



**TOWN OF WESTBROOK**  
HARBOR MANAGEMENT COMMISSION

Unapproved Minutes – Westbrook Harbor Commission

The regular scheduled meeting of the WHMC was called to order at 7:00 p.m. by acting Chair, Brian Faucher. Brian led the group in the Pledge of Allegiance and announced that Mike would be coming in later. Also in attendance, Attorney Edward Cassella.

Roll Call – In Attendance were Brian Faucher, Harbor master Bruce Lawrence, Keith Rich, Lee McNamar, Alt; Evan Cusson and Ronny Stevenson. A motion to have Lee McNamar seated as a voting member for this meeting was made by Evan Cusson; seconded by Ronny Stevenson and motion was passed. Absent were Bill Angelini and Gary Nolf.

New Business – Item #1) 32 Indian Trail, Westbrook, CT

A motion to move this item to the front of the agenda was made by Evan Cusson, seconded by Ronny Stevenson and the motion passed. Attorney Cassella addressed the commission asking that the MOU be signed off on after commission verifies the plans are consistent with the Harbor Management Plan (HMP). This is a request for a review from Zoning in accordance with terms of HMP. A motion made by Ronny Stevenson, seconded by Keith Rich; stating the request for review is consistent with the HMP. All in favor voted and motion passes upon a voice vote.

Chairman Mike Farrell joins meeting at 7:20 p.m.

Item #2) under New Business: 3 Lookout Road, Westbrook, CT

Upon a review of the Certificate of Permission application for the Dock Retention & Modification Project; a motion made by Ronny Stevenson, seconded by Evan Cusson, states that the application is consistent with the HMP. A voice vote in favor is made and the motion passes.

Bills to be paid – 1) Bruce Lawrence presented a bill from Beebe Marine for \$3,135.00  
2) Invoice from Olsen Sanitation for \$106.25 (one week in April and full month of May)  
and 3) timecard for secretary, Joan Angelini in the amount of 3 hours/30 minutes for April and May. Motion to approve all invoices for payment was made by Lee McNamar; seconded by Mike Farrell. Motion passes upon voice vote.

A review of the WHMC budget shows that part-time payroll line item is currently \$22.93 over budget with two more months to go in the fiscal year. Mike Farrell made a motion to approve up to \$250.00 transfer from Professional Services; 010.0418.4180.0233.5 to cover any additional payroll through June 30, 2016. The motion was seconded by Ronny Stevenson and a voice vote carried the motion. The secretary will follow up with Andrew Urban whether or not this can be done. If there are any problems, Brian has offered to speak to the Finance Department.

Minutes – The minutes of the April, 2016 meeting were read and approved upon a motion made by Evan Cusson, seconded by Ronny Stevenson and motion passes upon voice vote.

Harbor Master Report – Bruce reported that he attended the Council of Beaches Meeting. The council had questions on whether the HMC will be using stickers for this mooring season. Bruce would like to get the permit applications taken care of ASAP so he is recommending that permit numbers be painted on the buoys when a resident purchases a beach mooring. After some discussion, it was agreed by the commission for this summer season, 2016 Bruce will begin issuing permit numbers beginning with “WB-1” and advise mooring holders they will need 4” Letters/Numbers for their beach mooring. Perhaps stickers will be considered for next year but the commission will look into that again.

Bruce will also be creating a balance sheet/spread sheet showing the income from Harbor Management Fees; the amount being returned to the town and the balance left over.

Old Business: Bruce called the coast guard regarding the light on the bridge in need of replacement and coast guard contacts DOT to take care of it. Bruce confirmed the “chain of command” when this happens; call Coast Guard, they will contact DOT. They prefer to have it that way.

Keith Rich suggested putting the Beach Mooring Application on line in PDF format so people could download from town website. There was discussion regarding this last year, Mike remembers that Bill A. volunteered to look into Westbrook Events and work with Rich Holton on Town Website? Mike needs to follow up with Bill A. Lee McNamar suggested the commission consider Face book or Westbrook Events to keep public informed of what is happening with WHMC. Bruce also mentioned that the sign on the pilings is too small for anyone to read. After some discussion, the commission agrees that this needs to be addressed at June meeting.

A motion to adjourn made by Evan Cusson; seconded by Ronny Stevenson was unanimously passed. The meeting adjourned at 7:50 p.m.

Respectfully submitted:

Joan Angelini, Secretary