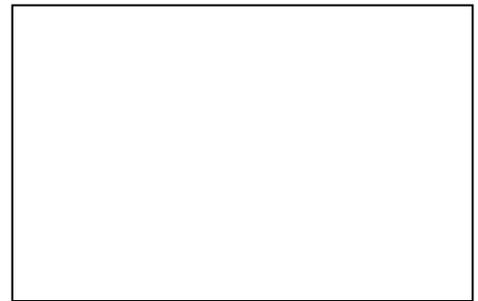


Application No. \_\_\_\_\_

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Date of Receipt \_\_\_\_\_

Tax Collector Approval \_\_\_\_\_



**TOWN OF WESTBROOK, CT**  
**APPLICATION FOR PERMISSION TO CONDUCT A**  
**REGULATED ACTIVITY WITHIN 100' OF AN INLAND WETLAND, WATERCOURSE**  
**OR UPLAND REVIEW AREA**

1. Name of Applicant Cornelia T. Webb

Project /Subdivision Name Driveway culvert replacement

Address 394 East Pond Meadow Road Westbrook, CT 06498

Telephone Numbers c/o T. Metcalf 860-526-9833

Fax Number - \_\_\_\_\_

E-Mail Address c/o T. Metcalf tmetcalf100@comcast.net

2. Applicant's interest in the Property: Owner  Leasee \_\_\_\_\_ Lessor \_\_\_\_\_ Other \_\_\_\_\_

3. Name of Property Owner (if not applicant) Same as Applicant

Address \_\_\_\_\_

Telephone Numbers \_\_\_\_\_

Fax Number \_\_\_\_\_

4. Name of Engineering Firm, Engineer, License Number, and Contact Information  
Thomas Metcalf, P.E., L.S., Agent 16 Woodland Road Deep River, CT 06417 860-526-9833 tmetcalf100@comcast.net

Name of Soil Scientist, Company, Credentials, and Contact Information  
Richard Snarski, CPSS, Wetland Scientist 860-918-1970

5. I (owner) give consent to Thomas E. Metcalf, P.E., L.S. (name of applicant) to carry out the activity proposed in this application.

Thomas E. Metcalf, P.E., L.S. (signed by property owner)  
Thomas E. Metcalf, P.E., L.S. Agent for Owner

6. Location of the property where proposed activity is to occur.

A. Street Address 394 East Pond Meadow Rd.

B. Attach assessor's map of the area with Map # 132, Lot # 10

C. Zoning District Low Density Residential

D. Is any portion of property on which regulated activity is proposed located within 500 feet of a boundary of an adjoining municipality? No  
i) If so, state the distance and the municipality \_\_\_\_\_

E. Has the application been forwarded to other municipalities? No  
i) If so, provide a list of municipalities and documentation of the notification to the abutting municipalities pursuant to Inland Wetland and Watercourses Regulations (separate sheet)

F. If a portion of the property is in a special flood hazard area specify:  
Zone(s) Identification(s) No special hazard area within work area or on property  
FIRM Panel Number(s) & Date(s) \_\_\_\_\_

G. Is the property part of a pending or previously approved subdivision? No



7. Description of Property. Submit a detailed drawing of the area, showing the geographical location of the property which is to be affected by the proposed activity, including a description of the land in sufficient detail to allow identification of existing and proposed structures, inland wetlands & watercourses, areas of wetland or watercourse disturbance, soil types, local topography, and vegetation (on a separate sheet). \*\*\*See attached

8. Purpose and Description of Activity. Submit a written description (on a separate sheet) of regulated activity, materials removed or deposited (volume(s) and description(s)), and time to complete the project, and a site plan (see Appendix A) showing existing conditions and/or structures and proposed activities in relation to wetlands and watercourses. Also, identify the location(s) and type(s) of proposed Best Management Practices and stormwater discharge points. \*\*\*See attached

9. Describe any impacts on the local municipality, including, but not limited to, stormwater runoff, pollution, and material deposition (on a separate sheet). \*\*\*See attached

10. Acreage of existing wetlands: > 1,000 sq. ft. acres

11. Lineal feet of existing watercourses and streams: 0 feet

12. Acreage and lineal feet of wetlands and watercourses altered: 0.001+/- acres 50+/- sq. feet (temporary disturbance)

A. Soil types (if available): Ridgebury, Leicester > 1 acres  
and Whitman soils,  
0-8% slopes, extremely stony acres  
 \_\_\_\_\_ - \_\_\_\_\_ acres

