

**BOARD OF FINANCE REGULAR MEETING
WESTBROOK MULVEY MUNICIPAL CENTER
MULTI-MEDIA ROOM
October 19, 2016 6:30PM**

CALL TO ORDER

Mr. Connelly, Chairman, called the meeting to order at 6:30 p.m. In attendance included John Leake, Paul Connelly, Gary Gavigan, George Pytlik, Rick Westbrook, Tony Cozza and Jane Butterworth, Treasurer, First Selectman Bishop, Selectman Hall and Selectman Labbadia.

Mr. Connelly led the Pledge of Allegiance.

Mr. Pytlik made a motion to go into Executive Session at 6:35 p.m. to discuss a personnel matter regarding interviewing potential candidate(s) for Director of Finance position. Mr. Connelly seconded the motion. Invited into the Executive Session: Jane Butterworth, Treasurer. The motion passed unanimously.

Suzanne Helchowski was invited into the Executive Session at 7:45 p.m. to provide information on reference checks. She was not present during the interviews.

Regular Session resumed at 8:15 p.m.

No action taken.

TREASURER'S REPORT

Mr. Leake made a motion to move the discussion on the Treasurer's Report to the first item on the agenda. Mr. Gavigan seconded the motion. The motion passed unanimously. Ms. Butterworth, Treasurer, reported on an incident regarding checks in the Finance Office.

Upon a motion duly made and seconded, the Board of Finance unanimously **VOTED** to add Sidewalk Funding to the agenda.

SIDEWALK FUNDING

Ms. Parulis discussed funding opportunities for sidewalks. This grant would fund 80% of the previously planned sidewalks and the town would be responsible for 20% which would be approximately \$120,000 over three years. The grant proposal needs to be submitted on November 14th. It is required in the documentation to state that it is the Board of Finance's intent to fund the town's portion if we receive the grant. We have not had public input on this. Ms. Parulis feels that the need for sidewalks in this area is well documented in the Plan of Conservation.

Upon a motion made by Mr. Pytlik to have the Board of Finance fund the sidewalk proposal if the Board of Selectmen approve the project and do their due diligence. Mr. Cozza seconded for discussion.

Mr. Westbrook would prefer allow the public an opportunity to give their opinion. He does understand that the Board funded a previous study for sidewalks, but he would like additional time to allow the public and Board of Selectmen to discuss and give their opinion.

Mr. Pytlik and Mr. Cozza agreed to rescind their motion. No action was taken at this time.

APPROVAL OF MINUTES

Upon a motion made by Mr. Pytlik and seconded by Mr. Leake the Westbrook Board of Finance **VOTED** to approve the September 21, 2016 minutes as written. Abstentions: Mr. Cozza

FIRST SELECTMAN'S REPORT

Mr. Bishop gave a brief update. The Commissioner of Health is recommending that we join a health district. It is a concern because this would mean that 1.5% of the municipal budgets would have to be paid to the State of CT for this service. The Shoreline communities are fighting this. The towns would lose their health department. This has not gone to the legislature.

November 15th is the CCM meeting. Mr. Pytlik, Mr. Connelly, Mr. Gavigan and Mr. Cozza would like to attend. Ms. Helchowski will send in the registration.

APPROPRIATIONS AND OTHER RESOLUTIONS

Return of Westbrook Foundation Grant - \$58,500 – Fishing Dock/Kayak Launch

Upon a motion made by Mr. Pytlik and seconded by Mr. Gavigan the Westbrook Board of Finance unanimously **RESOLVED** to return the funds to the Westbrook Foundation in the amount of \$58,500 in Revenue Account #101.2014.1411.5701.4 and this will be recorded in FY16.

Wesley Avenue Bridge Repair Work - \$39,000

Informational Only. No action required from the Board of Finance. Money is in the budget to cover this emergency repair. This is in the Public Works budget.

Upon a motion duly made and seconded the Westbrook Board of Finance unanimously **VOTED** to add Public Safety to the agenda.

Public Safety

Mr. Gavigan stated that the budget for public safety is over \$700,000. He asked the Board to review what we are spending on the Resident State Trooper and policing costs. The entire budget needs to be reviewed. The Traffic Authority commission has not given their recommendation of how policing should be done. The Board of Selectmen hope to get this information to include it in the next budget process.

PUBLIC COMMENT

None

NEW BUSINESS

None

OTHER BUSINESS

None

ADJOURNMENT

On motion duly made and seconded, the Board of Finance unanimously **VOTED** to adjourn at 9:18pm.

Respectfully Submitted,

Kelley S. Frazier, Board of Finance Clerk