

**BOARD OF SELECTMEN
REGULAR MEETING – JANUARY 11, 2010
3:30 P.M. – MULTI-MEDIA ROOM
MULVEY MUNICIPAL CENTER**

First Selectman Bishop called the meeting to order at 3:30 p.m.

Present: Noel Bishop, Jim Crawford, John Hall.

Also Present: Joan Angelini, Tony Cozza, Darlene Jones, Jill Brainerd, Lee Archer, Tom Odell, Marilyn Ozols, Nancy Rudek, Dick Leighton.

1. Dick Leighton – Request for Appropriation.

Dick Leighton, PT Sanitarian explained a situation with a failed septic system on Fawn Hill Drive. He stated that the owners have been taken to court twice where a court order was issued to repair the system. At this time the system has still not been repaired. Mr. Leighton explained that it will cost a maximum of \$15,000 if the Town repairs the system at which time the Court would authorize a lien be placed on the property and a possible foreclosure.

On a motion by Selectman Crawford, seconded by First Selectman Bishop, it was

VOTED unanimous to authorize the repair of the septic system and to forward a requested for an appropriation to the Board of Finance at a later date if necessary.

2. Approval to Hire/Assistant Town Clerk – Joan Angelini.

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to appoint Deborah DeCristoforo, Assistant Town Clerk, 30 hours per week at an hourly rate of \$14.79 effective January 13, 2010.

3. Request for Transfer of Funds – Zoning Commission.

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to approve and forward to the Board of Finance a request from the Chairman of the Zoning Commission for a transfer of funds in the amount of \$900 from Professional Services to Part-time Payroll.

4. Grant Monies/Youth & Family Services – Danielle Drugan, Ex. Dir.

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to approve and forward to the Board of Finance a request for an appropriation in the amount of \$17,500 from Youth & Family Services and that a line be established in this year's budget for the deposit of these funds.

5. Open Space Preservation Fund – Tom Odell, Ch. Conservation Commission.

On a motion by First Selectman Bishop, seconded by Selectman Hall, it was

VOTED unanimous to approve and forward to the Board of Finance a request the Conservation Commission for an appropriation in the amount of \$5000.00 from the Open Space Preservation Fund for an appraisal of the 143 acre Russo Property.

6. Sanitarian Position – Budget Allocation – Noel Bishop.

First Selectman Bishop stated that he spoke with Rich Annino, President of the Union. It was agreed that the monies allocated for a Sanitarian and Restaurant Inspections will fund one 40 hour per week Sanitarian position. The position will be posted in house, on the web page, CCM website and the State Department of Health web site.

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to post the approved job description for a full-time Sanitarian not to exceed a salary of \$54,886.

7. Approval of Non-Union Salary Increase and Performance Appraisals – Noel Bishop.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to approve the following resolution:

1. The salary of all non-bargaining unit employees will be increased by 3% for the 2009/2010 budget year, retroactive from July 1, 2009.

2. Non- bargaining unit employees will be subject to a written evaluation review with the same standards as union employees.

3. The salary increase for non-bargaining unit employees for the 2010/2011 fiscal year will be based on a range of 2.5% general wage increase, up to 4% for those employees who exceed expectations.

8. Request for Appropriation – Town Meeting – Police Cruiser.

On a motion by Selectman Hall, seconded by Selectman Crawford, it was

VOTED unanimous to approve and forward to the Board of Finance and Town Meeting, a request for an appropriation in the amount of \$22,249.88. from Reserved Capital & Non-Recurring Expenditures for the purchase of a new Police Cruiser.

9. Request for Appropriation – Regional Health District/H1N1.

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to pay the Connecticut River Area Health District \$538.00 from CEO Professional Services to share the costs for the H1N1 Call Center.

10. Information – Board of Selectmen Budget Hearing Dates.

The Board agreed to meet on the following dated for 2010/2011 Budget Review.

January 20, 2010 4:00 pm to 5:30 pm

January 21, 2010 3:30 pm to 6:30 pm

The Selectmen will begin with those departments with the largest increases.

