

WESTBROOK BOARD OF SELECTMEN

REGULAR MEETING  
Monday, June 11, 2012  
Mulvey Municipal Center  
Multi-Media Room

CALL TO ORDER

First Selectman Bishop called the meeting to order at 3:35 p.m. In attendance included: Selectman Hall, Selectman Ehlert (arrived at 3:40 p.m.), Ms. Lesley Wysocki, Westbrook Public Schools, Becky Coffey, Harbor News, Meg Parulis, Planner, Andrew Urban, Director of Finance.

AIR CONDITIONING AT HIGH SCHOOL

The BOE is requesting that the Town move forward with plans to remove and replace the HVAC unit (30 ton chiller) above the high school auditorium. The task is to be completed prior to the start of school in September.

**Mr. Bishop made a motion to appropriate an amount not to exceed \$50,000 for the installation of a 30 ton chiller at the Westbrook High School auditorium and to forward the appropriation to the BOF and a Town Meeting. Mr. Hall seconded the motion. The motion passed unanimously.**

Mr. Ehlert commented that CL&P incentives are available for the project.

PERMISSION TO APPLY FOR STEAP GRANT

Ms. Parulis reported that remediation began at the property recently purchased at the Town Center. Upon completion, survey work will determine the design of the parking lot.

The Town Revitalization Committee is requesting BOS approval to submit an application for a STEAP Grant for Phase II of the Town Center Parking Lot. The total amount of the request has not yet been determined and applications are due August 1, 2012. If awarded a STEAP Grant, a Town Meeting will be necessary to accept and appropriate the funds.

PROPOSED DOG ORDINANCE

Documentation from Attorney Wells regarding a Use of Town Property Ordinance was included in the BOS packet. The ordinance applies to beaches, parks, playgrounds, athletic fields and all other town property and outlines enforcement and penalty mechanisms for non-compliance.

Mr. Bishop commented that several complaints have been reported regarding dogs have been received.

Mr. Hall suggested that a section on loitering be added to the ordinance.

This document will be distributed to the Planning Commission, Conservation Commission, and BOE for comment. The BOS will discuss again at a future meeting.

STATUS OF NON-UNION AGREEMENT – This agreement was approved at a prior BOS meeting. No further action needed.

DONATION OF LAND TO TOWN OF WESTBROOK

Mr. Bishop reported that Susan and Robert Regan approached the town to donate property off of Grove Beach Road North. After walking the property with Heidi Wallace, Inland Wetland officer, a title search was initiated by Attorney Wells. The results of the title search were included in the BOS packet and indicate that there are several outstanding liens on the property. This information was relayed to Mr. Regan.

No action taken.

Ms. Parulis reported that she is pursuing options with the Land Trust on several town owned properties in this area. Also, the Town of Westbrook was officially designated as a State Greenway as of June 1, 2012.

SET DATE FOR TOWN MEETING

**Mr. Bishop made a motion to set a Town Meeting on June 28, 2012 @ 7:00 p.m. Agenda item: HVAC (30 ton chiller at High School Auditorium). Mr. Hall seconded the motion. The motion passed unanimously.**

APPROPRIATIONS  
UCONN Appropriation

**Mr. Bishop made a motion to forward an appropriation request in the amount of \$16,000 to the BOF for the UCONN Community Research and Design Collaborative study of the Town Center and Flat Rock area. Mr. Ehlert seconded the motion. The motion passed unanimously.**

Public Works

**Mr. Ehlert made a motion to approve the Budget Transfer Resolution in the amount of \$10,000 for Beach Store Maintenance and Sidewalk Maintenance and forward to the BOF for action. Mr. Hall seconded the motion. The motion passed unanimously.**

**Mr. Hall made a motion to approve the Budget Transfer Resolution in the amount of \$9,000 for the Public Works Garage and forward to the BOF for action. Mr. Ehlert seconded the motion. The motion passed unanimously.**

JULY BOS MEETING DATE

The July BOS meeting is scheduled on July 9, 2012 @ 3:30 p.m. A special BOS meeting may be scheduled in July if necessary.

VACANCY AND NOMINATIONS

Second Reading – Ken Butterworth – Cable TV

**Mr. Bishop made a motion to appoint Ken Butterworth to the Cable TV Committee. Mr. Hall seconded the motion. The motion passed unanimously.**

**Mr. Bishop made a motion endorsing the Harbor Commission’s recommendation of Bruce Lawrence as Harbor Master. Mr. Hall seconded the motion. The motion passed unanimously.**

**Mr. Hall made a motion to appoint Robert Brancata to the Police Advisory/Traffic Authority as the Council of Beach representative. Mr. Ehlert seconded the motion. The motion passed unanimously.**

DIRECTOR OF FINANCE REPORT

Mr. Urban reported that the fees in several departments, including Building Department, Town Clerk and Land Use are higher than anticipated.

Mr. Urban’s report was distributed on June 5, 2012 via e-mail.

APPROVAL OF MINUTES

**Mr. Hall made a motion to approve minutes from the BOS meeting dated 5/24/12. Mr. Ehlert seconded the motion. The motion passed unanimously.**

**Mr. Ehlert made a motion to approve the minutes from the BOS meeting dated 5/31/12. Mr. Hall seconded the motion. The motion passed unanimously.**

Mr. Bishop reported that to date, no documentation has been provided by Mr. Greci, DEEP, as requested at the 5/31/12 BOS meeting. Also, the WPCC has not yet provided any information to Dr. Bernstein.

FIRST SELECTMAN’S REPORT

Mr. Bishop reported that the Affordable Housing Project at Ferry Crossing in Old Saybrook was featured in the New York Times.

A report, including recommendations, on the Senior Center will be provided at the June 21, 2012 BOS meeting. An open forum was held at the Senior Center and excellent suggestions were provided by the approximately 75 individuals attending the meeting.

ADJOURNMENT

**Mr. Bishop made a motion to adjourn the meeting at 4:30 p.m. Mr. Ehlert seconded the motion. The motion passed unanimously.**

Respectfully Submitted,

Attest,

Suzanne Helchowski  
Administrative Assistant

Noel Bishop  
First Selectman