

**WESTBROOK BOARD OF EDUCATION****Tuesday, October 8, 2019 @ 7:00 p.m.****Regular Meeting Minutes****MINUTES**

Present: Lee Bridgewater, Sally Greaves, Michelle Palumbo, Don Perreault, Dee Adorno, Kim Walker, Mary Ella Luft, Zachary Hayden

Absent: Jackie Lyman

Also Present: Superintendent Patricia A. Ciccone; Administrators Taylor Wrye, Ruth Rose, Tara Winch; Madeline Illinger, Special Services Director; Lesley Wysocki, Business Manager; Director of Technology, Ben Russell

- I. **CALL TO ORDER** – The regular meeting of October 8, 2019 was called to order by Lee Bridgewater, Chair a 7:00 p.m.

*Moved by M. Palumbo and seconded by Z. Hayden to add Personnel Item XIII: A. Certified Resignation Vote unanimous.*

- II. **PLEDGE OF ALLEGIANCE**

- III. **BOARD OF EDUCATION ACKNOWLEDGEMENTS:** No acknowledgements

- IV. **STUDENT REPRESENTATIVE REPORT** – Ian Whitehouse reported on the recent WHS Field Day, the standings for fall sports, club activities, the upcoming auditions for *A Wonderful Life* and the Physics Boat Race victory.

- V. **PUBLIC COMMENT** Re: Matters of General Concern & Agenda Items: No comments

- VI. **ADMINISTRATOR(S) COMMENTS**

A. Physics/Boat Race – T. Winch/Students: T. Winch, WHS Principal, introduced Ian Whitehouse and Gavin LaBrec who worked independently over the summer on the cardboard boat to be entered in the UConn Physics Cardboard Boat Race. Ian and Gavin took first place, representing WHS. Their win represents the 2<sup>nd</sup> time in two years that Westbrook High School has taken first place. They talked about the structure of the cardboard boat using nothing but cardboard and duct tape. The Board viewed a short video of the race.

- VII. **NEW BUSINESS**

- A. Budget Guidelines & Development Timeline – 2020-21: The Board was given a first look at budget guidelines and the timeline for 2020-2021. Superintendent Ciccone asked for the Board to review and offer any thoughts or additional areas to be discussed at the November meeting. Work will begin in December with administrators to form the budget.

## VIII. SUPERINTENDENT'S REPORT

- A. Enrollment Update –Superintendent Ciccone reported the October 1, 2019 enrollment at 667 students. The Superintendent mentioned Madison as having voted to permit children of employees to enroll in the Madison schools if living outside of the district. However, the sending school must offer letter of support and there are other stipulations. She said she will try to learn more about this at an upcoming Superintendent's meeting.
- B. Mastery Testing – Achievement Scores Report: SBAC, SAT, NGSS: The Superintendent reported that there are serious issues with the state not having released all of the test scores, but Principal Rose is being diligent about checking with Data Collection. Administrators Tara Winch, Taylor Wrye, Ruth Rose and Madeline Illinger reported on WPS Summative State Assessments. The Board viewed a PowerPoint presentation and each administrator spoke about their respective schools' achievement on the tests. In conclusion, Westbrook is performing very well in all areas proving that rigorous instruction and resources are contributing to student success. Student Growth Data and the accountability formula will be discussed at an upcoming BOE meeting. The administrators are pleased with Westbrook's performance compared to neighboring towns and students' scores have placed well above state averages. Board members were complimentary to administrators; as an example, noting the impressive number of students taking multiple AP courses.

## IX. OLD BUSINESS

- A. Election of LEARN Liaison – The Board received information from LEARN regarding the soon to be open position on the LEARN Board of Directors and a request for a Westbrook Board of Education member to serve in that capacity. The Board tabled this item until December, given there will be new members after the November election.
- B. Expulsion: Stipulation Agreements – Board members reviewed two Stipulation Agreements as presented for disciplinary issues. Superintendent Ciccone explained that the Stipulation Agreements were recommended by legal counsel. *The Superintendent recommended the Board approve the Stipulation Agreements as presented. Moved by M. Palumbo and seconded by M. Luft. Vote unanimous.*

## X. CONSENT AGENDA

- A. Approval of Minutes:

1. Regular Meeting – *September 10, 2019: Moved by D. Perreault and seconded by M. Palumbo to approve the minutes of the regular meeting of September 10, 2019. Vote unanimous.*

**XI. FINANCIAL REPORTS**

- A. Review of Check Listing: Board members reviewed check listings for September 5, 2019, in the amount of \$127,512.40 and for September 19, 2019 in the amount of \$181,655.79. .
- B. Budget Narrative/Review of Expenditure Report: L. Wysocki provided an overview of the budget as it stands.
- C. Line Item Transfer - None
- D. Insurance Report – The August Insurance report was provided for the Board’s review.

**XII. BOARD COMMITTEE REPORTS**

- A. LEARN - D. Adorno reported on the September 12, 2019 LEARN meeting and the transition of leadership with Kate Ericson as Director. The Board discussed Sexual Harassment Training. The LEARN Teacher of the Year, Audrey Kelly, was introduced.
- B. Policy - K. Walker (no report)
- C. Long Range Planning – M. Palumbo (no report)
- D. Insurance- L. Bridgewater (no report; but L. Wysocki called for a meeting to take place soon)
- E. Negotiations - S. Greaves (no report)
- F. Town Energy Ad Hoc Committee – L. Wysocki reported that the contract for virtual metering has been signed and site plans have happened at their Somers location.
- G. PTSO Representatives - J. Lyman, M. Luft, M. Palumbo (no reports; however M. Palumbo attended the WMS Pasta Dinner.)

**XIII. PERSONNEL**

- A. **Professional Resignation(s)**
  1. Rachael Allen, WHS Choral Teacher, submitted a resignation effective October 4, 2019. *Superintendent Patricia A. Ciccone recommended the Board accept with regret the resignation of Rachael Allen, effective October 4, 2019. Vote unanimous.*
- B. **Professional Appointment(s)**
  1. Jacob Troy – WHS Choral Teacher: *Superintendent Patricia A. Ciccone recommended the appointment of Jacob Troy as WHS Choral teacher. Moved by K. Walker and seconded by M. Palumbo. Vote unanimous.*
- C. **Non-certified Appointment(s) FYI**
  1. Samantha Silver – Paraprofessional.
- D. **Non-Certified Resignation(s) - FYI**
  1. Bianca Boccaccio – Daisy School Nurse – submitted a resignation letter on October 1, 2019 effective October 15, 2019.

**XIV. ADJOURN: Moved by M. Palumbo and seconded by Z. Hayden to adjourn at 8:40 p.m.**

*Vote unanimous.*