Administrative Application for

ZONING and

INLAND WETLANDS

Note: The majority of information below can be obtained from the town online mapping system. Public access computers are located in the Land Use Department and Tax Assessor’s Department via a Quick Link on the Town’s Website: www.westbrookct.us

Property Address: ________________________________________________________________

Map _______ Lot _______ Zone _______ Lot Size (sf): __________________________

Applicant: ☐ Owner ☐ Agent _______________________________________________________

Mailing Address: ________________________________________________________________

Telephone: __________________________ Fax: ________________________________

Email address: __________________________

__________________________________________________________

Signature of Property Owner/Agent __________________________ Date __________

• Detailed Description of proposal: ___________________________________________________________

________________________________________________________

Existing Square Feet: ______________ Proposed Square Feet: __________________________

• Lot approved as part of a subdivision? ☐ Yes ☐ No Subdivision name__________________________

or,

• Lot of Record? ☐ Yes ☐ No (in existence prior to adoption of Zoning Regulations 8-28-56)

• Property within the Coastal Area Management boundary?

  ☐ Yes ☐ Review Required ☐ Exempt (Section __________________________) ☐ No

• Stormwater Management Plan Required? ☐ Yes ☐ No (See Section 11.70.00, Amended 6/14/12)

• Aquifer Protection Area? ☐ Yes ☐ No

• Tidal Wetland (activity within 50’ of tidal boundary) ☐ Yes ☐ No

• Flood Zone Classification: __________________________

• FIRM Community Map Panel # __________________________

If the property is in a designated AE or V flood zone, a Floodplain Development Permit Application is required (Section 5.00.00)

• If property is in a Flood Zone, is this work a result of flood damage from a storm event? ☐ Yes ☐ No

• Is the property located within 100 feet of Inland Wetlands or Watercourses? ☐ Yes ☐ No

• Has the property ever received a decision from Inland Wetlands? ☐ Yes ☐ No

Zoning Fee + $60 DEEP Fee

$ __________________________ Date _______

Tax Collector __________________________
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In accordance with CGS 8-3(f), the applicant may provide notice of the zoning official's decision associated with a building permit or certificate of occupancy by publication in a newspaper having substantial circulation in this municipality stating that the Zoning Permit has been issued. Any such notice shall contain (A) a description of the building, use or structure, (B) the location of the building, use or structure, (C) the identity of the applicant, and (D) a statement that an aggrieved person may appeal to the Zoning Board of Appeals in accordance with the provisions of Section 8-7, as amended.

For Office Use Only

INLAND WETLAND REVIEW: Inland Wetland Permit Required  □ Yes  □ No  □ Administrative Sign Off

☐ Approved Date: ______________  ☐ Denied Date: ______________  ☐ Hold Date: ______________

Signature of Inland Wetland Official

ZONING REVIEW: ZBA Variance Application: #______________, Date ______________
Zoning Commission Decision(s): Site Plan App. #______________, Date ______________
Special Permit #______________, Date ______________ CAM App #______________, Date ______________

Stormwater Review Date: ______________  ☐ Approved ______________  ☐ Denied ______________
Flood Review Referred Date: ______________  ☐ Approved ______________  ☐ Denied ______________

Required at time of C.O.:  □ Driveway Apron /Bond  □ As-Built (with Stormwater System)  □ Height Certification  □ Elevation Certificate (Finished Construction)  □ Landscaping /Bond

☐ Application Approved Date: ______________  Plans titled and dated: ______________
☐ Denied Date: ______________

Signature of Zoning Official

THIS IS NOT A VALID PERMIT UNTIL ALL APPROVALS ARE SATISFIED AND SIGNED.
REvised : 3/16/2016