

Estuary Transit District
17 Industrial Park Road, Centerbrook, CT
Conference Room

9:00 A.M.

AGENDA -- June 15, 2012

- I. Call to Order – Chair Leslie Strauss
- II. Pledge of Allegiance – Board Members
- III. Roll Call – Sec. V. Zawoy
- IV. Visitors Comments
- V. Secretary’s Report – V. Zawoy
 1. Approval of Meeting Minutes of April 20, 2012
- VI. Communications – V. Zawoy
 1. Correspondence
- VII. Treasurer’s Report – J. Forbis
- VIII. Committee Reports
 1. Finance Committee
 2. Marketing Committee
- IX. Executive Director’s Report – J. Comerford
- X. Finance Manager’s Report – H. Famiglietti
 1. Bank Statements
 2. Cash Flow Forecast
 3. Budget v. Actual
- XI. Operations Manager’s Report – P. Tyrrell
- XII. Old Business
 1. Cash Handling Policy
 2. Money Purchase Plan
- XIII. New Business
 1. Problem Resolution Policy
 2. Job Description Policy
 3. Employee Salary Increases
 4. Maintenance Services Contract
- XIV. Chair Comments
- XV. Board Members Comments
- XVI. Visitor Comments (general)
- XVII. Executive Session
 1. Legal Matters
 2. Adoption of Proposed Budget 2012-2013
- XVIII. New Meeting –August 17, 2012 at the Estuary Transit District
- XIX. Adjournment