

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**  
Tuesday, January 12, 2016  
**Board of Education Long Range Plan Sub-Committee Meeting 6:00 p.m.**  
WESTBROOK High School Library

**MINUTES**

Members Present: Michelle Palumbo, Jackie Lyman, Don Perreault, Lee Bridgewater

Also Present: Superintendent Patricia A. Ciccone, Business Manager Lesley Wysocki

- I. CALL TO ORDER – The Long Range Plan Subcommittee meeting was called to order at 6:00 p.m. in the WHS library.
  
- II. NEW BUSINESS:
  - A. Election of Officer(s): Moved by Jackie Lyman and seconded by Lee Bridgewater to elect Michelle Palumbo as the Chair for the Long Range Planning Subcommittee. **Vote unanimous.**  
Moved by Michelle Palumbo and seconded by Jackie Lyman to elect Don Perreault as Secretary for the Long Range Planning Subcommittee. **Vote unanimous.**
  - B. Review of Capital Plan:
    1. WMS Air Conditioning Needs Assessment –It was agreed to move forward to the town for bonding the middle school air conditioning proposal and present that recommendation to the BOE.
    2. Lesley Wysocki discussed new projects and all were prioritized.
    3. Window Treatments – Regarding the window replacement project, window treatments were discussed, but it was not determined where funds will come from.
    4. Budgeting – There was a lengthy discussion as to costs the town is expecting the BOE to assume, regarding outside repairs of school building grounds, maintenance, paving, signage, etc.
  
- III. ADJOURN: Moved by Jackie Lyman and seconded by Don Perreault to adjourn at 6:50 p.m. Vote unanimous.

Respectfully submitted,

Don Perreault, Secretary

Cecilia S. Lester, Board Recording Clerk

