

These minutes are subject to approval at the next BOS meeting

TOWN OF WESTBROOK, CONNECTICUT
BOARD OF SELECTMAN
SPECIAL MEETING
Thursday, February 25, 2021
Via Zoom

CALL TO ORDER

First Selectman Bishop called the meeting to order at 4:30 p.m. In attendance included: First Selectman Bishop, Selectman Hall, Selectman Fuchs, Tony Cozza, BOF member, Donna Castracane, Director of Finance, Paul Winch, BOF member and Pam Solis.

EXECUTIVE SESSION

Mr. Bishop made a motion to go into Executive Session at 4:01 p.m. to interview the Environmental Health Technician candidate. Mr. Hall seconded the motion. Invited into the Executive Session were Pam Solis and Suzanne Helchowski. The motion passed unanimously.

Regular session resumed at 4:59 p.m.

Mr. Bishop made a motion to appoint Pam Solis as the Environmental Health Technician (20 hours per week, Union position) starting 3/2/21 at a rate of \$24.00 per hour. Mr. Fuchs seconded the motion. The motion passed unanimously.

STATUS REPORT – Small Cities Grant

One response was received relative to the Small Cities Grant writer RFP (on behalf of Worthington Manor). The respondent did not meet all of the qualifications and the posting was extended to 3/9/21.

TOWN MEETING ACTION – Police Funding – Transfer

(Due to the Pandemic, per EO, the BOS may act both in its own capacity and that of a Town Meeting)

Mr. Bishop made a motion, on behalf of a Town Meeting per Executive Order, to appropriate \$2,442.00 from the Undesignated Fund Balance and transfer the funds to the Police Cruiser Capital Project. Mr. Fuchs seconded the motion. The motion passed unanimously.

APPOINTMENTS/RE-APPOINTMENTS/RESIGNATIONS

Mr. Bishop made a motion to accept the resignation of Mary Nyman, Children's Librarian. Mr. Hall seconded the motion. The motion passed unanimously.

The BOS commended Ms. Nyman for her years of service to the children of Westbrook.

APPROVAL OF MINUTES

Mr. Fuchs made a motion to approve the minutes of the 2/4/21 BOS meeting. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the minutes of the 2/9/21 BOS meeting. Mr. Fuchs seconded the motion. The motion passed unanimously.

FIRST SELECTMAN'S REPORT

Mr. Bishop reported:

- The BOS will discuss the proposed Capital budget at the 6 p.m. BOS meeting this evening. BOF members have been invited to attend the meeting.
- Due to the Pandemic, parade organizers have recommended that the Memorial Day parade be cancelled.

DISCUSSION AND POSSIBLE ACTION – Budget Referendum

The BOS had an extensive discussion on options available during the Pandemic relative to the vote on the 2021/22 Town of Westbrook Budget.

Mr. Bishop made a motion to refer the 2021/22 Town of Westbrook Budget vote to a Referendum (noon to 8 p.m.) in early May (date to be determined). Mr. Hall seconded the motion. The motion passed unanimously.

ADJOURNMENT

Mr. Bishop made a motion to adjourn the meeting at 5:22 p.m. Mr. Fuchs seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Attest,

Suzanne Helchowski
Executive Assistant

Noel Bishop
First Selectman