

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF WESTBROOK  
BOARD OF SELECTMEN  
SPECIAL MEETING  
Thursday, May 27, 2021  
Via ZOOM

CALL TO ORDER

First Selectman Bishop called the meeting to order at 4:30 p.m. In attendance included First Selectman Bishop, Selectman Hall, Selectman Fuchs, Marilyn Ozols, Chairman Planning Commission, Donna Castracane, Director of Finance, Attorney Jiran, and Trooper Moran.

MOA RESOLUTION – Dept. of Emergency Services and Public Protection/Emergency Management  
A copy of the MOA was included in the BOS packet. Mr. Izzo’s written report noted that the MOA permits Emergency Mgt. to borrow equipment from other municipalities and submit Homeland Security Grants. The program is administered by the RiverCOG and approved documents must be returned to the COG.

Mr. Hall made a motion to approve the MOA resolution and authorize First Selectman Bishop to execute any such documents necessary to facilitate the MOA. Mr. Fuchs seconded the motion. The motion passed unanimously.

SET DATE FOR TOWN MEETING

Mr. Bishop made a motion schedule a Town Meeting on 6/17/21 @ 7:00 p.m. Mr. Fuchs seconded the motion. The motion passed unanimously.

Town Meeting Agenda items include: Neighborhood Assistance applications (YMCA and Westbrook Congregational Church) and Capital Appropriations.

TENNIS CONTRACT

A copy of the Tennis Agreement with Dunlop Tennis Centers (Madison Racquet) was included in the BOS packet. The document has been reviewed by Town Attorney.

Mr. Fuchs made a motion to approve the Tennis Contract as presented. Mr. Hall seconded the motion. The motion passed unanimously.

APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS

Mr. Bishop made a motion to accept the resignation of Derek Allen (police officer). Mr. Fuchs seconded the motion. The motion passed unanimously.

WASTE WATER PROPOSAL – Wren Park – Jacobson & Associates

A copy of the Waste Water Proposal for Wren Park (preliminary evaluation of wastewater disposal capacity at Wren Park), developed by Jacobson and Associates, was included in the BOS packet. Attorney Forsyth’s minor comments will be incorporated into the document.

Ms. Ozols provided a brief summary of the proposal. Funding for the proposal is in the Waste Water Project line and has gone through the BOS/BOF approval process. Ms. Castracane will update the BOF on the project at the next BOF meeting.

Mr. Bishop made a motion to approve the contract with Jacobson & Associates in the amount of \$40,000 for a preliminary evaluation of wastewater disposal capacity at Wren Park as presented. Mr. Fuchs seconded the motion. The motion passed unanimously.

TRANSFERS AND APPROPRIATIONS – None.

APPROVAL OF MINUTES

Mr. Fuchs made a motion to approve the minutes from the 5/11/21 BOS meeting. Mr. Hall seconded the motion. The motion passed unanimously.

FIRST SELECTMAN’S REPORT

Mr. Bishop reported:

- No Memorial Day Parade
  - Fire Department will hold private ceremony at 9:30 on Memorial Day at the cemetery on Essex Road followed by an Engine Parade throughout town.

- Public Works installed American Flags throughout Town and flowers will be placed at the Veteran's Memorial located on the Town Green.
- Fire Department Carnival – 7/7 to 7/10
- Muster – August 27/28
- Status of American Rescue Funds – still awaiting clarification from Federal and State governments on use of funds and timelines.
- At the 6/8 BOS meeting, the BOS will discuss the results of the Community Center survey.

Mr. Fuchs requested accident data for Rte. 148 and Rte. 153. First Selectman's office will research same.

The meeting recessed at 4:50 p.m.

The meeting resumed at 5:00 p.m.

EXECUTIVE SESSION – Police Staffing/Collective Bargaining Issues

Mr. Hall made a motion to go into Executive Session at 5:00 p.m. to discuss police staffing and related collective bargaining issues. Invited into the Executive Session: Attorney Jiran, Donna Castracane, Suzanne Helchowski, and Trooper Moran. Mr. Fuchs seconded the motion. The motion passed unanimously.

Regular Session resumed at: 5:56 p.m.

No action taken.

PUBLIC HEARING – Small Cities Grant

TOWN OF WESTBROOK CONNECTICUT  
Public Hearing  
Fiscal Year 2021 Community Development Block Grant Program  
Worthington Manor Housing Facility Improvements

Thursday, May 27, 2021

CALL TO ORDER

First Selectman Bishop opened the Public Hearing at 6:00 p.m. In attendance included First Selectman Bishop, Selectman Hall, and Selectman Fuchs. No members of the public were in attendance.

Fiscal Year 2021 Community Development Block Grant Program - Worthington Manor Housing Facility Improvements

The town is submitting a Community Development Block Grant/Small Cities Grant application in the amount of \$1.5 million for upgrades to the Worthington Manor facility. The project will not generate any program income; therefore a Program Income Re-use Plan is not necessary. In addition, a review of past grants revealed that all prior grants are completed and closed out.

Copies of all documents applicable to the grant application were included in the BOS packet and available in the Town Clerk's office for review.

No comments were received from the public.

Mr. Bishop made a motion to close the Public Hearing was at 6:06 p.m. Mr. Fuchs seconded the

SMALL CITIES GRANT – Certified Resolution

A copy of the Certified Resolution of Applicant relative to the Small Cities Grant Program was included in the BOS packet.

Mr. Bishop made a motion to approve the Certified Resolution as presented. Mr. Fuchs seconded the motion. The motion passed unanimously.

ADJOURNMENT

Mr. Bishop made a motion to adjourn the meeting at 6:08. Mr. Fuchs seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Executive Assistant

Attest,

Noel Bishop  
First Selectman