



**TOWN OF WESTBROOK
CONSERVATION COMMISSION**

Mulvey Municipal Center
866 Boston Post Rd.
Westbrook, CT 06498
Tel. 399-3046 – FAX 399-2084

**Westbrook Conservation Commission
Virtual Administrative Session
Tuesday, August 17, 2021, 7:00 p.m.**

Members Present

Marty Marx, Chairman; Molly Bernstein and John Rie

Members Absent

Sheridan Bauman, Chris Bazinet and Randy Bell

Staff Present

Kathleen King, Recording Clerk

The Administrative Session began at 7:00 p.m.

Deb Rie and Rachel McNellis from the Westbrook Garden Club were present.

Bills:

- July time sheet from Recording Clerk Kathy King for a total of \$125.24
- Invoice # 086406/1 for Stewards Ace Hardware for \$6.59 for lawnmower oil
- Invoice #086383/1 for Stewards Ace Hardware for \$7.99 for four cycle fuel

Joint Meeting of the Conservation Commission and Westbrook Garden Club to plan the Meadow Walk/Tom ODell Memorial Open Space Dedication

D. Rie has met with Co-Presidents of the Westbrook Garden Club Rachel McNellis and Carolyn Fish to discuss the Dedication ceremony.

M. Marx suggested that they have the Dedication ceremony on Wednesday, September 15, 2021, from 5:00 p.m. to 6:30 p.m. at the Tom ODell Memorial Open Space. He does not plan to have a rain date. If for some reason, M. Marx finds that September 15 won't work, he will schedule the Dedication ceremony for Wednesday, September 22, 2021.

R. McNellis offered to design the Evite. M. Marx will email R. McNellis wording for it. She will send the Evite out on August 25, 2021 which is three (3) weeks before the Dedication ceremony.

At the Dedication ceremony, M. Marx would like to say a few words about Tom ODell and Bob Peterson. He will also ask First Selectman Noel Bishop and Carol ODell, Tom ODell's widow, to say a few words. Then, he will hand the microphone to D. Rie. She will thank the WGC donors and dedicate the two benches. She will also dedicate a tree in memory of T. ODell from the WGC.

A reporter from The Harbor News will be invited as well as members of the Peterson family, Carol ODell, Town Board and Commission members, donors, members of CACIWC (the CT Association of Conservation and Inland Wetlands Commissions) and members of the CRCCD (CT River Coastal Conservation District).

D. Rie suggested name tags. M. Marx will bring the sticky name tag labels and Sharpie markers.

M. Marx will buy soft drinks and coolers with ice. He will bring a container to collect the empty bottles, and he will be sure they are recycled after the Dedication ceremony. D. Rie will provide a table and table covering and a nice bouquet of flowers for a table arrangement.

M. Bernstein will make chocolate chip cookies, and she will pre-bag them into little bags.

R. McNellis said the WCB could bake cookies in the shape of a flower or a butterfly. They will be bagged separately as well.

D. Rie asked if the CC interns could come and weed the area before the ceremony. D. Rie said she is arranging for a volunteer group to come and weed the meadow walk as well.

The WGC has created a brochure on the meadow project. They would like to have brochures available at the Dedication ceremony, theTown Hall and at area inns for more visibility.

The Administrative Session ended at 7:45 p.m.

Respectfully Submitted,

Kathleen King, Recording Clerk