SITE PLAN / SPECIAL USE PERMIT

TOWN OF WESTBROOK ♦ Zoning Application #_____

Westbrook Land Use Department ♦ 866 Boston Post Road ♦ Westbrook, Connecticut 06498 ♦ (860)-399-3091 Fax (860)-399-2084

Application Type: [CHECK ONE OR MORE OF THE FOLLOWING]

- ❍ **Site Plan Review** Sec. 6.00.00
- ❍ **Modification Site Plan Review** Sec. 6.80.00
- ❍ **PRDD** Sec. 9.10.00
- ❍ **Special Permit** Sec. 7.00.00
- ❍ **Modification of Approved Special Permit** Sec. 7.60.00
- ❍ **CAM Application Required** (within Coastal Area Management) See Section 11.00.00

Existing Use _____

_____

Explain *Proposed use*/Project name & Brief Description/Narrative, i.e., *Residential, Commercial* (number of lots/units, phases if applicable) _____

❒ *Section(s) of Applicable Zoning Regulation(s)*_____

Complete all of the following information on the subject property:

_____

Property Location (address) of proposed activity

- ⇨ Assessor's Map No. _____ ⇨ Block No._____ ⇨ Lot No._____
- ⇨ Zone District: _____ ⇨Total Parcel Area (acres) _____
- ⇨ Property is served by: [Check One] ❒ *private well* ❒ *public water* ❒ *septic system*
- ⇨ Flood Zone Classification _____ Water Resource Area ***Yes*** ***No***
- ⇨ Is the property within 500' of an adjoining municipality? ***Yes*** ***No***
- ⇨ Is a Referral necessary: [Check One] ❒*Abutting Town* ❒*Planning* ❒*Conservation Comm.* ❒*CRERPA* ❒*Inland Wetlands* ❒*Sanitarian* ❒*Local Traffic Advisory* ❒*State Traffic Comm.*
- ⇨ Is the property in a Conservation Easement Area? ***Yes*** ***No***
- ⇨ See Reverse side for application submittal requirements

***Applicant Name**: _____ Phone ( ) _____

Address: (mailing) _____ _____

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦

***Owner Name**: (if not applicant) _____ Phone ( ) _____

Owner Address: (mailing) _____

Who will be representing this application? List the contact person for staff inquiries below.

Name: _____ Phone ( ) _____

Cell/ _____ Fax ( ) _____ E-mail _____

***This application is not valid unless owner signs on back of this form.**

SITE PLAN / SPECIAL USE PERMIT

All applications for Site Plan, Site Plan Modification, and Special Use Permits must comply with Section 6 (Site Plan Requirements) of the Westbrook Zoning Regulations. In addition, Special Use Permits must comply with Section 7 and other provisions/sections specific to the applicable Zoning District Regulation.

Application Submittal Requirements: If a Special Permit is required, the following documents must be submitted in **15** individual packets, collated and stapled (to allow enough copies to send out to Referrals). If applying for only Site Plan approval only, **13** packets are required. Please NOTE: If Special Permit, 10 reduced copies of the plans are required to be submitted for the Planning Commission.

(a) Application Form
(b) CAM Application
(c) Detailed Statement of Use
(d) Site Plan(s) indicating title block, date, including revision dates
(e) Architectural Plan(s) indicating elevations, title and date, including revisions
(f) Soil Erosion and Sedimentation Control Plan, dated
(g) Traffic Study, if required
(h) PRDD Requires Petition to change Zone in accordance with Sec. 12.3 & 9.11 of Westbrook Zoning Regulations.

ADDITIONAL NOTE:

The Westbrook Zoning Commission requires that a suitable bond be posted for site improvements on approved plans. An estimate for all site work, public and private, must be prepared by the applicant and/or design engineer and submitted prior to the issuance of a building permit. In addition, a separate erosion and sedimentation control bond may be required in an amount as determined by the consulting Town Engineer shall be provided in an amount as determined by staff and/or the Town Engineer.

If the scope of the proposal is complex, the Zoning Commission may require additional technical and/or legal assistance at the applicant's expense. The estimated cost for such professional services shall be provided by qualified experts. Fees shall be deposited by the applicant prior to the scheduling of a public hearing. (Town Ordinance-Section 9-8)

The undersigned hereby permits town staff and commission members to enter onto and inspect this site during reasonable hours for the purpose of reviewing this application and accompanying plans. I hereby depose and say that all of the above statements as well as the statement and representations contained in all supporting documents herewith are true and conform to the Town of Westbrook's Zoning Regulations.

APPLICANT'S SIGNATURE	DATE	OWNER'S SIGNATURE (IF NOT APPLICANT)	DATE

FOR OFFICE USE ONLY

This application was received at the Westbrook Land-use office on: ***Date***_____

Received at the Zoning Commission Meeting of: ***Date***_____

App. Fee(s) Paid: $_____ (Site Plan) Ck # $_____(Special Permit) Ck #

_____(CAM) Ck # (DEP $60.00) Ck#

[Rev. 06/19/19]