

**APPLICATION TO SELECTMAN'S OFFICE  
USE OF TOWN PROPERTY  
TOWN GREEN / SIGNAGE  
TOWN OF WESTBROOK  
Telephone 860-399-3040 Fax 860-399-3015**

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

SIGN TO READ: \_\_\_\_\_

DATE OF PLACEMENT : MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_ MAXIMUM OF 2 WEEKS

DATE OF REMOVAL : MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_

**SIGN MUST BE REMOVED WITHIN 2 DAYS OF REMOVAL DATE OR THE TOWN WILL REMOVE AT THE**

**OWNERS EXPENSE ( NO SANDWICH BOARD SIGNS ALLOWED ON THE GREEN)**

**SIGNS TO BE 4' X 4' OR 4' X 8' AND FASTENED TO POSTS PROVIDED ON GREEN. NO BANNERS BETWEEN SIGN POST ALLOWED. BANNER'S WILL NEED SPECIAL PERMISSION AND HANGING INSTRUCTIONS**

TOWN EQUIPMENT REQUESTED (SPECIFY) \_\_\_\_\_

INSURANCE PROVIDER IF REQUIRED \_\_\_\_\_

PERSON RESPONSIBLE FOR SUPERVISION OF SIGNAGE: \_\_\_\_\_

STREET & MAILING ADDRESS \_\_\_\_\_

TELEPHONE DAY: \_\_\_\_\_ EVENING \_\_\_\_\_ CELL \_\_\_\_\_

I agree that my Organization named above will be responsible for repair and/or replacement of any damage to buildings grounds or equipment and removal of all trash from the site immediately following the event. Applicants must conform to any and all applicable Federal, State and Municipal regulations. The Town of Westbrook is not liable for any damage, loss or injuries.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

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Application Approved: YES \_\_\_\_\_ NO \_\_\_\_\_

BY \_\_\_\_\_ DATE \_\_\_\_\_

The Board of Selectman may require any user of Town Property to hire Police. The Board reserves the right to revoke approval of any application when it deems it in the best interest of the Town. NOTE: When the Town Green is being used, participants must park behind Town Hall..