B. If soil type not available, specify area altered as follows:  
 \_\_\_\_\_ Swamp \_\_\_\_\_ acres  
 \_\_\_\_\_ Bog \_\_\_\_\_ acres  
 \_\_\_\_\_ Marsh \_\_\_\_\_ acres  
 \_\_\_\_\_ Open Water \_\_\_\_\_ acres  
 \_\_\_\_\_ Other \_\_\_\_\_ acres

C. Acreage and lineal feet of wetlands or watercourses created: 0 acres \_\_\_\_\_ feet

D. Lineal feet of stream alteration: 0 feet

E. Total land area of project: 200+/- sq. ft. project area acres  
37.6 Ac. total property area;

F. Activity purpose (check main purpose);  
 \_\_\_\_\_ Residential improvements by homeowner  
 \_\_\_\_\_ Agriculture/forestry/conservation  
 \_\_\_\_\_ New residential development  
 \_\_\_\_\_ Wetland creation/restoration  
 \_\_\_\_\_ Commercial/industrial uses  
 \_\_\_\_\_ Storm water/flood control  
 \_\_\_\_\_ Municipal improvements  
 \_\_\_\_\_ Recreation/boating/navigation  
 \_\_\_\_\_ Utility Co. improvements  
 Routine maintenance (replacement of deteriorated drainage culvert)  
 \_\_\_\_\_ General clearing/tree clearing  
 \_\_\_\_\_ Watercourse alteration  
 \_\_\_\_\_ Deposition/removal of material  
 \_\_\_\_\_ Other

G. List (on a separate sheet) alternatives which have been considered and why the alternatives are not feasible or prudent.

H. Submit other information necessary to the understanding of what is being proposed.



13. Total limit of disturbance area 200+/- sq. ft. total disturbance; 50+/- sq. ft. temporary wetland disturbance  
 A. Anticipated start and end date of construction 5 day consecutive work period; Aug. to Nov. 2020 window.  
 B. Describe phases of construction (separate sheet if necessary) Single work phase, 5 consecutive days.

14. Please check the box where permits, variances, or other approvals are required or have been obtained in relation to this proposal:

- Subdivision Approval  
 Re-Subdivision Approval  
 Zoning Variance  
 Special Case Permit  
 DEP Bureau of Water Management  
 U.S. Army Corps of Engineers Permit  
 None of the Above

15. Names and addresses of adjacent property owners (separate sheet) \*\*\*See attached

16. The signature on this application authorizes members and staff of the Town of Westbrook Inland Wetlands Agency to conduct a site walk(s) of the property for the purposes of understanding existing property conditions, which may be necessary in order to make a decision on this application. The IWWC agent will inspect during and after the project is complete. Such site walk(s) will be conducted at reasonable times.

17. Fourteen (14) copies of all application materials shall be submitted to comprise a complete application, or as is otherwise directed in writing by the Agency.

18. Fees (All checks to be made out to the Town of Westbrook):

- × \$75.00 to be paid when filing application for residential;
- \$400.00 to be paid when filing for commercial/industrial;
- × \$60.00 for State DEEP fee.

If the IWWC deems this is a significant activity, see Fee Schedule.

In the event that actual fees for professional review exceed the estimate, the Agency shall recalculate the estimate, and the applicant shall, within 30 days of receipt of the recalculated amount, contribute 150% of the increase in the estimate. Upon completion of the professional review, the Agency shall determine the actual costs incurred for review and either refund any excess funds to the applicant or in the event the escrow account is insufficient to cover the costs, bill the applicant for the balance due, which bill will be due and payable within 30 days. No Regulated Activities may be initiated under any permit until the Applicant has paid all such fees and expenses, unless the Agency expressly allows such activities to commence at an earlier time under the terms of the permit. Professionals shall include, but not be limited to, engineers, scientists, and lawyers.

**\*\*ALL FILING FEES TO BE PAID BEFORE APPLICATION IS SUBMITTED\*\***

**\*\*ALL NECESSARY FEES MUST BE PAID BEFORE PERMIT IS ISSUED\*\***



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The undersigned swears that the information supplied in the completed application is accurate to the best of his/her knowledge and belief, and is aware of the penalties for obtaining a permit through deception or inaccurate or misleading information.

