

Sent via email

October 18, 2016



Ms. Meg Parulis, AICP, Town Planner  
Town of Westbrook, Connecticut  
866 Boston Post Road  
Westbrook, Connecticut 06498

RE: Bid Tabulation and Evaluation – Town Center Parking Area Improvements Project

Dear Ms. Parulis:

On October 14, 2016, the Town of Westbrook received four Bids for the Town Center Parking Area Improvements Project (the Project). This letter summarizes the Bidder information collected to date by Woodard & Curran and outlines the Town's next step for Bidder selection.

Woodard & Curran has reviewed the bids received, prepared a tabulation of the bid results, completed a check on the required bid submissions, and a mathematical check of all unit price bid items. Table 1 below summarizes the range of the bid prices for the bids received.

Table 1						
	Contractor	Bid Price	CPM 1	CPM 2	CPM 3	TOTAL
1	B&W Paving & Landscaping LLC	\$342,128.00	\$16,598.00	\$44,708.00	\$62,000.00	\$465,434.00
2	LaRosa Earth Group, LLC	\$309,110.00	\$10,000.00	\$36,814.00	\$38,000.00	\$393,924.00
3	Milton C. Beebe & Sons, Inc.	\$443,650.00	\$7,500.00	\$44,960.00	\$20,000.00	\$516,110.00
4	Xenelis Construction Co., Inc.	\$276,965.00	\$2,000.00	\$28,176.00	\$24,000.00	\$331,141.00

A bid tabulation for the Project has been performed and is provided as an attachment to this document. The mathematical check of the calculations in the Unit Prices Form for all four bids were confirmed with the exception of an error identified in the Xenelis Construction Company, Inc. bid for Contract Price Modification No. 2. This error resulted in the Contract Price Modification 2 bid being \$0.50 higher than that indicated on the Bid Form and noted in the Table above; however, this error does not impact their standing as the low bidder.

**Evaluation of Completeness and Responsiveness**

Woodard & Curran has reviewed the bids received for completeness of the Bid requirements indicated by the Bidding Documents. The evaluation of completeness is provided to identify the Bidder's responsiveness to the requirements indicated in the Bid Documents. Table 2 summarizes the Bidder's provided information toward completeness and responsiveness. No inconsistencies were noted in the information provided by the Bidders.



Table 2				
Bid Document Information Requested	B&W Paving & Landscaping LLC	LaRosa EarthGroup, LLC	Milton C. Beebe & Sons, Inc.	Xenelis Construction Company, Inc.
Section 00 41 01: Bid Form Provided	Yes	Yes	Yes	Yes
Section 00 43 13: Bid Security Bond – Penal Sum Form Provided	Yes	Yes	Yes	Yes
Section 00 43 22: Unit Prices Form Provided	Yes	Yes	Yes	Yes
Section 00 45 05: Bidder's Representations and Certifications Provided & Signed	Yes	Yes	Yes	Yes
Section 00 45 13: Bidder's Qualifications Provided	Yes	Yes	Yes	Yes
Section 00 45 19: Non-collusion Affidavit Provided & Signed	Yes	Yes	Yes	Yes



### Conclusion

Xenelis Construction Company, Inc. of Middlefield, Connecticut is the apparent lowest eligible bidder for the Project having submitted a base Bid contract price of \$276,965.00 and total Bid contract price, including the three cost price modifications, of \$331,141.00. Woodard & Curran has enclosed bid tabulations for the four (4) bids received for your records. Woodard & Curran has contacted contractor references who have reported favorably on similar work performed by Xenelis Construction Company, Inc. The bid from Xenelis Construction Company, Inc. is accompanied by the required statutorily forms and the documents indicated in Table 2 as required by the Bid Documents. It appears that Xenelis Construction Company, Inc., represents the lowest responsible and eligible bidder for the Town Center Parking Area Improvements Project.

In summary, the Town needs to decide whether to award the contract at the submitted base Bid contract price of \$276,965.00 to Xenelis Construction Company, Inc. and decide which cost price modifications (if any) will be included as part of the Project. Once this decision is made, the Town can issue a Notice of Award to the Successful Bidder for the base Bid work and cost price modifications, if any. Once the Notice of Award is executed and delivered by the Town, the successful bidder will have ten (10) days to provide the indicated documentation. Please let me know if you need additional assistance or information from Woodard & Curran to evaluate the Bids.

Sincerely,

WOODARD & CURRAN

A handwritten signature in black ink, appearing to read "P. Jacques", written over a light blue circular stamp.

Paul J. Jacques  
Project Manager

Enclosure: Tabulation of Bid Results