

APRIL 13, 2011

REGULAR MEETING, BOARD OF FINANCE

Minutes of the Regular Meeting of the Board of Finance held on Wednesday, April 13, 2011 at the Westbrook Mulvey Municipal Center.

Present: Chairman Paul Connelly, Sherry Seidman, Jane Butterworth, Gary Gavigan and George Pytlik.

Also Present: Director of Finance Andrew Urban, Fire Chief Mike Jenkins and Fire Department Members Loren Baker Jr., William O'Connell, Rich Tsou and Peter Krauss.

CALL TO ORDER

The Meeting was called to order at 7:30 p.m. by Chairman Paul Connelly with a salute to the flag.

Upon a motion by Gary Gavigan, seconded by Sherry Seidman, it was:

RESOLVED: Unanimously to handle item #7 (Request for Appropriation – Fire Department) first.

REQUEST FOR APPROPRIATION – FIRE DEPARTMENT

Upon a motion by Jane Butterworth, seconded by Sherry Seidman, it was:

RESOLVED: That the Board of Finance recommend to a Town Meeting that the sum of \$370,000.00 be transferred from Account #101-0009-000-0922, Capital and Non-Recurring Expenditures Reserve, Fire Apparatus, and \$15,000.00 be transferred from Account #101-0009-000-0920, Capital and Non-Recurring Expenditures Reserve, Unreserved Fund Balance, for a total of \$385,000.00, to Account #101-1210-100-135, Fire Apparatus, for the purpose of purchasing a new Rescue Truck for the Fire Department, as recommended by the Board of Selectmen. (Paul Connelly and George Pytlik abstained from the vote).

Upon a motion Jane Butterworth, seconded by Sherry Seidman, it was:

RESOLVED: That the Board of Finance recommend to a Town Meeting that the sum of \$20,221.00 be transferred from Account #101-0009-000-0920, Capital and Non-Recurring Expenditures Reserve, Unreserved Fund Balance, to Account #101-1210-100-135, Fire Apparatus, for the purpose of purchasing a new Rescue Tool for the Fire Department, as recommended by the Board of Selectmen. (Paul Connelly and George Pytlik abstained from the vote).

APPROVAL OF MINUTES:

REGULAR MEETING – MARCH 16, 2011

Upon a motion by Gary Gavigan, seconded by George Pytlik, it was:

RESOLVED: Unanimously to approve the minutes of the Regular Meeting of March 16, 2011, as submitted.

BUDGET HEARING – MARCH 21, 2011

Upon a motion by Gary Gavigan, seconded by Jane Butterworth, it was:

RESOLVED: Unanimously to approve the minutes of the Budget Hearing of March 21, 2011, as submitted.

BUDGET HEARING – MARCH 23, 2011

Upon a motion by George Pytlik, seconded by Jane Butterworth, it was:

RESOLVED: Unanimously to approve the minutes of the Budget Hearing of March 23, 2011, as submitted.

BUDGET HEARING – MARCH 29, 2011

Upon a motion by George Pytlik, seconded by Jane Butterworth, it was:

RESOLVED: Unanimously to approve the minutes of the Budget Hearing of March 29, 2011, as submitted.

SPECIAL MEETING – APRIL 5, 2011

Upon a motion by Jane Butterworth, seconded by George Pytlik, it was:

RESOLVED: Unanimously to approve the minutes of the Special Meeting of April 5, 2011, as submitted.

DIRECTOR OF FINANCE REPORT

Andrew Urban stated that the Revenues are doing very well and feels that they might exceed what was proposed. Mr. Urban went over all the distributed reports.

Upon a motion by George Pytlik, seconded by Sherry Seidman, it was:

RESOLVED: Unanimously to accept the Director of Finance Report.

TREASURER’S REPORT

Treasurer Darlene Jones was not present at the meeting.
Upon a motion by George Pytlik, seconded by Sherry Seidman, it was:
RESOLVED: Unanimously to table the Treasurer’s Report for lack of a report.

BOARD OF SELECTMENT REPORT

None.

PUBLIC COMMENT – MUNICIPAL FINANCING

Discussion and decision to remove “Municipal Financing” from the agenda item and to just state “Public Comment”.

APPROVAL OF ANNUAL TOWN REPORT

Upon a motion by Jane Butterworth, seconded by George Pytlik, it was:
RESOLVED: Unanimously to approve the Annual Town Report, as submitted.

DEDICATION OF ANNUAL TOWN REPORT

This item was already taken care of at a previous meeting.

BOARD OF FINANCE VACANCY

Upon a motion by Jane Butterworth, seconded by George Pytlik, it was:
RESOLVED: Unanimously to leave the seat vacant until the November election.

OLD BUSINESS

Director of Finance Andrew Urban stated that Schedule 4C of his report now balances. He also stated that the check that was on hold to the Town Attorney has now been mailed.

NEW BUSINESS:

Another FOI complaint has been filed by the Town Treasurer and has been forward to Attorney Mike Wells to handle.

APPROVAL OF BILLS

Upon a motion by George Pytlik, seconded by Sherry Seidman, it was:
RESOLVED: Unanimously to approve payment of \$668.75, \$107.00, \$42.80 and \$299.60 to Kathleen Kelemen for Secretarial duties.

CORRESPONDENCE:

None.

ADJOURNMENT

Upon a motion Sherry Seidman, seconded by Jane Butterworth, it was:
RESOLVED: Unanimously to adjourn at 10:07 p.m.

Respectfully submitted:

Kathleen H. Kelemen, Secretary