

WESTBROOK SENIOR CENTER  
MANAGEMENT COMMITTEE REGULAR MEETING  
October 5, 2016 – 1 p.m. -Unapproved Minutes

Members Present: Lucile Spanilo, Chairman, Phil Einsmann, Isabel Jackson, Norma Mitchell and Gary Gavigan. Absent Fred and Louise Fowler, Ray Gaudet, Also present, Director Courtney Burks, Noel Bishop and Joel Maynard.

- I. Lucile called the meeting to order at 1 p.m. in Room A, Theresa Mulvey Municipal Center.
- II. Gary Gavigan made a MOTION to approve the Minutes of September 7, 2016, seconded by Phil Einsmann. The MOTION carried.
- III. A. Director's Reports:
  - September 2015 attendance: 676 September 2016 attendance: 615
  - In September the Senior Center brought in \$1576.00 in revenue. We will be serving lunch every Wednesday (in addition) to Thursday's starting October 5<sup>th</sup>.
  - New Programs:
  - 10/7 Healthy Living Expo-YMCA
  - 10/12 Energy Commission-Home Energy Audits
  - 10/13 "Second Graders and Seniors" resumes
  - 10/19 Community Music School Concert 11:00 am
  - 10/20 Intergenerational Bingo with Westbrook Youth and Family Services
  - 10/27 Halloween Pizza party
- B. Financial Report - Courtney handed out the Financial Report which shows we are in good shape on all accounts.
- IV. New Business:
  - a. Change to Director's Hours – On May 18<sup>th</sup>, 2016 President Obama and Secretary Perez announced the publication of the Department of Labor's final rule updating the overtime regulation. This means that anyone who makes less than \$47,476 must be paid overtime. Senior Center Management Committee will pursue ways to have coverage if the Senior Center Director cannot work over 35 hours.
  - b. Healthy Living Expo – This will be held at the YMCA on Friday October 6<sup>th</sup>
  - c. Annual donation to the Estuary – They are asking for \$20,000 and they did not give a good explanation of the services they provide to Westbrook seniors. Courtney was instructed to get detailed information from them. This will be discussed at our November meeting.
- V. Old Business - Phil suggested that Courtney buy a wireless microphone for use during programs. At this time the Board felt that they are not interested in naming the Center after anyone. A letter will be sent to the Selectmen stating this.
- VI. Public Comment – Joel made a comment that naming things after people is inappropriate. As time goes on people forget who the person was.
- VII. Adjournment. On a MOTION by Isabel Jackson, the meeting was adjourned at 1:35 p.m.

Respectfully Submitted,

Rosemary Einsmann