*Thomas E. Metcalf, P.E., L.S.*

\_\_\_\_\_  
Signature of Applicant 7/14/20 Date Filed

Thomas E. Metcalf, P.E., L.S. Agent for Owner

Application with fee received by Inland Wetlands agent:

\_\_\_\_\_  
Signature \_\_\_\_\_ Date

Under provisions of Inland Wetlands & Watercourses Public Act 87-338 and 87-533 and updated amendments.



**APPENDIX A. CHECKLIST FOR APPLICATIONS TO THE  
INLAND WETLANDS & WATERCOURSES AGENCY**

**Plans**

\_\_\_\_ Title of project or sub-division, name of property owner and applicant.

\_\_\_\_ Name, address, telephone number, State Seal of project engineers and soil scientist.

\_\_\_\_ Location map of site, index map/key plan of project if more than one (1) drawing, date of drawings.

\_\_\_\_ North arrow, scale of site plan, scale of all detail drawings, cross-sections or road profiles.

\_\_\_\_ Proposed structures & improvements, limit of work, and distances to upland review area and/or wetland (if applicable).

\_\_\_\_ Names of all abutting property owners with intersections of property lines indicated.

\_\_\_\_ Rights-of-way, easement lines, existing edges of pavements indicated.

\_\_\_\_ Locations and sizes of existing and proposed storm drain lines, ditches, drain basins, manholes, head walls, curbs, and gutters. Note any rim and invert elevations, as well as all applicable pipe sizes and materials.

\_\_\_\_ Invert or flow line elevations at pipe ends, head walls, gutter, ditches, or water bodies. Include details and cross sections.

\_\_\_\_ All nearby or on-site water courses, bodies of water, springs, sink holes, natural retention basins. If none of the above touch directly on the project property, the engineer shall show estimates of distance to such.

\_\_\_\_ Limit of work, stockpile and staging areas, and temporary roadways.

\_\_\_\_ Line reflecting 100 foot regulated area (upland review area).

\_\_\_\_ Erosion and sedimentation control measures (BMPs).

\_\_\_\_ Existing and proposed contour lines at an interval of one (1) foot.

\_\_\_\_ Existing and proposed property lines

\_\_\_\_ Fees

\_\_\_\_ Septic system & proposed building structures to be staked prior to site walk

\_\_\_\_ Identification of where soils will be deposited & stockpile locations

\_\_\_\_ Flagged wetlands, date of delineation noted on plans

\_\_\_\_ Location of test pits and provide soil logs

\_\_\_\_ Benchmark & datum reference



### Hydrological Report

\_\_\_\_ Calculations for drainage system based on Section 11.70.00 Stormwater Management Regulations, of the Town of Westbrook Zoning Regulations.

### Additional Information

\_\_\_\_ Final application drawings shall be submitted in ten (10) copies.

\_\_\_\_ The Agency reserves the right to ask for additional information prior to rendering an approval decision.

### APPLICANT SHOULD BE PREPARED TO ANSWER THE FOLLOWING QUESTIONS:

1. Have all of the wetland areas on your property been reflected on your site plan? Is your plan signed by the soil scientist who delineated the wetlands?
2. Have you drawn in the 100-foot regulated area line around all wetlands & watercourses on your site plan?
3. What type of activities are you proposing in the 100-foot regulated area?
4. Where will stockpiles be stored on your property?
5. Has this property been approved for any building project or been brought before the Inland Wetlands & Watercourses Agency before? If so, when and by whom?
6. Have sedimentation and erosion measures (silt fence/hay bales) been shown on your site plan to protect wetlands and watercourses from construction-related impacts?
7. Do you have an alternate plan for your project?
8. Do you know that tree clearing, logging, brush clearing or any type of digging, soil disturbance, or alteration of any kind in the wetland and the 100' regulated area requires a regulated activity permit from the Inland Wetlands & Watercourses Agency?
9. When do you propose to start your project, and how long will it take to complete?
10. Have your sanitary system plans been reviewed by the Sanitarian?
11. What is the distance from the edge of soil disturbance resulting from your project to the nearest wetland or watercourse?

