

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF FINANCE SPECIAL MEETING
WESTBROOK MULVEY MUNICIPAL CENTER
April 1, 2014 7:00pm**

The Westbrook Board of Finance Special Meeting was held on Tuesday, April 1, 2014 at 7:00pm in Room A. In attendance were Paul Connelly, Gary Gavigan, Rick Westbrook, George Pytlik, Tanya Lane and John Leake. Also in attendance were Don Izzo, Emergency Management, Maureen Westbrook, Board of Education Chairperson, Lesley Wysocki, Westbrook Schools Business Manager, Richard Tsou, Fire Chief, Andrew Urban, Director of Finance and Kelley Frazier Secretary to the Board. Absent:

CALL TO ORDER

The meeting was called to order by Mr. Connelly at 7:00pm with the Pledge of Allegiance.

REVIEW OF FY2015-19 CAPITAL IMPROVEMENT PLAN

Mr. Urban discussed the Capital Improvement Plan (CIP) material which he previously distributed and explained in detail the funded projects for Fiscal Year 2014. He then explained how projects were prioritized for FY2015-19 projects and various options for possible reductions.

Mr. Westbrook asked who should be making the decision of which projects to fund? He feels that this was a function of the Board of Selectmen. It was noted that the Board of Selectmen approved projects which they thought had a higher priority.

The Fire Chief discussed the Fire Department's CIP project. The exhaust system was explained. There is no mandate to do this project. The Fire Chief discussed doing this in two phases over 2 years. The cost is \$80,000 for the North End Station and \$100,000 for the South End Station. He suggested doing the South End Station first. The department has previously submitted grants for this, but these were denied. The new equipment will not require use of the exhaust equipment, but there are still several pieces of equipment that will not be replaced. The Board had various questions about the exhaust system.

Mr. Izzo discussed his interoperability project. The Board had various questions regarding the equipment to be purchased and its use. The Board discussed various financing options.

Mr. Urban discussed the deferred projects and the impact this would have on future year's budgets. Mr. Urban will research a note package for some of the CIP projects. Mr. Izzo and Mr. Tsou were asked by the Board to come back with accurate numbers for a possible issuance of notes if approved.

Upon a motion made by Gary Gavigan and seconded by George Pytlik the Westbrook Board of Finance unanimously **VOTED** to table the adoption of the Capital Improvement Plan.

CAPITAL APPROPRIATION RESOLUTION, SCHOOL SECURITY GRANT \$355,637

Upon a motion made by Gary Gavigan and seconded by George Pytlik it was:

RESOLVED: unanimously by the Westbrook Board of Finance to accept the grant and approve the following capital appropriation in the Capital and Non-Recurring Expenditure in the amount of \$355,637 Source Account #101.2015.XXXX.5515.4 DESPP School Security Grant in the amount of \$105,413 and Source Account #101.3020.0000.0960.3 CNR Reserve-BOE Capital Projects in the amount of \$250,224 to Budget Account #101.2015.XXXX and refer to the Board of Selectmen to set a date for a town meeting.

ADJOURNMENT

On motion duly made and seconded, the Board of Finance unanimously **VOTED** to adjourn at 9:40pm.

Respectfully Submitted

Kelley S. Frazier, Board of Finance Clerk