

THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT BOARD OF FINANCE REGULAR MEETING
TOWN OF WESTBROOK BOARD OF FINANCE
BUDGET HEARING- SPECIAL MEETING
MULVEY MUNICIPAL CENTER – MULTI MEDIA ROOM
MARCH 11, 2015 6:30PM

The Westbrook Board of Finance Budget Hearing was held on Wednesday, March 11, 2015. In attendance were Chairman Paul Connelly, George Pytlik, Gary Gavigan, John Leake, Tanya Lane and Rick Westbrook. Also in attendance were Noel Bishop, First Selectman, Lew Daniels, Library Director, Rich Annino, Recreation, Meg Parulis, Town Planner, Michael Jenkins, Fire Department, Kelley Frazier, Clerk and Andrew Urban, Director of Finance Absent:

CALL TO ORDER

The meeting was called to order by Chairman Connelly at 6:30p.m. Mr. Connelly led the Board in the Pledge of Allegiance.

All motions made are for the proposed budget for Fiscal Year 2015/2016.

Upon a motion duly made and seconded, the Westbrook Board of Finance unanimously **VOTED** to move the Fire Department budget presentation to the front of the agenda.

FIRE SERVICES DEPARTMENT 0210

Fire Training #2111

State funding for fire school training may be decreased. Mr. Jenkins discussed the training required for fire personnel.

Upon a motion made by Gary Gavigan and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of EIGHTEEN THOUSAND, SIX HUNDRED NINETY FIVE DOLLARS (\$18,695) for Fire Training.

Fire Prevention #2112

Upon a motion made by Gary Gavigan and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) for Fire Prevention

Fire Protection #2113

Upon a motion made by Rick Westbrook and seconded by John Leake it was:

RESOLVED: Unanimously to decrease the Regular Payroll by \$2,169.

Upon a motion made by Rick Westbrook and seconded by Tanya Lane it was:

RESOLVED: Unanimously to decrease Officer Expenses by \$250.

Ayes: Rick Westbrook, John Leake, Gary Gavigan and Tanya Lane. Nays: George Pytlik

Upon a motion made by Rick Westbrook and seconded by John Leake it was:

RESOLVED: Unanimously to decrease Physicals by \$2,500.

Upon a motion made by Rick Westbrook and seconded by Tanya Lane it was:

RESOLVED: Unanimously to decrease Medical Supplies \$2,000.

Mr. Pytlik feels that the \$60,000 is an accurate amount for safety equipment. Discussion ensued regarding what is covered by the bond funds.

Upon a motion made by Gary Gavigan and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of TWO HUNDRED FORTY THREE THOUSAND, SIX HUNDRED EIGHTY TWO DOLLARS (\$243,682) for Fire Protection.

Fire Station #2114

Upon a motion made by Gary Gavigan to accept the division as presented. Discussion ensued.

Mr. Gavigan agreed to rescind his motion

The fire department will need five desktops and will also acquire a used server for their use. This was not in the budget. Discussion ensued.

Upon a motion made by George Pytlik and seconded by Gary Gavigan it was:

RESOLVED: Unanimously to increase Technology by \$10,500.

Upon a motion made by George Pytlik and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of SEVENTY EIGHT THOUSAND, EIGHT HUNDRED NINETY DOLLARS (\$78,890) for Fire Station.

Upon a motion made by George Pytlik and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of THREE HUNDRED SEVENTY THOUSAND, NINE HUNDRED EIGHTY SEVEN DOLLARS (\$370,987) for Fire Services.

LIBRARY DEPARTMENT 0810

Upon a motion made by George Pytlik to approve the budget as presented and seconded by Tanya Lane for discussion:

Mr. Daniels noted that when the assistant librarian was hired, the intention was to not replace the previous assistant, if a retirement should occur. The new assistant allows for many new things to be offered at the library. Mr. Connelly and Mr. Pytlik agree that we need to maintain both positions. Mr. Westbrook is not in favor of having the library board cover part of the salary of a town employee. Ms. Lane asked for the discrepancy in pay for someone working with a master's degree versus an engineering degree. It was noted that it depends on the job type as to what your rate of pay should be. The Senior Library Tech will be retiring at the end of March. It will be discussed with the Library Board as to whether this position will be filled, and what the financial impact will be.

Upon a motion made by George Pytlik and seconded by Gary Gavigan the Westbrook Board of Finance unanimously **VOTED** to call the question.

