

TOWN OF WESTBROOK
866 BOSTON POST ROAD
WATER POLLUTION CONTROL AUTHORITY

Special Meeting
Teleconference via Zoom
Thursday April 30, 2020
Minutes

1. Call to Order

The Regular Meeting of the Westbrook Water Pollution Control Authority (WPCA) was called to order by Chairman McNamar on Thursday April 30, 2020 at 7:09 PM by teleconference.

Members Present: Lee McNamar (Chairman), Scott Brainard, Sid Holbrook, Ray Fontana, and Thomas Maynard.

Also Present: Zachary Faiella, R.S., M.P.H., D.O.H., and Shirley Mickens

2. Correspondence

An email was received from Mr. Lee Archer regarding the bids. See attached email.

3. Wastewater Evaluation Project Update

Mr. Curtis sent an email regarding the update of the wastewater evaluation project since he was unable to attend. Mr. McNamar explained that 7 monitoring wells were installed at Ted Lane field. Well locations and elevations were surveyed. Split-spoon soil samples were collected, and slug tests were performed to determine soil permeability. Mr. Curtis will continue to monitor the groundwater levels until the end of May. Mr. Curtis will work on the hydraulic capacity of the site once the data comes in.

4. Pilot Study Update

It was decided to postpone installation of the passive nitrogen removal system (PNR) at the concession stand until fall since the concession stand will open on Memorial Day. The PNR system at the Riggio Building will be installed first.

Mr. McNamar spoke with Carlos Esguerra of Department of Energy and Environmental Protection and he mentioned that EPA may offer technical assistance with the project and possible funding. Mr. McNamar and Mr. Faiella will meet to fill out the paperwork, the deadline is May 15, 2020.

5. Bids Received – possible vote

A remote site meeting was held with 9 installers. 5 bids were opened with First Selectman Bishop.

Mr. McNamar checked references on the applicants. Mr. McNamar reviewed the bids with the group and a discussion ensued. Mr. Holbrook mentioned that he felt the bids were high. He suggested awarding the bid for the Riggio Building but that the group should hold off on awarding the bid for the concession stand. Mr. McNamar said that two of the bids were within reason. These were submitted by C&C Excavating and A&W Sanitation. It was mentioned that there will be other costs incurred, such as laboratory fees for testing and moving the water and gas line. The group would like to have an estimate from Mr. Curtis for any additional costs. The group discussed splitting up the project so that the WPCA could decide if they want to go ahead with the installation of the second system. The group discussed that the bids may be high, but that this is a new type of system and there is a learning curve to be taken into consideration. Mr. Maynard mentioned that the point of the project was to find an affordable way to reduce nitrogen without using alternative treatment systems.

Mr. McNamara agreed to postpone a decision to allow the group more time to review the bids and will discuss with Mr. Curtis the costs for the rest of the project. Mr. McNamar will set up another Special Meeting.

6. Vote on Minutes Regular Meeting 2/26/2020

Ms. Mickens will send the minutes out to the group before the next meeting.

7. Budget Update

The WPCA FY 2020/2021 budget was approved.

8. Public Hearing for Wastewater Management Regulations

The public hearing has been postponed due to the COVID 19 outbreak.

9. Invoices

Ms. Mickens has not been able to check the mailbox at the town hall since the COVID 19 shut down.

10. New Business / Old Business

Kathy King has been approved to be the WPCA recording secretary beginning July 1, 2020.

The group thanked Mr. McNamar for all his hard work on this project, all his efforts are very much appreciated.

It was suggested to have Ms. Marino act as a consultant on the project. She has put a lot of work and effort into the project and has the background to oversee and implement the project. Mr. McNamar asked that Ms. Marino send him an email regarding a consulting position.

11. Adjournment

Mr. Maynard made a motion to adjourn the meeting. Mr. Brainard seconded the motion. All were in favor. The meeting was adjourned at 8:04 PM.

ATTEST:

"In accordance with American with Disabilities Act, Final Rule 194 for State and Local Government Facilities, special accommodations will be provided upon notification to agency within a reasonable time of such need."