

TOWN OF WESTBROOK
866 BOSTON POST ROAD
WATER POLLUTION CONTROL AUTHORITY

Special Meeting
Teleconference via Zoom
Wednesday, August 5, 2020
Minutes

1. Call to Order

The Special Meeting of the Westbrook Water Pollution Control Authority (WPCA) was called to order by Chairman L. McNamar on Wednesday, August 5, 2020 at 7:00 PM by teleconference.

Members Present: Lee McNamar (Chairman), Scott Brainard, Sid Holbrook, Thomas Maynard, Shirley Mickens and Ray Fontana.

Also Present: Kathy King, Recording Clerk

2. Invoices

Motion to approve Invoice #91373 for \$10,790.07 for Nathan L. Jacobson & Associates, Inc. for Project 1167-0004 Ted Lane Field – Wastewater Disposal Study was made by S. Holbrook and was seconded by S. Mickens. All voted in favor, and the motion passed unanimously.

Motion to approve Invoice #91513 for \$7,902.59 for Nathan L. Jacobson & Associates, Inc. for Project 1167-0004 Ted Lane Field – Wastewater Disposal Study was made by S. Mickens and was seconded by S. Holbrook. All voted in favor, and the motion passed unanimously.

Motion to approve Invoice #20129-IM for \$2,280.00 for Materials Testing, Inc. for Sieve Analysis was made by S. Brainard and was seconded by S. Mickens. All voted in favor, and the motion passed unanimously.

Motion to approve Invoice #91512 for \$2,193.46 for Nathan L. Jacobson & Associates, Inc. for 1167-0002 392 Seaside Avenue, 1163 Boston Post Road was made by S. Mickens and was seconded by S. Holbrook. All voted in favor, and the motion passed unanimously.

Motion to approve \$11.40 for Nathan L. Jacobson & Associates, Inc. for mileage was made by S. Holbrook and was seconded by S. Brainard. All voted in favor, and the motion passed unanimously.

Motion to approve Invoice #91372 for \$969.91 for Nathan L. Jacobson & Associates, Inc. for 1167-0002 392 Seaside Avenue, 1163 Boston Post Road was made by S. Holbrook and was seconded by S. Mickens. All voted in favor, and the motion passed unanimously.

Motion to approve Invoice #11327649 for \$925.00 for Halloran & Sage, LLP for work regarding the septic contract was made by S. Mickens and was seconded by S. Brainard. All voted in favor, and the motion passed unanimously.

L. McNamar reported that Invoice #CSI6910 for Carmody for monthly service fee July 2020 – June 2021 for \$3,588.00 is a budgeted item that has already been submitted to Finance for payment.

3. Pilot Study Update

L. McNamar said sawdust and sand are being used to cover the leaching fields. The wells are being tested. The chambers are all in. L. McNamar will confirm with Director of Public Works John Riggio whether or not the drywall has been abandoned. S. Mickens was out in the field, and she will submit pictures to share with WPCA members.

Motion to not hold a WPCA meeting in August was made by S. Holbrook and was seconded by S. Brainard. All voted in favor, and the motion passed unanimously.

L McNamar said he was talking with Westbrook Director of Health Zach Faiella about hiring someone to work part time as an assistant to the WPCA.

The Facilities Plan needs to be updated.

4. Adjournment

Motion to adjourn the meeting at 7:17 p.m. was made by S. Holbrook and was seconded by S. Mickens. All voted in favor, and the motion passed unanimously.