

JULY 21, 2010

SPECIAL MEETING, BOARD OF FINANCE

Minutes of the Special Meeting of the Board of Selectmen held on Wednesday, July 21, 2010 at the Westbrook Mulvey Municipal Center.

Present: First Selectman Noel Bishop, Selectmen Jim Crawford and John Hall

Also Present: Board of Finance Chairman Paul Connelly, Board of Finance Members Jane Butterworth, Sherry Seidman and George Pytlik, Town Planner Meg Parulis, Acting Assessor Pam Fogarty, Acting Sanitarian Dick Leighton, Director of Public Works John Riggio, Treasurer Darlene Jones and members of the public.

Prior to the start of the meeting, Town Planner Meg Parulis stated that she wanted the Board of Finance and Board of Selectmen to know that she submitted an application for a STEAP Grant last Tuesday. The grant, if awarded, could be up to \$425,000.00. They have applied for the grant for the purpose of purchasing property on the corner of Knothe Road and Boston Post Road and to make it municipal parking. If the Town were to receive the grant, the Planner will be requesting funds (\$23,000.00) from the Town Center Revitalization Capital Account for engineering costs.

CALL TO ORDER

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:
VOTED: Unanimously that the meeting come to order at 7:45 p.m.

**JOINT MEETING WITH THE BOARD OF FINANCE
PRESENTATION FROM RE-VAL COMPANIES**

Mr. Patrick Donovan and Steve Ferreira of "Vision Appraisal" and gave a presentation of their Company. Richard Nagle of "Appraisal Resource" was present and gave a presentation of his Company. Both companies answered all questions that were asked of them, including questions from the public.

EXECUTIVE SESSION – DISCUSSION AND POSSIBLE DECISION TO HIRE REVAL COMPANY.

Upon a motion by Jim Crawford, seconded by John Hall, it was:
VOTED: Unanimously to adjourn to Executive Session to discuss and possibly make a decision to hire a Re-Val Company. The Board of Finance, Town Planner Meg Parulis and Acting Assessor Pam Fogarty were asked to stay for the executive session portion of the meeting.

The executive session started at 7:42
Executive Session ended at 9:12 p.m.

Upon a motion by Noel Bishop, seconded by John Hall, it was:
VOTED: Unanimously to enter into contract negotiations with Vision Appraisal for an amount not to exceed \$220,000.00, subject to approved legal review, approval of the Board of Finance and approval at a Town Meeting.

EXECUTIVE SESSION – DISCUSSION OF STATUS OF FINANCE DIRECTOR

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:
VOTED: Unanimously to adjourn to Executive Session at 9:15 p.m. to discuss the status of the Finance Director position. The Board of Selectmen were asked to stay for the executive session portion of the meeting.
Executive Session ended at 9:25 p.m.

REQUEST FOR APPROPRIATION – LANDFILL.

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:
VOTED: Unanimously to forward a recommendation to the Board of Finance for an appropriation in the amount of \$7,000.00 for Fiscal Year 2009/2010 Budget Account #010-0312-039-0225, Landfill, Maintenance of Grounds, for the purpose of covering expenses through the end of the Fiscal Year, as requested by the department.

REQUEST FOR APPROPRIATION – JETTYS

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:
VOTED: Unanimously to forward a recommendation to the Board of Finance for an appropriation in the amount of \$9,900.00 for the purpose covering costs for Jetty Repairs, as recommended by Public Works.

REQUEST FOR APPROPRIATION – PUBLIC WORKS.

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:
VOTED: Unanimously to forward a recommendation to the Board of Finance for an appropriation of \$3,850.00 for the purpose of covering expenses for the McVeagh Road Project, as requested by Public Works.

REQUEST FOR APPROPRIATION – SANITARIAN and REQEUST FOR APPROPRIATION – WPCC

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:

VOTED: Unanimously to table the Request for Appropriation – Sanitarian and Request for Appropriation – WPCC, pending further information.

REQUEST FOR APPROPRIATION – BOARD OF FINANCE

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:

VOTED: Unanimously to forward a recommendation to the Board of Finance for an appropriation of \$3,203.00 for the purpose of covering auditor fees through the end of the fiscal year, as requested by the Board of Finance.

REQUEST FOR APPROPRIATION – MIRMA ASSESSMENT.

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:

VOTED: Unanimously to forward a recommendation to the Board of Finance and a Town Meeting to appropriate the sum of \$26,415.00, for the purpose of paying 1/6 of the supplemental assessment for MIRMA Assessment Fees for the Town of Westbrook.

REQUEST FOR APPROPRIATION - ZBA

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:

VOTED: Unanimously to forward a recommendation to the Board of Finance to appropriate the sum of \$2,352.00, for the purpose of covering expenses through the end of the fiscal year, as requested by the ZBA.

REQUEST FOR APPROPRIATION – LEGAL FEES.

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:

VOTED: Unanimously to forward a recommendation to the Board of Finance for the appropriation for the purpose of covering expenses through the end of the fiscal year.

ADOURNMENT

Upon a motion by Noel Bishop, seconded by Jim Crawford, it was:

VOTED: Unanimously to adjourn at 10:52 p.m.

RESPECTFULLY SUBMITTED:

KATHLEEN H. KELEMEN, ACTING SECRETARY