

**AD-HOC ENERGY COMMITTEE
REGULAR MEETING MINUTES – September 28, 2016**

Minutes of the Regular Meeting of the Energy Committee held on September 28, 2016.

Members Present: Chairman Chris Ehlert via cell phone, Bill Fish, Bill Fredrickson, Richard White, Lesley Wysocki and Jill Brainerd.

Members Absent: Darlene Briggs.

Call to Order:

The meeting was called to order at 4:07 p.m. by Board Member Bill Fish.

Review and Approval of Minutes:

Upon a motion by Richard White, seconded by Bill Frederickson, it was:

VOTED: To approve the minutes of the Special Meeting of June 29, 2016, as amended. (Lesley Wysocki abstained from the vote).

Upon a motion by Richard White, seconded by Bill Frederickson, it was:

VOTED: To approve the minutes of the Special Meeting of July 20, 2016, as amended. (Lesley Wysocki abstained from the vote).

Clean Energy Community – Update:

Eversource along with Lesley Wysocki, Bill Fish, Jill Brainerd and Andrew Urban put together all the information that was need to complete the Port Folio Manager. It had discussed to look at the Riggio Building and the Library for their energy use. The Eversource Consultant was scheduled to do an audit on the Riggio Building last Friday.

John Greeno is going to make a presentation to the Town’s Social Services and Senior Center. He also did an assessment at Worthington Manor.

HES and IE Marketing Updates:

Richard White stated that he has not contacted the soup kitchen or the Boy Scouts yet, but he will do so before the next meeting. He did drop off information to Father Greg, who will be putting the information in this week’s bulletin and he dropped off information at the Elks Club. Mr. White stated that he also attended a Municipal Energy Seminar on the 22nd. He is requested reimbursement for payment. Copies of his notes from the seminar were distributed to all members present. He has been in contact with a member of the Energy Committee from the Town of Easton, who indicated that they would like to exchange information with Westbrook’s Committee

Bill Federickson stated that he left about 8 brochures at the Food Pantry and they are gone, so he needs to obtain more to bring the next time he goes. He also needs copies of the financial guidelines to leave there.

Bill Fish stated that the HES brochures have been depleted at the Mulvey Municipal Center. He will contact John Greeno to obtain more. He has been in notified Social Services in both Old Saybrook and Clinton and notified them that there will be presentation at the Westbrook Senior Center at 5:30 p.m. on September 29th. Richard White stated that he will attend the presentation. Chris Ehlert stated that he will also to attend.

At this time, Bill Fish stated that he just received an e-mail from AEGIS, regarding the Riggio Building Audit. It stated that if the roof is replaced on the building and the antennas are removed, this would be a great area for putting up solar panels because there are no trees around the building. We will look at the cost benefit and if it looks feasible, we can move forward with the request to the Board of Selectmen and Board of Finance. The building was built in 1864 and the brick additions were put on sometime in the 1940's. There is no insulation on the boilers and pipes. The boiler is oil fired. Another thing to look at is natural gas. We would have to find out what, if any, the cost would be to hook up to gas line on Route 1. There was discussion of replacing the current boiler with circulator motors, which would save a lot of money. This might be considered a capital improvement for which there is money put aside for things like this. The water tank could definitely be powered by the solar panels. We will be getting a written report from ICF with the expected or recommended cost savings. The air conditioning units also need to be looked at. Chairman Ehlert will contact Dennis Hallahan to see if any of the things could be covered by the \$100,000 town appropriation for repairs and upgrades to the Riggio Building. Chris will also contact Southern Connecticut Gas Company to get a rough cost of connecting to the gas line on Route 1. Lesley Wysocki will look into whether the current boiler can be made into dual fuel burners.

Committee Member Updates:

It was stated that Durham and Coventry have had the most success with getting residents on board. Also, Connecticut tied for 5th place in the nation in regards to energy conservation.

Approval of Bills:

Upon a motion by Chris Ehlert, seconded by Lesley Wysocki, it was:

VOTED: To approve payment of \$105.34 to Richard White for reimbursement for a seminar he attended. (Richard White abstained from the vote).

Upon a motion by Lesley Wysocki, seconded by Bill Fish, it was:

VOTED: Unanimously to approve payment of \$129.66 to Katie Kelemen for Secretarial duties.

Adjournment:

Upon a motion by Bill Fish, seconded by Richard White, it was:

VOTED: Unanimously to adjourn at 5:02 p.m.

Respectfully submitted:

Kathleen H. Kelemen