

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**  
TUESDAY, January 26, 2016  
**Board of Education Insurance Sub-Committee Meeting 6:00 p.m.**  
WESTBROOK BOE CONFERENCE ROOM

**MINUTES**

Members Present: Lee Bridgewater, Kim Walker, Jackie Lyman, Mary Ella Luft

Also Present: Patricia Ciccone, Superintendent; Lesley Wysocki, Business Manager; Chris Wardrop (USI Representative)

- I. CALL TO ORDER – The Insurance Sub-Committee meeting was called to order at 6:05 p.m. by Pat Labbadia.
  
- II. New Business:
  - A. Election of Officers: Lee Bridgewater was elected as the Chairperson (nominated by Kim Walker and seconded by Jackie Lyman – vote unanimous) Kim Walker was elected Secretary (nominated by Lee Bridgewater and seconded by Mary Ella Luft – vote unanimous.)
  - B. Use of Health Reserve Funds for 2016-17 Budget: The Subcommittee discussed the use of the health reserve funds for the 16-17 budget. It was concluded that renewal figures will need to be determined before a decision is made, but the committee agreed to work with 35% upon approval of the full BOE.
  - C. Staff Wellness Update: Chris Wardrop (USI) spoke about Risk Management Practices in reference to employee use of the fitness room. He spoke of the following concerns: 1. Workman’s Comp exposure – waivers act as a deterrent but doesn’t necessarily protect. 2.) If Workers Comp doesn’t come into play, then employees could go through liability 3.) It would be difficult to evaluate pre-existing conditions an employee may have.  
Mr. Wardrop said that other options would be to use local fitness clubs, Park and Recreation programs and use of the outside track. Another alternative would be an agreement with Shoreline and Old Saybrook Health Clubs that provide a discount to teachers, fireman and police. Mr. Wardrop said that he will look into other area BOE’s activities offered for employee wellness.
  
- III. ADJOURN: Moved by K. Walker and seconded by J. Lyman to adjourn at 7:01 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary  
Clerk

Cecilia S. Lester, Board Recording