Upon a motion made by George Pytlik and seconded by Tanya Lane it was:

RESOLVED: Unanimously to appropriate the sum of FOUR HUNDRED FORTY ONE THOUSAND, TWO HUNDRED SIXTY EIGHT DOLLARS (\$441,268) for Department 0810-Library.

RECREATION DEPARTMENT 0912

Mr. Annino discussed his budget and answered various questions from the Board.

Upon a motion made by George Pytlik and seconded by Gary Gavigan it was:

RESOLVED: Unanimously to appropriate the sum of THREE HUNDRED EIGHTY SEVEN THOUSAND, SIX HUNDRED TWENTY TWO DOLLARS (\$387,622) for Department # 0912 Recreation.

LAND USE DEPARTMENT 0412-4120

Upon a motion made by Rick Westbrook and seconded by George Pytlik it was:

RESOLVED: Unanimously to appropriate the sum of ONE HUNDRED TWENTY TWO THOUSAND, THREE HUNDRED FIFTY ONE DOLLARS (\$122,351) for Department # 0412-4120 Land Use.

NON-DEPARTMENTAL DEPARTMENT 9900

EMPLOYEE BENEFITS:

Upon a motion made by Rick Westbrook and seconded by Tanya Lane it was:

RESOLVED: Unanimously to decrease Health Insurance by \$4,173.

Upon a motion made by Rick Westbrook and seconded by George Pytlik it was:

RESOLVED: Unanimously to appropriate the sum of ONE MILLION, FOUR HUNDRED FIFTY SIX THOUSAND, ONE HUNDRED SIXTEEN DOLLARS (\$1,456,116) for Account #9900 Employee Benefits.

Upon a motion made by Rick Westbrook and seconded by John Leake it was:

RESOLVED: Unanimously to decrease Self Insurance by \$27,162.

Upon a motion made by Rick Westbrook and seconded by George Pytlik it was:

RESOLVED: Unanimously to appropriate the sum of TWO HUNDRED FIFTY SIX THOUSAND, ONE HUNDRED NINETY DOLLARS (\$256,190) for Account # 9920-Insurance.

Capital Contributions

Mr. Urban discussed what is considered to be a capital contribution. This will be discussed again on April 1, 2015.

Upon a motion made by John Leake and seconded by Tanya Lane it was:

RESOLVED: Unanimously to appropriate the sum of FIVE HUNDRED FIFTY EIGHT THOUSAND DOLLARS (\$558,000) for Account # 9910 – Capital Contributions.

Other Funds: Dog Fund

Upon a motion made by John Leake and seconded by Rick Westbrook it was:

RESOLVED: Unanimously to appropriate the sum of TWENTY FIVE THOUSAND DOLLARS (\$25,000) for Account # 9930 – Dog Fund.

Dues and Contributions

Upon a motion made by Rick Westbrook and seconded by George Pytlik it was:

RESOLVED: Unanimously to increase Estuary Transit District by \$931.

Upon a motion made by John Leake and seconded by Rick Westbrook it was:

RESOLVED: Unanimously to appropriate the sum of TWO HUNDRED THIRTEEN THOUSAND, FIVE HUNDRED NINETY FOUR DOLLARS (\$213,594) for Account #9940 - Dues and Contributions.

Other NOC

Upon a motion made by George Pytlik and seconded by Rick Westbrook it was:

RESOLVED: Unanimously to appropriate the sum of FIVE THOUSAND TWO HUNDRED DOLLARS (\$5,200) for Miscellaneous NOC.

Contingency

There was a discussion about items taken out of contingency and what funding should be placed in contingency. Discussion ensued about guidelines for requesting funding from the Contingency Fund.

Upon a motion made by George Pytlik and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of FIFTY THOUSAND DOLLARS (\$50,000) for Contingency.

Debt Service

Upon a motion made by George Pytlik and seconded by Rick Westbrook it was:

RESOLVED: Unanimously to appropriate the sum of TWO MILLION, FIVE HUNDRED THIRTY FOUR THOUSAND, and SEVEN HUNDRED SEVENTY FIVE DOLLARS (\$2,534,775) for Debt Service.

ADJOURNMENT

On motion duly made and seconded, the Board unanimously **VOTED** to adjourn at 9:20pm.

Respectfully Submitted

Kelley S. Frazier, Board Clerk