

APPROVED

PLANNING COMMISSION
REGULAR MEETING MINUTES

Monday, October 15, 2012
Multimedia Room – Mulvey Municipal Center

Members Present: Marilyn Ozols, Chair; Bill Neale, Vice Chair; Phil Bassett, Sec; Carole Ketelsen; Eric Reeve, Marie Farrell (alt.) Bob Furno (alt.), Libby Waldron (alt.)

Also Present: Lisa DeMaria, Recording Secretary

Ms. Ozols called the meeting to order at 7:04 p.m. All regular members were present. No alternates were seated.

SUBDIVISIONS: None

TOWN AND GOVERNMENT AGENCY REFERRALS: None

ZONING REFERRALS: None

Ms. Waldron noted that there was not an item on the agenda to make a decision on the proposed amendments from the Public Hearing. Ms. Ozols called for a motion to add this item to the agenda.

Ms. Ketelsen made a motion to add the “Proposed Amendments to Sections 2.11.6 and 5.4 of the Subdivision Regulations concerning Maintenance Bonds and Width of Sidewalk” to the Agenda. Mr. Neale seconded the motion. The motion carried unanimously.

Ms. Ozols asked for a motion to adopt the amended language effective November 1, 2012.

Mr. Bassett made a motion to adopt the amended language of Sections 2.11.6 and 5.4 of the Subdivision Regulations as presented. The motion was seconded by Ms. Ketelsen. There was no other discussion. The motion carried unanimously.

BILLS:

GENERAL ACCOUNTS		SPECIAL FUNDS	
1. Conferences – CIPWIG	\$45.00	1. AppGeo – Aerial buy-up	\$488.00
CT Main Street Center	\$95.00		
2. Recording Secretary	\$		

Ms. Ketelsen made a motion to pay the General Account bills as presented. The motion was seconded by Mr. Neale and unanimously approved.

Ms. Ketelsen asked if there were funds to pay the Special Funds bill for the Aerial buy-up. Ms. Ozols answered yes. Mr. Furno wanted to know why the aerials on the website were so outdated. Ms. Ozols explained that they did not get the new buy-up aerials until after the last update. They will be included in the next update.

Ms. Ketelsen made a motion to pay the Special Fund bill as presented. The motion was seconded by Mr. Reeve and unanimously approved.

MINUTES:

Mr. Bassett made a motion to approve the regular meeting minutes of September 10, 2012 as presented. The motion was seconded by Mr. Neale and unanimously approved.

OLD BUSINESS:

Regional Planning Commission Alternate – Ms. Ozols stated that she had reached out to someone regarding this position but had not received a response. She added that she had received confirmation from the First Selectman that Bill Neale had been confirmed as the Planning Commission Regular Member.

NEW BUSINESS:

Meeting Schedule 2013 – Ms. Ozols explained the dates on the draft meeting schedule were the second Monday of each month except in the event of a holiday. There were no comments. The schedule would be filed with the Town Clerk.

Mr. Neale made a motion to approve the meeting schedule for 2013. The motion was seconded by Mr. Bassett and unanimously approved.

REPORTS:

1. Inland Wetlands and Watercourses Commission – Nothing to report.
2. RiverCOG – Mr. Neale attended the reception held on Oct. 1 and thought the newly formed Council of Governments would provide a level of government between Westbrook and the State that could accomplish things.
3. Harbor Commission – Ms. Ozols stated that the dredging project was ready to proceed and the Selectmen had approved the funds to pull the channel markers.
4. Town Center Revitalization Committee – Ms. Ozols reported that the TCRC met with some property owners in the study area to get their feedback on some preliminary plans for shared parking behind Westbrook Place. Mr. Furno wanted to speak to the UCONN people and asked how he could get his ideas to them regarding the Town Center parking project. Ms. Ozols suggested that he give his sketch to Ms. DeMaria and she could give it to the Town Planner. There was some discussion among the members regarding different parking options in the area and the narrowing of the Old Clinton Road/Boston Post Road intersection.

CORRESPONDENCE: None

Ms. Ketelsen made a motion to adjourn at 7:23 p.m. The motion was seconded by Phil Bassett.

Respectfully Submitted,

Lisa DeMaria, Recording Secretary