

MINUTES OF THE REGULAR MEETING
JULY 5, 2011

PRESENT: Chairman David Stein, Mike Engels, Samantha Crowley, Dwayne Xenelis and Enforcement Officer Heidi Wallace.

ALSO PRESENT: Bill Fries.

1. Call to order:

Chairman David Stein called the meeting to order at 7:04 p.m. in the Westbrook Mulvey Municipal Center Multi Purpose Room.

2. Public Comment Period (maximum 15 minutes)

None.

3. OLD BUSINESS

1. Autumn Ridge Subdivision, Lot 1, Assessor Map 67, Lot E50, grading, driveway and deck for single family residence.

Bill Fries, project manager was present to represent the applicant. He stated that this application is for the proposed redevelopment of the layout of the lot. The lot was previously approved with the entire development. They have repositioned the home, which is 2400 square feet. They have relocated the driveway to the north. Most of the work is outside the review area except for minor grading work in the back. The driveway is now 95 feet from the wetlands. They will be installing a rain garden in the front yard for the roof run-off. The landscaping is being done by a professional landscaper.

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to approve the application as submitted.

4. NEW BUSINESS: None

5. REGULAR BUSINESS

A. Minutes of the previous meetings: Regular Meeting – May 3, 2011:

Upon a motion by Mike Engels, seconded by Samantha Crowley, it was:

VOTED: Unanimously to approve the minutes of the Regular Meeting of May 3, 2011,
as submitted.

B. Chairman's Comments:

None.

C. Correspondence:

1. Zoning Referral for 1316 Boston Post Road for relocation of Town Fuel Tanks. Heidi Wallace did a staff review and the proposal is 150 feet away from the wetlands.
2. Zoning Referral for 2 parcels on the south side of Boston Post Road (property owned by Pilot's Point) for 27 apartments total. Neither property has wetland issues.

3. Copy of the Habitat

D. Staff Report

Distributed and discussed.

E. Commission Member Reports

None.

F. Bills

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to pay the following bills out of the 2011/2012 Fiscal Year Budget:

Hartford Courant - \$44.60 for legal notices, Katie Kelemen - \$28.82 and \$38.42 for April and May Secretarial duties, \$288.00 to Attorney Bates for advice regarding a fence application, \$133.87 to W.B. Mason, \$288.00 to Attorney Bates for discussion with Chairman Stein, \$120.00 to Attorney Bates for discussion with David Stein.

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to approve the payment of \$231.50 from the inspection escrow account for Water's Edge tennis courts.

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to approve payment of the following bills out of the 2011/2012 Fiscal Year Budget: \$400.00 for GIS annual maintenance for fiscal year 2011, \$50.00 to CACIWC for annual membership and \$20.15 to Heidi Wallace for June mileage reimbursement.

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to approve the payment of \$640.00 from Special Accounts: Water's Edge Tennis courts for period ending June 24, 2011.

G. Adjournment

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to adjourn at 7:28 p.m.

Respectfully submitted:

Kathleen H. Kelemen, Secretary
As transcribed by tape of the meeting.