

THESE MINUTES ARE SUBJECT TO APPROVAL THE NEXT MEETING

TOWN OF WESTBROOK CONNECTICUT
QUALIFICATION BASED SELECTION COMMITTEE MEETING
KIRTLAND LANDING
Via Zoom
October 1, 2020

CALL TO ORDER

Chairman Rie called the meeting to order at 3:00 p.m. In attendance included: Chairman Rie, First Selectman Bishop, Donna Castracane, Director of Finance, Eric Knapp, Rob Haramut, Devin Santa, Race Coastal and Rick Potvin.

PAYMENT OF INVOICES – Race Coastal

Noel Bishop made a motion to approve the Race Coastal invoice 2020-0478 in the amount \$2796.00. Eric Knapp seconded the motion. The motion passed unanimously.

Noel Bishop made a motion to approve the Race Coastal invoice 2020-0605 in the amount \$3250.00. Eric Knapp seconded the motion. The motion passed unanimously.

Eric Knapp made a motion to approve the Race Coastal invoice 2020-0708 the amount \$3224.00. Noel Bishop seconded the motion. The motion passed unanimously.

REVIEW OF SUBMITTED PLAN CHANGES

Devin Santa provided an update of the proposed plan changes. These changes were forwarded to committee members and shared via the ZOOM meeting. Changes include:

- Slight change to parking access area to address ADA requirements.
- The lot originally called for crushed stone. A portion of the surface was changed to bituminous concrete to provide a firm and stable path to picnic area per ADA requirements.
- Approval was received to widen the ramp to a 13 ft. total width.

DISCUSSION OF PROCESS GOING FORWARD

Devin reported that the DEEP permit has been granted. He is coordinating with the Army Corps of Engineers relative to their permit. No issues are anticipated. Rick Potvin will follow-up with FLAP relative to a grant administrator contact, as requested by the Corps.

After all appropriate regulatory responsibilities are complete; Rick Potvin will contact the Regional Office to facilitate a construction schedule as USFWL will be the contractor on the project. It is anticipated that the project will be completed in Spring 2021.

Eric reported that he anticipated no permitting issues vis a vis the Town. He has discussed the project with the Commission and it was determined that no Public Hearing is necessary.

The next meeting of the Committee will be scheduled sometime in early January 2021.

OTHER BUSINESS – None.

ADJOURNMENT

Rick Potvin made a motion to adjourn the meeting at 3:15 p.m. Eric Knapp seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski
Clerk