

**Estuary Transit District**  
**17 Industrial Park Rd, Centerbrook, CT**  
**Conference Room**  
**9:00 A.M.**

AGENDA – October 15, 2010

- I. Call to Order – Chair R. Cabral
- II. Pledge of Allegiance – Board Members
- III. Roll Call – Sec. V. Zawoy
- IV. Visitors Comments
  - 1. Items on the Agenda
- V. Secretary's Report – V. Zawoy
  - 1. Approval of Meeting Minutes of August 20, 2010
- VI. Communications – V. Zawoy
  - 1. Correspondences
- VII. Treasurer's Report – J. Forbis
- VIII. Committee Reports
  - 1. Finance Committee
  - 2. Marketing Committee
- IX. Executive Director's Report - J. Comerford
  - 1. Report attached and open for discussion
- X. Finance Manager's Report – H. Famiglietti
  - 1. Bank Statements
  - 2. Cash Flow Forecast
  - 3. Budget versus Actual
- XI. Operations Manager's Report – P. Tyrrell
  - 1. Operations Report
- XII. Old Business
  - 1. Indigent Definition
  - 2. Administrative Staff Hours
  - 3. Essex Trolley
- XIII. New Business
  - 1. Borrowing Policy
  - 2. FY 2011 Salary Increases
  - 3. Lost and Found Policy
  - 4. Preliminary Discussion of Long Term Plan
- XIV. Chair Comments
- XV. Board Members Comments
- XVI. Visitor Comments(general)
- XVII. Executive Session
  - 1. Legal Matters
- XVIII. Next Meeting - December 17, 2010 at the Estuary Transit District
- XIX. Adjournment