

MINUTES OF THE REGULAR MEETING
APRIL 5, 2011

PRESENT: Chairman David Stein, Carole Ketelsen, Mike Engels, Chris Ehlert and Samantha Crowley.

ALSO PRESENT: Ron Carr, Engineer Joe Wren, Jennifer & Ken Capano and Dave Foster.

1. Call to order:

Chairman David Stein called the meeting to order at 7:00 p.m. in the Westbrook Mulvey Municipal Center Multi Purpose Room.

2. Public Comment Period (maximum 15 minutes)

None.

3. OLD BUSINESS

4. NEW BUSINESS

1. 130 Osprey Circle, Assessor Map 24, Lot W10, deck and addition in regulated area.

Property Owner Ron Carr was present and stated that he was in possession of an old map that showed the 50' review area. He know he had wetlands on the property, but thought that he was out of the review area because he didn't realize the review area had changed to 100'. Mr. Carr stated that the shed, which is placed on pilings, stores a lawn mower, leaf blowers, shovels, rakes, etc.

Upon a motion by Chris Ehlert, seconded by Carole Ketelsen, it was:

VOTED: Unanimously to accept the application, which will be on next month's agenda.

Each member is asked to do an independent site review at their convenience as well as the convenience of Mr. Carr.

2. 92 Essex Road, Assessor Map 37, Lot E2 Wilcox Fuel Inc. Propane tanks in regulated area.

David Foster was present and stated that Wilcox Fuel started a propane business last year and they will need to install tanks to store the propane. The proposed tanks are in the 100' review area. They would like to install 2 30 thousand gallon tanks. No excavation will take place to install the tanks. They will sit on cement footings. Once the tanks are delivered there will not be any trucks going into the review area. This is a very low traffic area.

Upon a motion by Carole Ketelsen, seconded by Samantha Crowley, it was:

VOTED: Unanimously to accept the application which will be on next month's agenda.

Mr. Foster asked if it would be necessary to bring their Engineer to the next meeting. The Commission did not feel this was necessary, but did ask the applicant to provide information regarding the pipe sizing and what will be supporting them.

3. 684 West Pond Meadow Road, Assessor Map 63, Lot E31A – application for chain link fence.

At this time, Chairman David Stein stepped down and appointed Carole Ketelsen as acting Chairman.

Engineer Joe Wren, as well as property owners Jennifer and Ken Capano were present. Mr. Wren stated that at this point, the fence is 80% installed. The applicants came to the Land Use Department prior to doing any work to apply for any appropriate permits. They were told to fill out a zoning permit form, which they did. The application, as well as the check was sent back to them stating that a Zoning Permit was not necessary for a 6' fence. At this time, they moved forward. They were never told that they had to get an IWWC permit. A neighbor made a complaint and they were asked to stop all work immediately because they were working in the wetlands. The reason for the fence is for safety for their children, as well as keeping their dogs on their property. They also would eventually like to install a pool if possible. They have completed the fencing in the unregulated area. There is approximately 20' to finish in the regulated area. The posts are all installed, but the fabric has not been placed yet. All of the ground disturbance is complete and basically to finish will be 2 men stretching and attaching the chain link fabric. The applicants are really hoping for approval tonight and not having to wait until the May Meeting. Carole Ketelsen stated that she feels that a site walk is necessary. It was also stated that an application cannot be voted on the same night that it is accepted. There was discussion regarding setting up a special meeting to vote on the application so that they don't have to wait a whole month. The date for the special meeting was set for Thursday, April 14th at 6:00 p.m.

At this time, David Stein returned to the meeting.

5. REGULAR BUSINESS

A. Minutes of the previous meetings: Regular Meeting: 3/1/11:

Upon a motion by Samantha Crowley, seconded by Mike Engels, it was:

VOTED: Unanimously to approve the minutes of the Regular Meeting of March 1, 2011, as distributed..

B. Chairman's Comments

None.

C. Correspondence

1. Copy of The Habitat.

D. Staff Report

Tabled until Heidi Wallace is available.

E. Commission Member Reports

Carole Ketelsen stated that Planning and Zoning had a joint meeting (public hearing) for proposed regulations for Stormwater Management.

F. Bills

Upon a motion by Carole Ketelsen, seconded by Samantha Crowley, it was:

VOTED: Unanimously to pay the following bills:

Hartford Courant – \$ 36.68

Katie Kelemen – \$38.42 and \$76.84

Heidi Wallace - \$65.00 Reimbursement for DEP Training Session
Attorney Tim Bates – \$96.00 (phone conversation with David Stein)
Heidi Wallace – \$30.00 reimbursement for Erosion Control Workshop
Hartford Courant – \$32.72
W. B. Mason – \$43.96
Heidi Wallace – \$29.02 for March mileage

G. Adjournment

Upon a motion by Carole Ketelsen, seconded by Mike Engels, it was:
VOTED: Unanimously to adjourn at 8:16 p.m.

Respectfully submitted:

Kathleen H. Kelemen, Secretary