP Grant funding in the amount of \$500,000.00 to assist in the dredging efforts. Mr. Hall seconded the motion. Discussion followed:

The Selectmen agreed that any unused STEAP funds would be re-directed to the TCRC parking lot project.

Mr. Bishop reported that he met with the Town’s engineer, Jay Sheehan. Mr. Sheehan’s company is willing to assist in the grant process. Any costs associated accrued can be paid for with STEAP funds.

The motion passed unanimously.

Status of Bills and Invoices

Ms. Parulis distributed and reviewed a bill from Woodard & Curran in the amount of \$43,929.30 for oversight of the McVeagh Road project.

Ms. Parulis reported that the project cannot be “closed out” until the DOT finalizes inspections and paperwork.

Mr. Bishop made a motion to pay the Woodard & Curran invoice in the amount of \$43,929.30 for oversight on the McVeagh Road project. Mr. Ehlert seconded the motion. The motion passed unanimously.

State Trooper Contract

The contract between the State of Connecticut Department of Public Safety, Division of State Police and the Town of Westbrook was included in the Board’s packet.

Atty. Wells has reviewed the contract and recommends signing the contract after the budget is approved.

Mr. Bishop resolved that the contract between the State of Connecticut Department of Public Safety, Division of State Police and the Town of Westbrook is hereby approved, and First Selectman, Noel Bishop, is hereby authorized to execute said contract on behalf of the Town of Westbrook for services of three (3) Resident State Troopers for the period of July 1, 2011 through June 30, 2013. Mr. Hall seconded the resolution. The resolution passed unanimously.

CCM Contract

Mr. Bishop reported that CCM is currently collecting data to be used in the municipal contract negotiations. A copy of the contract and invoice is included in the Board’s packet.

Mr. Bishop made a motion to approve the CCM contract as presented, pending legal review. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the \$90.25 CCM bill for Data Services. Mr. Hall seconded the motion. The motion passed unanimously.

Town Meeting Follow Up

Mr. Bishop reported that the MIRMA check has been processed and the contract with Viola has been signed and returned.

Appointment/Resignations

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First Reading: Lee Bridgewater – CRERPA – two year term - expiration 5/5/11
Gary Nolf – Harbor Commission

Treasurer's Report

Ms. Jones reported on the GFOA meeting she attended. If no "give backs" are received from the unions, the Governor intends to lay offer workers and municipal aid may be affected.

Director of Finance Report

Mr. Urban thanked Ms. Jones for her help in expediting the MIRMA payment. Mr. Urban is currently working on the insurance renewals and copier contracts. He is also reviewing the Grant protocols and will develop a recommendation.

Selectman's Report

Mr. Bishop reported that the Town Meeting went well.

Mr. Bishop reported that Middlesex County received no funding from FEMA as a result of the January snowstorms. However, the appropriate paperwork was filed with FEMA in January and there is now the possibility that federal money will be available to Middlesex County.

Minutes

Mr. Hall made a motion to approve the meeting minutes from the April 11, 2011 meeting. Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the meeting minutes from the April 13, 2011 meeting. Mr. Ehlert seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the meeting minutes from the April 27, 2011 meeting. Mr. Ehlert seconded the motion. The motion passed unanimously.

Vista

In lieu of taxes, a check in the amount of \$4,600.00 was received from Vista.

Mr. Bishop recommended that this money be allocated as follows: \$600 Boy Scouts for summer camp scholarships, \$500 for ETD (9 Town Transit), \$500 for the Buddy Baseball program and \$3,000 to Youth and Family Services.

Mr. Bishop made a motion to allocate the funds received from Vista as discussed. Mr. Hall seconded the motion. The motion passed unanimously.

Innovative Mosquito Management, Inc. Contract

The annual contract with Innovative Mosquito Management was included in the Board's packet. Mr. Bishop reported that this document was sent to Dr. Bernstein and the work has been started.

Mr. Bishop made a motion to renew the contract with Innovative Mosquito Management in the amount of \$12,750.00. Mr. Hall seconded the motion. The motion passed unanimously.

ADJOURNMENT

Mr. Bishop made a motion to adjourn the meeting at 8:44 p.m. Mr. Ehlert seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Recording Clerk

Attest,

Noel Bishop
First Selectman