

THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT BOARD OF FINANCE REGULAR MEETING
TOWN OF WESTBROOK BOARD OF FINANCE
BUDGET HEARING- SPECIAL MEETING
MULVEY MUNICIPAL CENTER – ROOM A
MARCH 10, 2015 6:30PM

The Westbrook Board of Finance Budget Hearing was held on Tuesday March 10, 2015. In attendance were Chairman Paul Connelly, George Pytlik, Gary Gavigan, John Leake, Tanya Lane and Rick Westbrook. Also in attendance were Noel Bishop, First Selectman, Pam Fogarty, Assessor, Sonya Marino, Health Director, Courtney Burks, Senior Center Director, Deb Lovelette, Visiting Nurses Administrator, Elizabeth Carpenter, Social Services, Carol Hess, Finance, Jill Brainerd, First Selectman's Office, Joan Angelini, Town Clerk, Kelley Frazier, Clerk and Andrew Urban, Director of Finance Absent:

CALL TO ORDER

The meeting was called to order by Chairman Connelly at 6:30p.m. Mr. Connelly led the Board in the Pledge of Allegiance.

All motions made are for the proposed budget for Fiscal Year 2015/2016.

Mr. Urban discussed changes that have been made to the budget. He also discussed the supplies expenditures.

DEPARTMENT 0115 ASSESSOR:

The Board discussed the increase in the Regular Payroll. This position is one that needs to be adjusted as stated in the union contract. There is also an additional increase in Regular Payroll due an adjustment for longevity. The Board had various questions regarding expenses which Ms. Fogarty was able to answer.

Upon a motion made by Rick Westbrook and seconded by Gary Gavigan it was:

RESOLVED: Unanimously to increase the Regular Payroll by \$1,814 for the longevity adjustment.

Upon a motion made by George Pytlik and seconded by Rick Westbrook it was:

RESOLVED: Unanimously to appropriate the sum of ONE HUNDRED THIRTY EIGHT THOUSAND, ONE HUNDRED SEVENTY THREE DOLLARS (\$138,173) for Department #0115 Assessor.

DEPARTMENT 0510.5100 PUBLIC HEALTH:

There was a discussion regarding the part time health education assistant position. Ms. Marino discussed in detail the inspection requirements as well as the other responsibilities the Health Department must comply with. Health Departments also do education, disease tracking, septic review and deal with complaints. Ms. Lane feels that the Health Director needs to evaluate her needs before hiring an assistant. Ms. Marino stated that this person would do environmental inspections. Mr. Bishop noted that there was unanimous support for this budget at the Board of Selectmen budget meetings.

Upon a motion made by Rick Westbrook and seconded by George Pytlik it was:

RESOLVED: Unanimously to appropriate the sum of ONE HUNDRED THIRTY ONE THOUSAND, SIX HUNDRED NINETY EIGHT DOLLARS (\$131,698) for Department #0510.5100 Public Health.

Visiting Nurses 0510.5101

The Administrative Assistant received an increase due to the contract provisions. Ms. Lovelette discussed her expenditures. She noted that expenses have increased due to new Medicare and Obamacare requirements.

Upon a motion made by Rick Westbrook and seconded by George Pytlik it was:

RESOLVED: Unanimously to appropriate the sum of FOUR HUNDRED EIGHTY SEVEN THOUSAND, THREE HUNDRED SEVEN DOLLARS (\$487,307) for Visiting Nurses # 0510-5100.

Social Services 0515-5150

Ms. Carpenter discussed her functions and the money she has generated for the town. She has many done many different things such as purchasing BMX bikes for children in town and working with Veterans' families to secure funds for them. Mr. Bishop discussed the salary increase and noted that there may be another step increase next year. Ms. Lane said that she is impressed with all of the work being done.

Upon a motion made by George Pytlik and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of FORTY SIX THOUSAND, SIX HUNDRED SEVENTY FIVE DOLLARS (\$46,675) for Social Services # 0515-5150.

Senior Center 0515-5152

Mr. Bishop referenced the salary survey. The Director's salary was significantly lower, so an adjustment was done in October 2014. The duties and work being done currently has increased significantly from what was done in the past. Cooking the meals in house and the decrease in the amount given to the Old Saybrook Estuary has saved the town a considerable amount. Mr. Gavigan noted that the Director of the Senior Center has significantly increased the revenues. He stated that her salary increase was well deserved.

Upon a motion made by George Pytlik and seconded by John Leake it was:

RESOLVED: Unanimously to appropriate the sum of EIGHTY TWO THOUSAND, ONE HUNDRED TWELVE DOLLARS (\$82,112) for Senior Center # 0515-5152.

DEPARTMENT 0119 TOWN CLERK

Longevity requirements were discussed.

Upon a motion made by George Pytlik and seconded by Rick Westbrook it was:

RESOLVED: to appropriate the sum of ONE HUNDRED FORTY TWO THOUSAND, SIX HUNDRED AND SIXTEEN DOLLARS (\$142,616) for Department #0119 Town Clerk.

Old Business will be added to future agendas.

ADJOURNMENT

On motion duly made and seconded, the Board unanimously **VOTED** to adjourn at 8:22pm.

Respectfully Submitted

Kelley S. Frazier, Board Clerk