

**WESTBROOK HARBOR MANAGEMENT COMMISSION
SPECIAL MEETING MINUTES
6/25/2013**

CALL TO ORDER:

The Meeting was called to order at 7:05 p.m. by Chairman Mike Farrell.

ROLL CALL:

In attendance were: Chairman Mike Farrell, Bill Angelini, Brian Faucher, Gary Nolf, John Rie, Ronnie Stevenson, Jeff Gordon, Evan Cusson and E. Torrance Downes. Absent: Keith Rich. Also Present: Tony Marino, Chairman of the Zoning Commission, Zoning Commission Members Tom Belval, Tom D'Antico, Harry Ruppenicker Jr., Mike Engels, Linda Nolf, Zoning Enforcement Office Nancy Rudek and Town Planner Meg Parulis.

BILLS TO BE PAID

Upon a motion by Brian Faucher, seconded by Ronnie Stevenson, it was:

VOTED: Unanimously to approve payment of \$90.00 to Home Town Sanitation Services for the monthly charge for the portable toilet.

Upon a motion by John Rie, seconded by Gary Nolf, it was:

VOTED: Unanimously to approve payment of 3 hours to Joan Angelini for Secretarial work.

Upon a motion by Gary Nolf, seconded by Brian Faucher, it was:

VOTED: Unanimously to approve payment of \$1,000.00 to Signs of Old Saybrook for a 5'x8' custom Alumalite sign.

Upon a motion by Evan Cusson, seconded by Ronnie Stevenson, it was:

VOTED: Unanimously to approve payment of \$1,000.00 to Riverside Basin Marine Construction for 1 new pile and 1 pile drive.

JOINT DISCUSSION OF THE NEW HARBOR MANAGEMENT PLAN WITH THE ZONING COMMISSION:

Torrance Downs indicated that he was taping the meeting. The Zoning Commission also stated that they were taping the meeting.

Town Planner Meg Parulis stated the reason for the joint meeting was discuss how to coordinate between the 2 Commissions for Land Use Applications. A copy of the proposed Town Ordinance was distributed to all members as well as all members of the Zoning Commission. The proposed Town Ordinance states that all applications within the Coastal Management Area are to be referred to the Harbor Management Commission. This would be a lot of applications, especially ones handled administratively. This would put an extra work burden on the Land Use Staff. Ms. Parulis suggested referring only applications that would affect the consistency of the Harbor Management Plan. Ms. Parulis stated that the Town has very comprehensive Flood Regulations and everything is reviewed by the Town Engineer.

Ronnie Stevenson stated that they would be interested in any application that was direct water front or right along the rivers. They would include applications for Docks, Decks, Boardwalks, Bulkheads or Pile Driving, especially in the rivers.

There was discussion of submitting requested information digitally. A copy of the Zoning Commission Meeting Agenda can be submitted to the Harbor Management Commission and they can notify the Zoning Commission of any of the applications they would like to review. This would be good, but would not cover any applications that would be handled administratively. ZEO Nancy Rudek stated that she can give a list of all applications to the Harbor Management Commission. Torrence Downes stated that there is now a certification form required by any applicant to DEEP & the Harbor Management before any negotiations can begin. This would include any applications for sea walls or rip-rap.

Meg Parulis stated that she felt that the Town is regulated by State Statute and we are obligated to inform the Harbor Management of any applications. Therefore, she feels that the guidelines to follow should be part of the Zoning Regulations and not a Town Ordinance.

A copy of the Harbor Management Commission guidelines should be kept at the Land Use Counter for reference whenever needed by staff.

Members of both Commissions were asked to submit a draft outline of all ideas discussed tonight and submit them to each other for future discussion.

ADJOURNMENT:

Upon a motion by Ronnie Stevenson, seconded by Brian Faucher, it was:
VOTED: Unanimously to adjourn at 7:45 p.m.

Respectfully submitted:

Kathleen H. Kelemen, Secretary Pro-Temp