

**Town of Westbrook**  
**Building Department**

Located in Land Use Office at:

Westbrook Town Hall

866 Boston Post Rd. Westbrook, Ct. 06498

Hours: Mon-Wed 9a-4p, Thur 9a-7p, Fri 9a-12n

Reach us at: 860-399-3047

Robin Donofrio, Admin Asst. 860-399-2030

David Maiden, Building Official 860-399-2035

Email us at: [rdonofrio@westbrookct.us](mailto:rdonofrio@westbrookct.us) or [dmaiden@westbrookct.us](mailto:dmaiden@westbrookct.us)

CASH OR CHECK ONLY-- WE DO NOT TAKE CREDIT CARDS

**Process of obtaining a Building Permit**  
**Submit Building Application with description of work**

At this time we do not offer online permitting.

Our application does need to be submitted with the fee which is calculated by cost of construction. If you have questions regarding the fee please contact us 860-399-3047.

A copy of your license and certificate of insurance showing workers' comp coverage is required with each application.

If you do not have workmen's comp insurance please submit the state workers comp form with your application (7A, 7B, or 7C forms).

Application must be brought to the tax collector for their signature per town ordinance.

Depending on scope of work and parcel location, you may need to obtain application approvals from other departments and those applications will need to be submitted in addition to an application for building.

Examples are not limited to: New Construction, additions, accessory structures, decks, stairs, swimming pools, and detached mechanical units will need Zoning/Inland/Wetland & Health applications in addition to the building application submitted with 2 site plans showing septic location & zoning setbacks.

A building application that requires other department approval is subject to Inland/Wetlands, Zoning and Health approval prior to Building Department approval.

You can view property location and get print property card, zoning & flood information at

<https://westbrookct.mapgeo.io>

Please research the street file in the land use department to supplement your application. The street file contains zoning, building, health information.

**If you have questions regarding Flood & Zone call Zoning Department @ 860-399-1132**

**Septic & Well, Winterization, Additional bedrooms etc: Call Health Department 860-399-2030**