

**TOWN OF WESTBROOK
866 BOSTON POST ROAD
WATER POLLUTION CONTROL COMMISSION**

Regular Meeting
South Conference Room
Wednesday, May 25, 2016
Minutes

1. Call to Order

The regular meeting of the Westbrook Water Pollution Control Commission was called to order on Wednesday, May 25, 2016, at 7:08 PM in the South Conference Room of the Mulvey Municipal Center.

Members Present: Lee McNamar (Chairman); Mary Bon; Tom Maynard; Nat Wentworth and Sidney Holbrook.

Members Absent: Lee Archer

Also Present: Carol Lord, Technical Consultant and Sonia Marino, Director of Health.

2. Environmental Health Technician Report

Ms. Mickens was unable to attend due to illness, but has communicated with Ms. Lord about several items. Ms. Mickens had contacted Mr. Loomis of the New England On-site Training Center regarding a class on innovative and alternative technologies. Three members, Mr. McNamar, Ms. Bon and Mr. Wentworth, as well as Ms. Mickens and Ms. Marino will attend. The class is scheduled for June 29th.

Ms. Mickens contacted Kate Brown of the DEEP pump-out vessel program to gain a better understanding of the program. Ms. Brown explained that Pilot's Point Marina had 3 solar electric pump-out boats, constructed at the marina, 75% funding from the state and 25% funding from Pilot's Point, and they serve all the surrounding marinas. Westbrook's Pilot Point Marina had removed 213,252 gallons of recreational marine sewage from vessels during the 2015 boating season, and this was more than any other facility in Connecticut last year. This program has been very successful.

Ms. Lord also mentioned that she had worked with Ms. Mickens on a plan to update the assessor's information in the Carmody system; this must be done prior to scheduling reminder notices to residents.

3. Health Director Comments

Ms. Marino explained that the Health Department is extremely busy at this time of year with building permits. She also thought Ms. Mickens was doing a good job and has been very helpful.

4. Ordinance Discussion – items 1-6

The commission discussed items 1-6 on Ms. Lord's list of discussion items, covering Article I through Article III Section 18-31 of the current ordinance. Suggestions were made during the review process and Ms. Lord will update the proposed changes made for the next meeting. The commission will review the next few sections of the ordinance at the June meeting.

5. Invoices

An invoice was received from Carmody for the on-line septic tracking program during fiscal year 2016-17. The Commission determined that payment should be made at the beginning of the next fiscal year in July. Also discussed was whether to pay the bill in full or on a monthly basis, since the town is looking into alternative software systems. It was decided to pay the invoice in July for the entire year.

6. Minutes – April 27, 2016

Ms. Bon **moved** to approve the minutes of the April 27, 2016 meeting. Mr. Wentworth seconded the motion. All voted in favor. The motion carried.

Ms. Lord will be unable to attend the July 27, 2016 Regular Meeting. The commission decided to cancel the July meeting.

7. Correspondence

No correspondence received.

8. Adjournment

Ms. Bon **moved** to adjourn the meeting. Mr. Wentworth seconded the motion. All were in favor. The meeting was adjourned at 8:30 PM.

The next regular meeting for the WPCCC is scheduled for Wednesday June 22, 2016 in the South Conference Room of the Mulvey Municipal Building.

**These minutes are subject to approval at the next Water Pollution Control Commission Meeting.*

Respectfully Submitted,

Carol Lord