

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**  
**Tuesday, February 4, 2020**  
**Long Range Plan Sub-Committee**  
**5:30 p.m.**  
**BOE Conference Room**

**MINUTES**

Members Present: Michelle Palumbo, Zack Hayden, Don Perreault, Christine Kuehlewind

Also Present: Superintendent Patricia A. Ciccone, Business Manager Lesley Wysocki,  
Guests: Roger LaFleur

- I. CALL TO ORDER – The Long Range Plan Subcommittee meeting was called to order at 5:32 p.m. by Michelle Palumbo, Chair.
- II. APPROVAL OF MINUTES
  - A. April 9, 2019 – Moved by D. Perreault and seconded by Z. Hayden to approve the minutes of April 9, 2019. Aye(s): Z. Hayden, D. Perreault  
Abstained: C. Kuehlewind
- III. NEW BUSINESS
  - A. Review of a 5 year proposal - Capital Improvement Plan as presented by R. LaFleur – Roger explained each item listed on the 2020-2025 Capital Improvement Plan document which will be submitted to the Town. He referred to the recently completed facilities study and how the grid was developed for approval. Superintendent Ciccone suggested an additional item – lights for the track and soccer field, as well as tennis courts. Mr.LaFleur will investigate costs to add to the CIP.  
Consensus of the group was to send the CIP to the entire BOE for approval on 2/11/2020.
- IV. ADJOURN: Moved by D. Perreault and seconded by M. Palumbo to adjourn at 6:30 p.m. Vote unanimous.

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk

