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TOWN OF WESTBROOK
HARBOR MANAGEMENT COMMISSION

UNAPPROVED MINUTES FOR JANUARY 25, 2022
WESTBROOK HARBOR MANAGEMENT COMMISSION

Hybrid Meeting

866 Boston Post Road, Mulvey Municipal Building

6:00 p.m., South Conference Meeting

Room

Attendance/Roll Call: John Rie, Chairman; Evan Cusson, Vice Chairman; Dean Arktop, Andy Calderoni, Bob Charrette, Tom Fahey, Gary Nolf, Harry Plaut, Harbormaster; Dave Russell, Assistant Harbormaster, and Ronny Stevenson

Also Present: First Selectman John Hall, Pat Macarelli from the Council of Beaches and Recording Clerk Kathleen King

Call to order: Chairman J. Rie called the meeting to order at 6:00 p.m.

Minutes: November 30, 2021

Motion to approve the November 30, 2021 Harbor Management Commission Meeting Minutes as submitted. The motion was made by E. Cusson; seconded by R. Stevenson. All members voted in favor, and the motion passed.

Bills:

Motion to approve \$124.46 for mooring stickers from Computer Signs. The motion was made by E. Cusson; seconded by R. Stevenson. All members voted in favor, and the motion passed.

Motion to approve \$53.55 Harry's Marine Repair for parts to attach to No Wake signs for pilings. The motion was made by E. Cusson; seconded by B. Charrette. All members voted in favor, and the motion passed.

Motion to add the dock located at the Russell and Bates Property on 68 Menunketesuck Road to the meeting agenda. The motion was made by E. Cusson; seconded by R. Stevenson. All members voted in favor, and the motion passed.

Motion to add the Certificate of Permission (COP) for a dock for John Waldron of 746 Boston Post Road to the meeting agenda. The motion was made by E. Cusson; seconded by R. Stevenson. All members voted in favor, and the motion passed.

Harbormaster's Report:

H. Plaut had nothing new to report.

Chairman's Report:

J. Rie got a detailed message from U.S. Representative Joe Courtney regarding dredging. J. Rie reported that it looks very likely that Westbrook will be dredged this year. The piling is still a problem.

Old Business:

There was no Old Business.

New Business:

- **Presentation by Matt Calouro, Online Moorings, about online mooring permit applications**

M. Calouro showed the public side of the Old Lyme online permitting site as an example of what someone will see when they apply for an online permit. The administrator for the mooring applications will be prompted to email out an annual renewal to current mooring holders. The mooring holder will then be prompted to update their information. There is a fee of \$6.00 per application fee per year to the online permitting company for this service. The online application will mirror the current paper application. They're estimating 80 (eighty) moorings.

There was discussion of a Memorandum of Understanding (MOU) that will be signed. This has to go before the Board of Selectmen for approval.

H. Plaut said as Harbormaster, he needs to have access to all of the mooring permit information. He offered to be the Mooring Permit Administrator. He said he should not be the only one with access to it.

- **Action on Implementation of Online Mooring Permit Process**

Motion to enter into a Memorandum of Understanding (MOU) by agreement and implement the online mooring permitting system. Harbormaster H. Plaut will be the Mooring Permit Administrator. The motion was made by E. Cusson; seconded by B. Charrette. All members voted in favor, and the motion passed.

- **Discussion of Payment Methods**

M. Calouro said there are many ways to pay the fees. The normal practice would be to have the applicant remit the entire fee, and then the Commission would pay the online permitting company. There is a current application that can be used as a template.

Since the beginning of the new year, H. Plaut received four (4) river mooring checks with no applications. The applications need to be filled out.

- **Removal of Piling Red 6**

H. Plaut will call the Army Corps of Engineers, who will possibly put a diver in the water and remove the piling.

Certificate of Permission (COP) for a dock for John Waldron of 746 Boston Post Road

John Waldron's dock, 746 Boston Post Road, is a re-do of the same dock. This is just informational. No motion or action is required by the HMC.

Russell property, 68 Menunketesuck Road, is for an upgrade for an old dock. It was cited by the CT DEEP. The CT DEEP is requesting comments. The dock doesn't extend any further into the river than the neighboring docks. H. Plaut said that the float is not in compliance. Nothing in the Harbor Management Plan that says the float has to be in compliance.

Motion to approve the dock application for 68 Menunketesuck Road with the comment that the float seems oversized, was made by E. Cusson; seconded by T. Fahey. All members voted in favor, and the motion passed.

Adjournment

Motion to adjourn the meeting at 6:35 p.m. was made by E. Cusson; seconded by B. Charrette. All members voted in favor, and the motion passed.

Respectfully Submitted,
Kathleen King, Recording Clerk