Town of Westbrook
Land Use Department
866 Boston Post Road
Westbrook, CT 06498
860-399-3091

Date Received:_____

Check:_____ Cash:_____

Fee: $30.00 + DEEP $60.00

Application #:

Administrative Zoning & Inland Wetlands

Donation Bin Application

Physical Address where Bin will be placed:_____

Property Owner/Applicant:_____

Mailing Address:_____

Telephone:_____ **E-mail:**_____

Bin Owner:_____ **Telephone:**_____

Mailing Address:_____

E-mail:_____ **Website:**_____

- **501(c)3 Organization proof attached**
- **Site Plan and color photo indicating location, size and color of bin**
- **Schedule for emptying and maintenance**
- **Within 50' Tidal Wetland**_____ **Within 100' Inland Wetland/Watercourse**_____

8.26.01 General Requirements

a) The property owner and operator shall be individually and severally responsible for operating and maintaining, or causing to be operated and maintained, the unattended donation box;

b) Unattended donation boxes shall be maintained in good condition and appearance with no structural damage, holes, or visible rust, and shall be free of graffiti;

c) Unattended donation boxes shall be locked or otherwise secured;

d) Unattended donation boxes shall contain the following contact information in two-inch type visible from the front of each unattended donation box: the name, address, e-mail, and phone number of both the property owner or their agent and the operator;

e) Unattended donation bins shall be serviced and emptied as needed, but at least once per month, or within five business days of a request by the Zoning Enforcement Officer.

f) The property owner and operator shall be individually and severally responsible for maintaining, or causing to be maintained, the area surrounding the unattended donation bins free of any junk, garbage, trash, debris or other refuse material.

g) The property owner and operator shall be individually and severally responsible for abating and removing all junk, garbage, trash, debris and other refuse material in the area surrounding the unattended donation bins within 24 hours of written or verbal notice from the Zoning Enforcement Officer, Fire Marshall, Director of Health or the office of the First Selectman.

h) No unattended donation bin shall be placed within 400 feet from another unattended donation bin on the same lot.

No unattended donation bin shall be placed on required parking spaces or so as to restrict road or highway visibility, interfere with the safe and orderly movement of vehicular or pedestrian traffic or otherwise pose a hazard to traffic.

Inland Wetland Review: Inland Wetland Permit Required ☐ Yes/Permit #:_____ ☐ No ☐ Exempt

_____

_____

_____

_____

_____

☐ Approved ☐ Denied ☐ Hold, pending additional information

_____ _____

Signature of Inland Wetland Official Date

The property owner and operator shall be individually and severally responsible for abating and removing all junk, garbage, trash, debris and other refuse material in the area surrounding the unattended donation bins within 24 hours of written or verbal notice from the Inland Wetland Agent.

Zoning Review: **ZBA Variance Application: #_____, date _____**

_____

_____

_____

_____

_____

☐ Approved ☐ Denied ☐ Hold, pending additional information

_____ _____

Signature of Zoning Official Date

This is not a valid permit until all approvals are satisfied and signed.

In accordance with CGS 8-3(f), the applicant may provide notice of the zoning official's decision associated with a building permit or certificate of occupancy by publication in a newspaper having substantial circulation in this municipality stating that the Zoning Permit has been issued. Any such notice shall contain (A) a description of the building, use or structure, (B) the location of the building, use or structure, (C) the identity of the applicant, and (D) a statement that an aggrieved person may appeal to the Zoning Board of Appeals in accordance with the provisions of Section 8-7, as amended.