

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF WESTBROOK BOARD OF SELECTMEN  
SPECIAL MEETING  
Thursday, August 1, 2019  
Multi-Media Room  
Mulvey Municipal Center

CALL TO ORDER

First Selectman Bishop called the meeting to order at 8:01 a.m. In attendance included: First Selectman Bishop, Selectman Hall, Selectwoman Labbadia, and Jeff Kriete.

EXECUTIVE SESSION

Mr. Hall made a motion to go into Executive Session at 8:02 a.m. for continued discussion on consultant's responses to RFP regarding Two Way Radio Infrastructure Project. Invited into Executive Session: Suzanne Helchowski and Paul Zito, via spider phone, New England Radio Consultants.

Mr. Zito left the Executive Session at 8:33 p.m.

Suzanne Helchowski left the Executive Session at 8:40 a.m. once she had presented information on reference checks which she and Mr. Bishop conducted on behalf of Mr. Zito.

Regular Session resumed at 8:45 a.m.

POSSIBLE APPROVAL OF TWO WAY RADIO INFRASTRUCTURE PROJECT CONSULTANT CONTRACT

Mr. Hall made a motion to award the Two Way Radio Infrastructure Project Consultant Contract to New England Radio Consultants, LLC and to authorize First Selectman Bishop to sign the contract, in the amount of \$9,000, pending revisions/addendum as discussed and Town Attorney review of final contract. Ms. Labbadia seconded the motion. The motion passed unanimously.

Mr. Kriete encouraged the Town to include the State of Connecticut in their discussions regarding the project. He requested clarification on the location of "dead spots" in Westbrook.

Mr. Bishop reported that safety is of the utmost concern. The consultant will identify any dead spots and develop a proposal to address the needs of the Town for the BOS to review.

The report developed by the consultant will be a public document and a Town Meeting would be required to release any funds to complete the total project once the consultant issues his report to the Ad Hoc Committee and subject to approval by the BOS. As previously voted on by the BOS, the consultant's fee will be paid from the current engineering budget. Ms. Castracane, Director of Finance, recommends that funding for a radio project, like other projects, should be considered during next year's budget/capital cycle.

ADJOURNMENT

Mr. Bishop made a motion to adjourn the meeting at 8:53 a.m. Ms. Labbadia seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Administrative Assistant

Attest,

Noel Bishop  
First Selectman