

MINUTES OF THE REGULAR IWWC MEETING
DECEMBER 6, 2011

PRESENT: Chairman David Stein, Dwayne Xenelis, Samantha Crowley, Mike Engels and IWWC Officer Heidi Wallace.

1. Call To Order:

Chairman David Stein called the meeting to order at 7:00 p.m.

2. Public Comment Period:

None.

3. OLD BUSINESS:

Upon a motion by Samantha Crowley, seconded by Mike Engels , it was:

VOTED: Unanimously to table items (a): (2 Pettipaug Rd), (b): 41 Pequot Road and (c): 517 Pond Meadow Road, because they all are scheduled for Public Hearings at the January Meeting.

4. NEW BUSINESS:

a. Referral from Zoning Commission Z2011: 279 Essex Road, Property ID#166/Lot#014 for a Special Permit Application for proposed residential multi-family relating to the renovation of existing structure (former Daycare) into four two-bedroom apartments at 279 Essex Road. All proposed activity outside of regulated area. Jurisdictional ruling.

Heidi Wallace stated that all proposed activity is outside the regulated area. She further stated that she has no concerns with this proposal.

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously that this application is outside the jurisdiction of the IWWC.

b. 201 Horse Hill Road, Map 43, Lot W6, municipal improvements for Westbrook Department of Public Works Facility.

Chairman David Stein recused himself from the application and appointed Mike Engels as Acting Chairman.

Tony Marino, Chairman of the Town Garage Building Committee, stated that some of the proposed utility work is in the regulated area. They will be bringing CT Water lines up from Pequot Park. They will be digging a trench on the east side of Route 145, which includes 2 areas that are in the regulated area.

Upon a motion by Samantha Crowley, seconded by Dwayne Xenelis, it was:

VOTED: Unanimously to accept the application and to be on the January 3, 2012 Agenda.

At this time, Chairman David Stein returned to the meeting.

5. REGULAR BUSINESS:

A. Minutes of the previous meetings: Special Meeting 10/4/11, Regular Meeting 11/1/11, site walk meeting 11/19/11:

Upon a motion by Samantha Crowley, seconded by Dwayne Xenelis, it was:

VOTED: Unanimously to approve the minutes of the Special Meeting of October 4, 2011, as submitted.

Upon a motion by Dwayne Xenelis, seconded by Samantha Crowley, it was:

VOTED: Unanimously to approve the minutes of the Regular Meeting of November 1, 2011, as amended.

Upon a motion by Mike Engels, seconded by Samantha Crowley, it was:

VOTED: Unanimously to approve the minutes of the November 19, 2011 Site Walk, as submitted.

B. Chairman's Comments:

1. Chairman David Stein stated that he would like to discuss the property located at 207 Pettipaug Road. IWWC Officer Heidi Wallace recused herself from the discussion and left the room.

Chairman Stein stated that Attorney Bates suggested getting a title search of the property done and obtaining an aerial photo of the property from CT DEP. If the Commission decides to do this, it could get costly. Samantha Crowley asked how many outstanding issues there still are and would fixing the violations cause more damage to the wetlands at this point. There was discussion of whether the commission could do a site walk on the property when there is not an active application. Chairman Stein will contact Attorney Bates to get an answer. This matter will be discussed again at the January Meeting.

At this time, IWWC Enforcement Officer Heidi Wallace returned to the meeting.

C. Correspondence:

1. Copy of The Habitat.
2. Zoning Commission Special Meeting Minutes 10/13/11.
3. Conservation Commission Regular Meeting Minutes 10/18/11.
4. Zoning Commission Regular Meeting Minutes 10/25/11.
5. Planning Commission Public Hearing Minutes 11/14/11.
6. Planning Commission Regular Meeting Minutes 11/14/11.
7. Conservation Commission Regular Meeting Minutes 11/15/11.
8. Letter from Conservation Commission to Board of Selectmen asking for the ability to manage and supervise the Open Space of Stannard Woods Subdivision on Toby Hill Road.

D. Staff Report:

Report was distributed and discussed.

E. Commission Member Reports:

None.

F. Approval of Bills:

Upon a motion by Mike Engels, seconded by Samantha Crowley, it was:

VOTED: Unanimously to approve payment of the following bills:

Heidi Wallace: \$80.56 for mileage reimbursement

G. Possible Executive Session to discuss Clerk Wage

Executive Session was not necessary. The Board of Selectmen are still working on a new policy for Secretary/Clerk for Boards and Commissions.

I. 2012/2013 Budget

Upon a motion by David Stein, seconded by Dwayne Xenelis, it was:

VOTED: Unanimously to submit a proposed budget for Fiscal Year 2012/2013 the same as the current Fiscal Year with the exception of the payroll accounts and to empower IWWC Enforcement Office Heidi Wallace to be the Commissions agent for the budgetary process and to fill out all necessary paperwork and reports.

Adjournment:

Upon a motion by Mike Engels, seconded by Dwayne Xenelis, it was:

VOTED: Unanimously to adjourn at 7:59 p.m.

Respectfully submitted:

Kathleen H. Kelemen, Secretary