

MINUTES  
BOARD OF SELECTMEN  
SPECIAL MEETING  
1/20/11  
4:00 P.M. – MULTI MEDIA ROOM  
MULVEY MUNICIPAL CENTER

Call to Order

First Selectman Bishop called the meeting to order at 4:00 p.m.

A quorum was established with the following Board members present: First Selectman Bishop, Selectman Gallacher and Selectman Hall. Also present: Jill Brainerd, Meg Parulis, Marilyn Ozols.

Business

The following items were reviewed and/or discussed:

Noel Bishop gave a brief overview of the budget. Jill Brainerd was thanked for assembling material and she commented on various procedural questions.

It was agreed that there would be no action on budget items at this meeting.

Future Special BOS meeting dates were discussed as follows:

January 26, 2011 – 4:00 p.m. – The following Budgets will be discussed: Public Safety, Open Burning Official, Public Works, Roads, Landfill Closure, Waste Collection, Garage, Academy Building, Riggio Building and Land, Mulvey Center and Equipment, Parks, Assessor's Revaluation

January 27, 2011 – 4:00 p.m. to 5:00 p.m. – The following Budgets will be discussed: Recreation, Police, Fire Protection, Library, Emergency Management

February 1, 2011 – 4:30 p.m. – The following Budgets will be discussed: WPCC, Planning, Zoning ZBA, Town Center Revitalization, Land Use, Conservation Commission, Economic Development Commission, IWWC, Building, Director of Health, Sanitarian, Shellfish

February 10, 2011 4:30 – The following Budgets will be discussed: Visiting Nurses, Treasurer,

**REVIEW OF ALL PERSONNEL REQUESTS**

February 15, 2011 – 4:00 – Review, Revise and Finalize 2011/12 Budgets

All information about the budget will be posted and sent to municipal employees.

Jill will enter into the budget all current employee salaries by the 1/26/11 meeting.

Noel Bishop was to assemble information on any major new budget requests. Andrew Urban, Director of Finance, made excellent suggestions regarding the organization of the budget and related matters.

It was requested that the First Selectman write a letter to the Treasurer that she obtain, from all of the banks, signature cards for the new Selectman Rich Gallacher. This should be done ASAP.

Adjournment

Mr. Gallacher made a motion to adjourn the meeting at 5:25 p.m. Mr. Hall seconded the motion. The motion passed unanimously.

Respectfully,

Attest,

Suzanne Helchowski

Noel Bishop