

MINUTES
TOWN OF WESTBROOK, CT
BOARD OF SELECTMEN
REGULAR MEETING
Tuesday, March 9 2021 – 2:00 p.m.
MULVEY MUNICIPAL CENTER
Join Zoom Meeting

CALL TO ORDER

First Selectman Bishop called the meeting to order at 2:01 p.m. In attendance included: First Selectman Bishop, Selectman Hall, Selectman Fuchs (arrived at 1:14 p.m.), Donna Castracane, Director of Finance, Dr. Kristina Martineau, Superintendent of Schools, Lesley Wysocki, Business Manager, Tim Kellogg, Library Director, Tony Cozza, BOF member, Wendy Rego, CEN, and Paul Winch, BOF member.

INNOVATIVE MOSQUITO MANAGEMENT AGREEMENT (IMM)

A copy of the IMM contract for mosquito control services was included in the BOS packet.

Mr. Hall made a motion to approve and authorize First Selectman Bishop to sign the IMM contract as presented. Mr. Bishop seconded the motion. The motion passed unanimously.

LIBRARY CEN/NASA AGREEMENT

A copy of the Library CEN/NASA Agreement was included in the BOS packet. Attorney Forsyth and Ms. Castracane have reviewed the document. Appropriate funds are budgeted to accommodate the contract. Mr. Kellogg, Library Director, was available to address questions/comments relative to the agreement.

Mr. Bishop made a motion to approve the contract as presented and authorize Tim Kellogg, Library Director, to sign the CEN/NASA Agreement. Mr. Hall seconded the motion. The motion passed unanimously.

Appointment/Re-appointments/Resignations – None.

Transfers/Appropriations -
Library Gift Fund (2)

A copy of the request for use of the Library's Special Gift Fund was included in the BOS packet.

Mr. Bishop made a motion to approve and forward to the BOF and Town Meeting for further action, the Westbrook Public Library's request for an expenditure not to exceed \$6,000 from the Library Gift and Special Funds for the anticipated purchase of dedicated memorial furniture in honor of Maxine Orsina approved by the Library Board of Trustees from 3/2/21 through 6/30/22. This appropriation request is for dedicated items as a supplemental appropriation to the library's annual appropriation from funds. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve and forward to the BOF and Town Meeting for further action, the Westbrook Public Library's request for expenditures not to exceed \$19,000 from the Library Gift and Special Funds for the purchase of library materials, equipment, supplies, furnishings, and furniture; plants and landscaping materials for the library grounds; memberships, continuing education, stipends to graduating high school pages and library employees and other expenditures approved by the Library Board of Trustees from 7/1/21 through 6/30/22. Mr. Bishop seconded the motion. The motion passed unanimously.

BOE Capital

A copy of the request for an approval and appropriation for BOE capital projects, 2021/22 was included in the BOS packet. Due to the Pandemic project material availability is limited and delivery dates are delayed. Planned BOE Capital projects must be completed when school is not in session. The funds requested, \$265,000, are currently available in the BOE budget.

Mr. Hall made a motion to authorize and forward to the BOF and Town Meeting for further action, the BOE request for an appropriation from the BOE Capital account as presented. Mr. Bishop seconded the motion. The motion passed unanimously.

Approval of Minutes – 3/2/21, 3/4/21, 2/12/21, 2/25/21 (Special Meeting), 2/25/21 (Regular Meeting)

Mr. Bishop made a motion to approve the minutes from the 3/2/21 BOS meeting as presented. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the minutes from the 3/4/21 BOS meeting as presented. Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the minutes from the 2/12/21 BOS meeting as presented. Mr. Fuchs seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the minutes from the 2/25/21 Special BOS meeting as presented. Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Bishop made a motion to approve the minutes from the 2/25/21 Regular BOS meeting as presented. Mr. Hall seconded the motion. The motion passed unanimously.

FIRST SELECTMAN'S REPORT

Mr. Bishop reported:

- All are invited to Habitat for Humanity's event on Sunday, 3/14 @ 2 p.m. at the West Beach Parking lot. A Westbrook Fire Engine will lead a "parade" past the HFH house located on N. Hammock Road.
- As previously reported, the Memorial Day Parade has been cancelled.
- The Health Director, and Senior Center Director and staff were commended for their efforts in telephoning all of our residents over the age of 65 (this is in excess of 2,000 individuals) to assist them in scheduling their vaccine appointment.
- No responses have been received relative to the RFP for a Small Cities Grant Writer.

Ms. Castracane updated the board on the status of the budget. The BOF meets this evening to begin discussion on the Capital Budget.

At 2/25/21 BOS meeting, the BOS voted to hold a Referendum on the budget. Due to Covid-19 restrictions being relaxed within the next two weeks, there is the possibility that the budget may be voted on via a Town Meeting. A Special Meeting of the BOS may be necessary if the BOF recommends voting on the budget via a Town Meeting.

ADJOURN

Mr. Bishop made a motion to adjourn the meeting at 2:30 p.m. Mr. Fuchs seconded the motion. The motion passed unanimously.

Respectfully,

Suzanne Helchowski
Executive Assistant

Attest,

Noel Bishop
First Selectman