11. Westbrook Middle School – Program Ad.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to purchase a business card program ad for the Middle School production of “Murder at Crooked House” to be paid from CEO Misc.

12. First Selectman’s Report.

1. A memo has been distributed to all elected officials and to chairmen and member of boards and commissions regarding an HR Seminar on February 4th at 6:30 p.m.
2. Meeting with the Harbor Commission to discuss dredging and possible funding. Project is progressing.
3. Will be attending COST and CCM annual meetings
4. January 28th Board of Selectmen Meeting - receipt of information regarding bedrock wells at landfill.
5. Retirement party for Constable Michael Oryl – January 23rd at the Firehouse.
6. Monday, January 25th Elks appreciation dinner for fire department and emergency personnel and their spouses.

13. Treasurer’s Report.

1. January 12th – State audit review of Middle/High School Project. Two different accounting systems that span this project causing some difficulties for the auditors.
2. Real Estate Tax returns okay.
3. JAG Grant on time.
4. A check for \$57,000 was received on January 6th in lieu of taxes on vessels which was less than expected.
5. Emphasized Boards and Commissions work together with Town Departments.
6. Funds should be put in place prior to the hiring of a new Finance Director.
7. Treasurer will be away on the 20th of January and noted that her budget will have an increase. She will not be here for the next regular meeting of the Board of Selectmen.

14. Resignations.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to accept with regret the resignation of John Magnano from the Water Pollution Control Commission.

15. Expirations and Reappointments.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to reappoint the following as Planning Commission Alternates, terms to expire 1/1/16: Lisbeth Waldron (D), Marie Farrell (D), Robert Furno (D).

On a motion by Selectman Hall, seconded by Selectman Crawford, it was

VOTED unanimous to reappoint Arthur Fletcher – Zoning Citation Officer, term to expire 12/18/11

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to reappoint Lee Archer (U) and Dwayne Xenelis (R) – Zoning Commission, term to expire 1/1/16

16. Appointments.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to appoint the following:

Rita Lehto (R) – Harbor Commission Alt., term to expire 2/28/12

Brenda Constantino (U) – Senior Management Committee, term to expire 11/1/11

Brian Faucher (U) – Harbor Commission Alt., term to expire 3/28/12

17. Vacancies and Nominations.

The following were placed into nomination:

Don Harger (U) – Conservation Commission

Deborah Rie (D) – Town Center Revitalization Commission Alt.

The following vacancies remain posted:

Retirement Board (2) (D R or U)

Housing Authority (1) (D R or U)

Zoning Citation Hearing Officer (1)

IWWC Alt. (2) (D R or U)

IWWC (Conservation Rep.) (D R or U)

EDC (1) (D R or U)

ZBA Alt. (1) (D R or U)

Board of Fire Commissioners Alt. (1) (D R or U)

WPCC (2) (D R or U)

Town Center Revitalization (1) (D R or U)

Town Center Revitalization Alt. (1) (D R or U)

Conservation Commission (1) (D R or U)

Senior Management Committee (1) (D R or U)

18. Approval of Minutes.

On a motion by Selectman Crawford, seconded by First Selectman Bishop, it was

VOTED 2 in favor, 1 abstained (Selectman Hall abstained) to approve the minutes of Regular Meeting 11/9/09 and Special Meeting 11/10/09 as filed.

On a motion by First Selectman Bishop, seconded by Selectman Crawford, it was

VOTED unanimous to approve the minutes of Special Meeting 11/30/09 and Regular Meeting 12/14/09 as filed.

On a motion by Selectman Crawford, seconded by First Selectman Bishop, it was

VOTED unanimous to approve the minutes of Special Meeting 12/9/09 as filed.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to approve the minutes of Special Meeting 12/30/09 as filed.

On a motion by Selectman Crawford, seconded by Selectman Hall, it was

VOTED unanimous to adjourn at 4:55 p.m.

ATTEST:

Noel Bishop
First Selectman

Gerda Ziolkowski
Administrative Manager
