

**MINUTES OF THE REGULAR IWWC MEETING**  
**SEPTEMBER 7, 2010**

**PRESENT:** Chairman David Stein, Carole Ketelsen, Mike Engels, Samantha Crowley and Chris Ehlert.

**1. Call To Order:**

Chairman David Stein called the meeting to order at 7:00 p.m. and introduced the Commission Members.

**2. Public Comment Period:**

None.

**3. OLD BUSINESS:**

**1. 1604 Boston Post Road, Map 181, Lot 8, construction of two tennis courts and stormwater detention basin in regulated area.**

This item will be addressed at the end of the meeting.

**4. NEW BUSINESS:**

**1. Notice of Violation: 171 Willard Avenue:**

Heidi stated that she sent a couple of letters to the property owner regarding the violation. She has since had a meeting with Meg Gleeson of Carefree Sheds of Clinton. Heidi gave Ms. Gleeson the appropriate permit paperwork, but nothing has been submitted to the Land Use Department as of yet. The wetlands have been flagged by Soil Scientist Richard Snarski. Chairman Stein went to Carefree Sheds to discuss the ongoing problem of permits not being gotten for sheds. Heidi will contact other towns to see how they handle this situation. Heidi is to write another letter to the property owner and if there is no response within 48 hours, further action will be taken. Heidi will also post a notice in "Westbrook Events" that permits are needed for sheds

**2. Notice of Violation: 207 Pettipaug Road:**

Heidi Wallace stated that there has been problems with this property dating back to 1990. Property owner Eugene Jiminez is currently out of town and has stated that when he returns, he will contact Heidi to set up a site walk of the property. No action taken.

**5. REGULAR BUSINESS:**

**A. Minutes of the previous meeting: Regular Meeting 7/6/2010:**

Upon a motion by Carole Ketelsen, seconded by Mike Engels, it was:

**VOTED:** Unanimously to approve the minutes of the 7/6/10 Regular Meeting, as submitted.

**B. Chairman's Comments:**

None.

**C. Correspondence:**

1. A Zoning Referral was received for the Lee Company on Pettipaug Road. They have submitted for approval a zone change from LDR to LI zone. The parcel is 14.2 acres on the east side of Pettipaug Road. They are requesting the change for possible future expansion. Heidi was asked to generate a letter to the Zoning Commission stating that this Commission has looked at the application and has no problem with this, but ask the right to look at any proposal of activity for the parcel.

**D. Staff Report:**

The Staff Report was distributed and discussed.

**E. Commission Member Reports:**

\* Planning Commission – Carole Ketelsen stated that the Planning Commission Regular Meeting for August was cancelled due to lack of agenda items.

\* Zoning Commission Representative: Chris Ehlert stated that Dwayne Xenelis is interested in replacing him as the Zoning Rep to IWWC, but will be deployed sometime soon. Mr. Ehlert stated that he will remain the rep until Mr. Xenelis is available to replace him.

**F. Approval of Bills:**

Upon a motion by Carole Ketelsen, seconded by Chris Ehlert it was:

**VOTED:** Unanimously to approve payment of the following bills out of the regular 2010/2011 budget: \$36.68 to the Hartford Courant, \$921.00 to Woodard & Curran to review impacts of drainage on Grove Beach Road South, \$144.00 to Robinson & Cole, \$97.15 to Heidi Wallace for July Mileage, \$38.42 to Katie Kelemen for Secretarial duties and \$300.00 reimbursement to Heidi Wallace for GIS Training.

Upon a motion by Chris Ehlert, seconded by Carole Ketelsen, it was:

**VOTED:** Unanimously to approve the payment of \$925.00 to Woodard & Curran out of the 150% Professional Consulting Account for the Scranton Application.

**3. OLD BUSINESS:**

**1. . 1604 Boston Post Road, Map 181, Lot 8, construction of two tennis courts and stormwater detention basin in regulated area.**

At this time, Chairman Stein stepped down and appointed Carole Ketelsen as acting Chairman. Commission Members Samantha Crowley and Chris Ehlert also stepped down.

Acting Chairman Ketelsen stated that a letter was received from the Attorney for the Applicant requesting a one month extension.

Upon a motion by Mike Engels, seconded by Carole Ketelsen, it was:

**VOTED:** Unanimously to grant the applicant an extension until the October 5, 2010 meeting.

At this time, Samantha Crowley and Chris Ehlert returned to the meeting.

**H. Adjournment:**

Upon a motion by Mike Engels, seconded by Carole Ketelsen, it was:

**VOTED:** Unanimously to adjourn at 7:44 p.m.

Respectfully submitted:

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Kathleen H. Kelemen, Secretary